

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

MEETING MINUTES OF 3/25/2008  
NORTH MASON SCHOOL DISTRICT BOARD ROOM  
BELFAIR, WA 98528

Meeting called to order @ 1900 (7:00 pm)

Members in attendance: Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Treasurer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Advisor to the Board

Visitors in attendance: Ms. Hannelore Stewart; Mr. Gerry Morrow, KMAS; Ms. Melissa Turner; Ms. Barbara Austin

Approved agenda items as written (agenda attached)

Approved the meeting minutes for 02/26/2008 & 03/06/2008

No public comments given

Correspondence:

- Received the first attorney billing from Don Black of Ogden Murphy Wallace PLLC, for \$2,772.00 for the 9.9 hrs of work performed.
- Received letter from Bennett, Bigelow & Leedom informing us that they will retain, for a period of ten (10) years, all papers pertaining to their interview with MCPHD2.
- Approved and signed the letter to County Commissioners answering the concerns addressed in their letter of 22 October 2007.
- Board President, Herb Gerhardt has submitted, by Email, a PHD2 profile to the Mason County Journal.

Old Business:

- The special meeting with PHD#1 was discussed by the commissioners. It was affirmed by all that this meeting was pleasant, informative, and fruitful.
- UBI number, L&I, and Employment information was secured by Commissioner Kaye Massie.
- Commissioner Massie will set up tours of Harrison Medical Center, and Mason General Hospital facilities, to take place on a Friday; dates yet to be established.
- Reminder to all commissioners that their PDC form F-1 or F-1A is due by April 15, 2008.

New Business:

- The Kruegers have filed for initial building permits and septic permits for the new Primary and Urgent Care Clinic.
- Belfair Herald no longer prints community function schedules or upcoming events for free, as per new owner policy.
- Commissioners will attend the Chamber of Commerce Luncheon on 26 March, 2008.

Committee Reports:

- Contract negotiations with Harrison are done except for the approval of the site plans.



3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (2/26/08 reg, 3/6/08 spcl, 3/11/08 joint)
5. PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total.  
Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. CORRESPONDENCE
  - a. NEW:
    - i. First Bill from Don Black for February. Don spent/billed us for 9.9 Hrs (\$2,772.00) for contract negotiation work. There will be additional charges for March.
    - ii. Letter from Bennett Bigelow & Leedom regarding they will keep papers from our interview for 10 yrs.
  - b. OLD:
    - i. Election Costs of \$2,923.08 response. Continue to defer. (Kaye/Herb)
    - ii. MC Commissioners letter on Care to All. (Ray/Peggy)
    - iii. Submitted PHD 2 profile for MC Journal 2008 MC Profile.
7. OLD BUSINESS:
  - a. Commissioner Stipend. Kaye, any waiver letters?
  - b. Commissioner expenses reimbursement to be covered in Bylaws (mileage/postage/misc.) Any expense sheets?
  - c. Appoint an agent to receive lawsuit claims against PHD #2 as required by RCW 4.96.020. Herb tried to do by email but that was rejected. It needs to be done by a Recorded Resolution. County recording cost for a one-page resolution is \$42. Item on hold till we have funds.
  - d. Special Meeting with PHD #1 took place on Tues 3/11. Any commissioner comments?
  - e. Kaye any progress obtaining UBI#, L&I and Employment Security info. (Kaye)
  - f. We need to establish and Investment Policy and need to appoint, by Resolution, Kaye as Financial Fiscal Agent before Jan 09. (Kaye/Wally)
  - g. Kay to set up tour of Harrison Hospital, PO Clinic and Pt Orchard Clinic.
8. NEW BUSINESS:
  - a. Reminder that all Commissioners must file PDC Form F-1 or F-1A by 4/15/08.
  - b. Harrison Clinic Bel fair Campus: Krueger's have filed for initial building permits and septic permits for 3600 sq ft Primary and Urgent Care Clinic.
9. COMMITTEE REPORTS (Existing):
  - a. Harrison Contract Negotiations: (Herb/Ray/Wally Volz) Done except for plans approval.
  - b. Harrison LOC Negotiations: (Herb/Ray/Wally Volz)
  - c. Mason County Board of Health Board: Peggy, report on today's meeting.  
Next meeting 4/22, 3:30 PM.
  - d. Mason Transit Authority Board: Bev report on 3/11 meeting.  
Next meeting 4/8, 4:00 PM
  - e. Finance/Funding/Budget/Payroll/Audit: (Kaye/Herb/Wally)
  - f. Bylaws and Ethics Policy: (Peggy/Kaye)
  - g. Superintendent Duties/Job Description, etc.: (Wally/Kaye/Peggy).
  - h. Insurance (Liability, Directors & L&I): (Wally/Herb/Kaye)
  - i. Seal: (Ray)
  - j. Annexation: (Bev/Don LePere)
10. MISCELLANEOUS ITEMS

11. FINAL COMMISSIONER COMMENTS
12. NEXT MEETING Tuesday, April 22 at 7 PM at NMSD Board Room.
13. ADJOURN