

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
MEETING MINUTES OF AUGUST 26, 2008  
NORTH MASON SCHOOL DISTRICT BOARD ROOM  
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Treasurer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz; Superintendent

GUESTS IN ATTENDANCE:

Kimberly Klint from Mason Matters; Mr. Ken VanBuskirk; Mr. Gerry Morrow, Reporter, KMAS radio

APPROVAL OF AGENDA ITEMS:

Item 11c incorporated into Item 9; eliminated item 12b; Items 12d & 12e incorporated into Item 4 of the agenda.

The agenda was approved as amended. Original copy attached.

INTRODUCTIONS:

Mary Lou Love, Bookkeeper; Sandra Robertson, Recording Secretary  
Both will be retained as private contractors with no benefits provided.

PUBLIC COMMENT PERIOD:

No public comments

SPECIAL SPEAKER:

Kim Klint, Executive Director of MASON MATTERS, presented information regarding its purpose and scope. Copy of brochure attached. She extended an invitation to any of the commissioners to join Mason Matters. Peggy VanBuskirk stated that she has recently volunteered to join and Ray Stutz expressed interest in joining. There will be special retreat on Sept 26, 2008.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

Kaye Massie questioned New Business item regarding number of signatures needed to sign checks. She questioned having only three commissioner sign vouchers instead of all five. Further discussion was deferred to another meeting. The minutes of July 22, 2008 approved as written.

CORRESPONDENCE:

No new correspondence received since last meeting.

TREASURER'S REPORT:

¢ Kaye Massie presented to each commissioner a copy of the treasurer's report stating starting and ending balances. No outstanding bills other than payroll have been received for the month of August as of today.

¢ Ray Stutz was surprised to have received a stipend. It was clarified that a Waiver to defer payment of Stipend needs to be submitted to Kaye Massie from anyone who wishes to defer payment of their stipend. Deferral can be on a month by month basis, yearly or "forever".

¢ The county will no longer be taking L & I out of anyone's check. The total amount has only been 50¢. The 50¢ check will go into our account with L & I and when the quarterlies are paid it will become a credit.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

¢ Each commissioner reported any upcoming public meetings they intend to attend in September. Hospital district business is not to be discussed at any of these meetings by anyone other than the President.

¢ Herb Gerhardt requested that each commissioner provide Wallace Volz

with a written list of the next months upcoming meetings by the Friday before each regular board meeting. He will compile the lists and read the information at the meetings.

#### COMMITTEE REPORTS:

¢ Peggy VanBuskirk: Mason County Board of Health

" Before today's MCBH's meeting Peggy spoke with Lydia Buchheit (Public Health Department). Lydia is asking to be included in any discussions regarding the WIC transfer (between Mason General and Harrison) and any programs Harrison is planning on having.

" Mason County Board of Health's Health officer's report talked about public health & safety reviews and State standards. They are trying to set up a nationwide accreditation and quality standard instead of just a checklist.

" Also discussed was the plan to place articles on topics on Public Health in the Shelton Journal once a month. The suggestion was made to try to have these articles placed in additional publications (i.e. North Mason Life) to try to reach more people.

" Also discussed--Smoking in Mason and prevention on teen smoking.

" Also discussed---West Nile Virus.

" Also mentioned---Next month there will be a joint meeting between the Mason & Thurston County Board's of Health: Topic-Administrative services between the two counties

¢ Bev Wendell: Mason Transit Authority Board

" Continued discussion on installation of a water main to hook up to the Shelton water system. Currently MTA is on a well and has limited water for washing of busses. The costs and regulations required are limiting the ability to proceed quickly.

" Rider ship is climbing mainly due to raising fuel costs.

" Bev Wendell will be unable to attend the next MTA meeting.

¢ Wallace Volz, Herb Gerhardt, Kaye Massie: Insurance (Liability, Directors & L&I)

" Wallace Volz and Mitchell Smee will be meeting September 2, 2008 at 2:30 pm at downtown office to transfer information from the commissioners and their financial liabilities so he can formally present insurance policies to the commissioners.

" Kaye Massie asked if since an Agency was doing all the "leg work", would payments require one or multiple checks? Herb Gerhardt stated that he suspected that bills will come directly from each insurance company. He is basing this on past dealings with the agency. That information will be verified at the upcoming meeting with Mr. Smee.

¢ Ray Stutz: Seal

" Copies of the commissioner approved seal were e-mailed to Patty Hart (Harrison Medical) and she is having her staff work on it. They will be electronically redoing it. It will take several weeks to complete.

¢ Herb Gerhardt, Wallace Volz, Ray Stutz: Transition Committee

" After the ground breaking a meeting was held at the Sheriff's office with Harrison, MCPHD1, and MCPHD2. Discussed were options available between the times the current clinic closes and when the new clinic opens.

" Option 1: Keeping the present clinic open longer for a yet negotiated fee. (An e-mail was received today by Herb Gerhardt that stated MCPHD1 would be willing to consider this option.) Further discussion would be needed.

" Option 2: Providing free bus transportation to any North Mason resident to Harrison in Port Orchard in the interim. Estimated cost would be \$55-60 per ride. Further discussion would be needed.

