

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

MEETING MINUTES OF 01-08-2008
TIMBERLAND LIBRARY CONFERENCE ROOM
BELFAIR, WA 98528

Meeting called to order @ 1901 (7:01 pm)

Members in attendance: President, Herb Gerhardt; Secretary, Ray Stutz; Treasurer, Kaye Massie; Commissioner, Peggy VanBuskirk; Commissioner, Mr. Bev Wendell.

Visitors: Dr. Wallace Volz, Ms. Valerie McCleod & Mr. Ken VanBuskirk

Approved agenda items as written (Agenda attached).

The previous meeting minutes was approved of as written.

CORRESPONDENCE:

New:

There was no new written correspondence received since the last meeting.

Old:

Board of Health letter: President Herb Gerhardt notified the board of our selected representative (PeggyVanBuskirk) by phone call.

County Auditor's letter informing the commission of our share of the election cost: President Herb Gerhardt and Treasurer Kaye Massie will meet with the Auditor for clarification, as well as indulging in more research, prior to answering this correspondence.

Special Purpose District Form: President Herb Gerhardt completed the form and mailed it in.

The County Commissioners letter on health care to all: Peggy VanBuskirk will address this in her meetings with the Health Board, and the Contract Committee will address this in their contract talks with Harrison Medical representatives.

OLD BUSINESS:

Dr. Volz summed up the Commissioner training session of 20 December, 2007, put on by the Association of Washington Public Hospital Districts (AWPHD) Dick Goldsmith.

The Commissioner's meeting schedule for the year was discussed. A motion was passed to have the commission meetings at the North Mason School District office beginning in March of this year. The meetings will be held every fourth (4th) Tuesday of every month with a beginning time of 1900 (7:00 pm).

A lengthy discussion was had concerning the Commissioner Stipend, the laws that deal with this, and the wishes of some commissioners to forgo receipt of such a stipend. Further research into this is needed for clarification.

Commissioner Expense Reimbursements was also discussed. At this time the commissioners are to submit a breakdown of their costs for materials, etc. at each monthly board meeting whether they want reimbursement or not. This will help in the effort to establish an operating budget.

The Board President updated the board on our membership into the Association of Washington Public Hospital Districts (AWPHD), the annual cost of such membership, and the benefits we receive from such membership.

The Board Secretary reminded those in attendance that the meetings are being recorded on a voice recorder, and the meeting minutes are being taken from the recordings. The Recordings, as well as the Minutes and Agenda are placed in a file for safe keeping, as required by the RCW.

NEW BUSINESS:

The Board President paid \$20 for the first six months of a Post Office Box in Belfair. Our official mailing address is:

Mason County Public Hospital District #2

P.O. Box-1626

Belfair, WA 98528

He also provided an official E-Mail address: mcphd2@wavecable.com

Established new committees:

Finance / Funding / Budget: Kaye Massie, Board Treasurer, and Herb Gerhardt, Board President Meeting with County Auditor on Monday, 14 January 2008 @ 0900 (9:00 am).

Insurance (Liability & L&I): Deferred till after the Finance committee meets with the county.

Attorney Selection Committee: Commissioners Herb Gerhardt, Ray Stutz, & Dr. Wally Volz. The committee will interview prospective attorneys and bring their choice to the full board for its approval.

Bylaws and Ethics Policy: Peggy VanBuskirk & Kaye Massie will create a draft that will be brought before the full board for its approval.

Superintendent (duties / job description, etc.): Herb Gerhardt, Ray Stutz, & Dr. Wally Volz.

Commissioners Kaye Massie & Mr. Bev Wendell will acquire a Tax ID from IRS for the new district.

It was discussed, and agreed upon for MCPHD#2 commissioners to meet with MCPHD#1 commissioners at the Mason General Hospital cafeteria for a dinner/working meeting on 25 January at 1700 (5:00 pm). President Herb Gerhardt will contact MCPHD#1 to firm up the date and time, and will notify all who plan on attending.

Board President Herb Gerhardt elected to become the agent that will receive any future lawsuit claims against PHD#2. This is a requirement of RCW 4.96.020.

