

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2 MEETING MINUTES OF 02-12-2008
NORTH MASON TIMBERLAND LIBRARY CONFERENCE ROOM
BELFAIR, WA 98528

Meeting called to order @ 1900 (7:00 pm)

Members in attendance: Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Treasurer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Advisor to the Board

Visitors in attendance: Mr. Gerry Morrow; Dr. Donald LePere; Mr. Ken VanBuskirk; Ms. Valerie McLeod; County Commissioner, Mr. Ross Gallagher; Mr. Tom Kruse`

Approved agenda items as written (Agenda attached)

The previous meeting minutes (1-22-2008) was approved as written.

Correspondence:

New:

MCPHD2 received notification from Mason Transit Authority that we must select one of our Commissioners to sit on the Transit Board. Commissioner, Mr. Bev Wendell accepted this position/committee assignment. An Alternate Commissioner was not selected at this time. MTA members receive a \$60 per meeting, plus mileage cost for each meeting attended, unless a stipend is received from the Hospital District.

MCPHD2 received a letter from Ms. Kim Klint of "Mason Matters", inviting the Commissioners to the opening of the Community Dental Clinic, in Shelton, on Friday, 29 February at 1730 (5:30 pm). All five Commissioners plan on attending this event.

MCPHD2 received a letter from the Mason County Auditor announcing a slight change in the election costs and the collection methodology beginning in the year of 2008.

MCPHD2 received a letter from the Mason County Journal asking us to submit a brief article that will be included in the 2008 Mason County Profile. Commissioner, President Herb Gerhardt will provide this article, emailing the Commissioners for their comments on the draft copy.

Old:

The response dealing with the payment of the election costs continues to be deferred to a later date.

Commissioner, Secretary Ray Stutz will draft a response letter to the Mason County Commissioners, addressing their letter of 22 October 2007. A draft copy will be emailed to the Commissioners for their comments and approval.

Old Business:

Meeting Schedule:

Tuesday, 26 February 2008, will be the last meeting to be held at the North Mason Timberland Library. Beginning in March, the meetings will be held on (25 March 2008) the fourth Tuesday of each month, and will be held in the North Mason School District Board Room.

Commissioner Stipend:

Commissioner, Treasurer Ms. Kaye Massie provided a "Waiver" form to the Commissioners for those who wish to waive their stipend now, or in the future.

Commissioner Expenses:

Commissioner, Treasurer Ms. Kaye Massie provided an "Expense Voucher" form to the Commissioners for those who wish to claim their expenses.

Letter of Appointment:

The Letter of Appointment for a Receiving Agent was denied by the County. It was explained that the letter must be in the form of a Resolution that must be recorded with the County for a fee of \$42. This is to be deferred until a Resolution can be generated, and funds become available.

Special Meeting with PHD1

Due to previous scheduling of the Commissioners, it was agreed upon to have the Dinner Meeting with Hospital District #1 on Wednesday, 12 March at 1700 (7:00pm). This date will be proposed to the other district members for their input.

Discussion with Scott Hilburn:

Commissioner, President Herb Gerhardt sat down with MCPHD1 Commissioner Scott Hilburn on Monday, 4 February 2008, for a one on one discussion. The prospect of MCPHD1 performing the duties involved in MCPHD2 employee payroll was proposed. This will be brought to MCPHD1's board for discussion.

The North Mason Medical Clinic will close on Wednesday, 31 December 2008. Further discussion on this is needed should there be a delay in the opening of the new clinic.

No one from the Allyn/Lakeland Village area has yet to approach MCPHD1 Commissioners on the subject of annexation into MCPHD2.

General Topics:

Commissioner, Treasurer Kaye Massie discussed the need to gather personal information from each Commissioner that will be used for L&I insurance and payroll. Acquiring a UBI# is ongoing.

The need to establish, BY RESOLUTION, Commissioner Kaye Massie as MCPHD2 Financial Fiscal Agent was deferred to a later date. This needs to be done before 9 January 2009.

A reminder was given of the upcoming AWPHD Web Conference at 1200 (noon) on 21 February 2008. All commissioners are encouraged to attend.

New Business:

Attorney Selection:

A motion was made and carried to retain Mr. Donald W. Black, from the law firm of Ogden Murphy Wallace, P. L. L. C., as the District Attorney.

The latest contract proposal will be emailed to Mr. Black for his perusal and comments, and the contract committee will meet at 0900 (9:00am) Friday, 15 February 2008 for open discussion.

Budget:

Advisor to the Board, Dr. Wallace Volz presented a proposed interim budget for the year 2008 (attached).

At our next meeting, Tuesday 26 February 2008, the proposed budgets will be discussed and voted on. The board's intention has been sent to the local news paper for public disclosure.

Loan Progress:

Tom Kruse` of Harrison Medical Center agreed to ask his board to loan the District \$60,000 presented in the proposed interim budget.

Insurance Committee:

Commissioner Herb Gerhardt and Dr. Wallace Volz formed the Insurance Committee. Dr. Volz has been actively pursuing agents that will deal with this.

Committee Reports:

Harrison Negotiations:

Contract negotiations are in the final drafting stages. The attorneys for both entities will bring the contract to its conclusion so both boards will be able to take it up for final approval.

Mason County Board of Health:

Commissioner Peggy VanBuskirk announced the next board meeting to be held at 1530 (3:30 pm) on 26 February 2008.

Bylaws & Ethics Policy:

Drafting & discussion is ongoing. The most recent draft is to be emailed to each member for their comments and suggestions.

Superintendent:

Dr. Wallace Volz presented a proposed job description of Superintendent that should be included in the Bylaws. Commissioner, President Herb Gerhardt changed the committee members to include Commissioners Kaye Massie, Peggy VanBuskirk, and Dr. Wallace Volz.

District Seal:

Commissioner Ray Stutz presented five drafts for a district seal. These were commented on the results of which will be returned to the artist, Miss Ahria Fosdyck, for modification.

Annexation:

No real progress at this time. A presentation will be made at the upcoming combined commissioner meeting.

Public Comments:

It was suggested that a letter of appreciation be drafted and presented to Dr. Brian Peterson for his contributions to the District. This was agreed upon and will be forthcoming.

It was suggested that an informational article be written for publication in the local media as to whom the Commissioners are and what the function of the Hospital District is. This was agreed upon and will be forthcoming.

Next Meeting:

The next meeting will be held at 1900 (7:00pm) on Tuesday, 26 February 2008 at the North Mason Timberland Library Conference Room.

Meeting Adjourned @ 2110 (9:10pm)

Respectfully Submitted:

Raymond A. Stutz,
Commissioner, Secretary