" Wallace Volz was asked to set up a meeting between Harrison, Terry McGivron, Wallace Volz, Herb Gerhardt, and Ray Stutz to pursue keeping the

current clinic open during the interim.

OLD BUSINESS:

¢ Harrison Clinic Bel fair Campus: Status Update: Ground breaking report.  
A turn out of about 200 people was reported. Work is progressing on  
the new building as quickly as possible.

¢ WIC Transition Meeting  
No new updates at this time.

¢ Chamber Luncheon

" The luncheon will be August 27, 2008 from 11:30am to 1:00pm at Theler  
Center. State Senator Derrick Kilmer will be a guest speaker

" Ray Stutz stated that the Chamber will be setting up a loop video to  
promote local Interests. He suggested requesting Harrison put together a video  
to present to the Chamber to provide information on services they will be  
providing in Bel fair.

NEW BUSINESS:

¢ Public Records Request Policy

Ray Stutz had e-mailed to each commissioner an example of a Request  
form. The general consensus was that it was very elaborate. Herb Gerhardt  
showed a different example that was simpler. It was agreed that simpler  
was better and the PUD3 form will be used as a template. Wallace Volz will  
take the form and revamp it and present it to the commissioners.

¢ DaVinci Invitations Tuesday, September 2, 2008. 5 pm till 8 pm.

Silverdale It was stressed that all commissioners are welcome. It  
is an open house for VIP's. Most of the commissioners will travel together  
to the meeting.

¢ Theler Community Center looking into sponsoring a Wetlands Walk of  
Health for April or May.

Tim Wing contacted Herb Gerhardt wanting to know if MCPHD2  
would be interested in being involved in a health walk Theler will  
be having in the spring time. Harrison is lined up to do some  
talks prior to the event. Herb Gerhardt stated that MCPHD2 would be  
interested and asked to be kept informed.

¢ Web Cast

There will be a Hospital Association web cast on September 25, 2008.  
12-1pm Topic: Making Your Board and Management Team Meetings OPMA (open  
public meeting act) compliant. The importance of viewing the web cast was  
stressed.

MI SCELLANEOUS ITEMS:

No miscellaneous items.

GOOD OF THE ORDER / ANNOUNCEMENTS:

Welcome Wallace Volz. Glad the procedure went well.

NEXT SCHEDULED MEETING:

Tuesday, September 23, 2008 at 7 pm at NMSD Board Room

FINAL COMMISSIONER COMMENTS:

Make sure any Stipend waivers are turned into Kaye Massie.

ADJOURN:

Meeting adjourned at 8:40 PM

Respectively submitted by:

Sandra Robertson  
Recording Secretary

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<STRONG><FONT size=3>MASON COUNTY PUBLIC HOSPITAL DISTRICT #2</FONT><BR>POB 1626, Bel fair, WA 98528 (360-275-2517)<BR>REGULAR MEETING OF THE BOARD OF COMMISSIONERS<BR>Tuesday August 26, 2008 at 7:00 PM<BR>North Mason School District Board Room in Bel fair <BR><FONT size=3>AGENDA</FONT></STRONG>

1. CALL TO ORDER                      Reminder that meetings are voice recorded. There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual. Public comments are called for in Item 5 and have been moved up so those wishing to comment are not required to stay for the whole meeting.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. INTRODUCTIONS of our bookkeeper and recording secretary by Kaye
5. PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total. Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. SPECIAL SPEAKER:                      Kim Klint from Mason Matters
7. Approval of Minutes of Previous Meeting (7/22/08)
8. CORRESPONDENCE (New since last meeting):
  - a.
9. TREASURER'S REPORT (Kaye)
10. COMMISSIONER REPORTS and Meeting schedules for next month
11. COMMITTEE REPORTS (Existing):
  - a. Mason County Board of Health Board:                      Peggy, report on today's Mtg
  - b. Mason County Authority Board:                      Bev report on last meeting.
  - c. Finance/Funding/Budget/Payroll/Audit:                      (Kaye/Herb/Wally)
  - d. Insurance (Liability, Directors & L&I):                      (Wally/Herb/Kaye)
  - e. Seal:                      (Ray)
  - f. Transition Committee:                      (Wally/Ray/Herb)
12. OLD BUSINESS:
  - a. Harrison Clinic Bel fair Campus: Status Update. Ground breaking report.
  - b. First LOC draw (Wally, Kaye)
  - c. WIC Transition Meeting
  - d. Employing Financial/Accounting services
  - e. Employing Recording Secretary
  - f. Chamber Luncheon
13. NEW BUSINESS:
  - a. Public Records Request Policy
  - b. da Vinci Invitations Tuesday, Sept 2nd from 1700 - 2000 Silverdale
  - c. Theler Community Center looking into sponsoring a Wetlands Walk for Health for April or May.
14. MISCELLANEOUS ITEMS
15. GOOD OF THE ORDER/ANNOUNCEMENTS
16. NEXT SCHEDULED MEETING  
Tuesday, September 23 at 7 PM at NMSD Board Room.
17. FINAL COMMISSIONER COMMENTS

18. ADJOURN