The Washington State Hospital Association will hold a Teleconference Thursday, 10 January, 2008, beginning at 1200 (12:00pm). The commissioners were invited by MCPHD#1 to participate. Commission President Herb Gerhardt and Commission Secretary Ray Stutz will participate.

COMMITTEE REPORTS:

Board President Herb Gerhardt discussed the progress of our negotiations with Harrison Medical Center's Tom Kruse. The committee is working on a simple "Letter of Intent" that will allow Harrison to move ahead with their plans to build the facility while both parties continue work on the language that will be in the final draft of the contract; this appears to be agreeable with both parties. Meetings are ongoing and productive.

Commissioner Peggy VanBuskirk, who is the board's representative, will attend the next meeting of the Mason County Board of Health, and discuss the concerns of an outreach program. The next meeting will be held in Shelton on January 22nd @ 1500 (3:00pm).

Commissioner, Mr. Bev Wendell, discussed the progress of the Annexation Committee. To date, there has been little to no movement on the part of the citizens of the concerned area.

Commissioner Ray Stutz provided an update on the design of the official seal for MCPHD#2; a work in progress.

PUBLIC COMMENTS:

Received public comments from the guests; one questioning the name of the future clinic, the other commenting on the importance of the keeping of good records.

MISCELLANEOUS ITEMS:

Discussion was had on having meeting dates put into the local paper's "Community Calendar", and other similar places. All agreed that this should, and would be done.

FINAL COMMISSIONER COMMENTS:

Discussion was had on keeping the public informed by the use of some sort of "News Letter". More discussion will be forthcoming.

NEXT MEETING: 1900 (7:00 pm), Tuesday, January 22, 2008 at the North Mason Timberland Library.

MEETING ADJOURNED: 2049 (8:49 PM)

Respectfully Submitted:

A handwritten signature in cursive script that reads "Raymond A. Stutz". The signature is written in black ink and is positioned above the text "Electronically Signed".

Electronically Signed

Raymond A. Stutz,
Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Tuesday JANUARY 8, 2008 at 7:00 PM
North Mason Timberland Library in Belfair

AGENDA

1. CALL TO ORDER
2. COMMISSIONER ROLL CALL and RECORD of ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (12/18/07)
5. CORRESPONDENCE
 - a. NEW:
 - b. OLD:
 - i. Board of Health Letter. Complete, Herb notified them by phone.
 - ii. Election Costs of \$2,923.08 response. (Kaye/Herb)
 - iii. Special Purpose District Form. Herb completed form and mailed.
 - iv. MC Commissioners letter on Care to All. (Ray)
6. OLD BUSINESS:
 - a. Commissioner Training 12/20/07 Discussion
 - b. Meeting Schedule (Tues, Jan 22, Feb 12, Feb 26 at Library. Should we move meetings beginning on 4th Tues of every month to NMSD?)
 - c. Commissioner Stipend. Any waiver letters?
 - d. Commissioner expenses reimbursement (mileage/postage/misc.)
 - e. AWPMD Membership Update (Herb)
 - f. Election Costs Letter response
7. NEW BUSINESS:
 - a. Mailing Address: POB 1626, Belfair, WA
Herb paid \$20 for first 6 months.
 - b. Establish New Committees:
 - v. Finance/Funding/Budget: Kaye/Herb
 - vi. Insurance (Liability & L&I): Members:
 - vii. Attorney Selection: Wally
 - viii. Bylaws and Ethics Policy: Members:
 - ix. Superintendent (Duties/Job Description, etc.) Members:
 - c. Need Tax ID from IRS
 - d. Special Meeting with PHD #1.
 - e. COMMITTEE REPORTS (Existing):
 - a. Harrison Negotiations (Herb/Ray/Wally Volz):
 - b. Mason County Board of Health (Peggy): Next meeting 1/22, 3 PM
 - c. Annexation (Bev/?)
 - d. Seal: (Ray)
8. PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total.
Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
9. MISCELLANEOUS ITEMS
10. FINAL COMMISSIONER COMMENTS
11. NEXT MEETING Tuesday, Jan 22 at 7 PM at NM Timberland Library
12. ADJOURN