

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES OCTOBER 28, 2008
NORTH MASON SCHOOL DISTRICT BOARD ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Treasurer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent; Ms. Sandra Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Mary Lou Love, MCHD2 bookkeeper, was introduced by Kaye Massie. Welcome Mary Lou; Steve Love; Valerie McCloud; Mr. Gerry Morrow, Reporter, KMAS radio

APPROVAL OF AGENDA ITEMS:

Item 7b added. Request for protocol for payment for Commissioners.

Item 7c added. 2 Letters from the Treasurers Department

Item 7d added. 2 Letters to be mailed

The agenda was approved as amended.

PUBLIC HEARING ON 2009 PROPOSED BUDGET

Dr. Volz presented a handout which outlined the proposed 2009 budget. This is the first official budget and will set the tax rate. The budget was reviewed line item by line item. The income is based on \$0.34 per \$1,000.

Q: What happens if property values go down?

A: When assessed property values change, the tax rate will change also to maintain the established yearly dollar amount.

Q: How long is the contract for Harrison to provide medical services?

A: The contract is for 10 years with a 5 year renewal clause after the initial 10 years.

Q: Is there a review process to evaluate the provided services?

A: The Superintendent will meet with Harrison on a quarterly basis to review the financial expenditures. Harrison has its own quality assurance committee that reviews on a monthly basis the quality of care provided.

PUBLIC COMMENT PERIOD:

None

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The minutes of September 23, 2008 approved as written.

CORRESPONDENCE:

A) Public records request by Steve Rose and reply

A request for public records was received and copies of the contact and line of credit with Harrison was forwarded to requester.

B) Request for protocol for payment for Commissioners.

Request was received from the State Public Hospital Association on our protocol for paying commissioners. A copy of a section of our By-Laws pertaining to payment was forwarded to them.

C) Requests from the Treasurers Department

1) They need a copy of our 2009 budget by 11/14/2008.

2) Vouchers to County Auditor for November need to be turned in by Nov 14 and vouchers for Dec need to be turned in by Dec 12.

D) Letters for Mailing

1) A letter was sent to Scott Bosch thanking him for the opportunity to view & use the DaVinci machine.

2) The second letter relating to a proposed news released was deferred until New Business.

TREASURER'S REPORT:

- * Quarterly employee payroll taxes have been turned in.
- * Current balance of \$6800.00
- * A handout of proposed and received vouchers for November was given to the commissioners to review and sign

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- * Each commissioner reported any upcoming public meetings they intend to attend before the next MCPHD2 meeting. Hospital district business is not to be discussed at any of these meetings by anyone other than the President, to assure that no discussion takes place between commissioners.

COMMITTEE REPORTS:

- * Mason County Board of Health : Peggy VanBuskirk
- * The winner of the Healthy Kids Campaign was presented with their prize, a trip to Disney Land.
- * Discussed the first totally smoke free HUD apartment complex in Mason County.
- * Drug Take Back program.... None currently exists in Mason County. Legislation to establish a state program did not get through this year but they hope for next year.
- * Mason Transit Authority Board: Bev Wendell
- * The city of Shelton is trying to require that the MTA agree to install a sewer extension / connection before being allowed to extend / connect the city's water main.
- * Mason Matters: Ray Stutz, Peggy VanBuskirk
- * No Report. Upcoming meeting to be held at Olympic College in Shelton on Thursday, October 30, 2008.
- * Seal : Ray Stutz
- * Ray had sent copies of the Seal to each commissioner. It was noted that the State is not listed in the Seal. Herb Gerhardt requested that WA be added after MASON COUNTY since there is more than one Mason County in the US.
- * Ray is suggesting recognizing the young lady who designed the seal. Discussion resulted in agreeing on presenting her with a Community Service Award and a plaque. Motion was made, seconded and passed. Ray is in charge of the plaque and award to be presented at a Chamber of Commerce meeting.
- * Transition Committee : Herb Gerhardt, Wallace Volz, Ray Stutz
- * Report and recommendations are covered under New Business.

OLD BUSINESS:

- a.) Harrison Clinic Belfair Campus: Status Update.
Progress is continuing. Part of the roof is up. Septic drain field has been dug. Finalized plans from Harrison have been given to the contractor.
- b.) Web cast report on Open Public Meetings Act, Thursday, Sept. 25th
All commissioners listened to the web cast. It was very informative.
- c.) WIC Transition Meeting
Transition is proceeding smoothly. Harrison has control of the program. The suggestion was made to remove WIC discussion from future agendas. Suggestion was agreed upon.
- d.) Public Records request Policy and possible revision
Updated Public Request and Policy forms were presented to the commissioners. Several small changes were suggested and further discussion has been deferred to another meeting.
- e.) Voucher Signing Discussion

No discussion. Waiting for a meeting with the Port of Allyn to see how they handle their vouchers.

f.) 2009 Budget adoption

Proposed Budget Resolution # 2008-0006 was approved as presented during the Public Hearing with the understanding that after the budget is presented to the Assessor's Office there may be some small changes required.

NEW BUSINESS:

a. Adoption of Seal

Adoption of the seal is deferred until after WA is added to the seal.

b. Stationary design/business cards/badges

Investigation of stationary and business cards assigned to Ray.

Adoption deferred for a future meeting

c. Transition Committee Report and motion

Proposed recommendation is to allow the present clinic to close on 12/31/2008. During the interim, patients can be seen at Harrison Port Orchard, Bremerton, Silverdale or Mason General. Transportation by Dial-a-Ride is available to locations within Mason County. A news release would be placed in the newspaper. After some discussion the recommendation was approved. Mason General will be informed of the Commissioners decision.

The transition committee was dissolved after the recommendation was approved.

d. Commissioner Compensation Resolution

Resolution #2008-0007 was read, moved and approved.

e. Petty cash discussion

Discussion deferred.

MISCELLANEOUS ITEMS:

Kaye is requesting approval for reimbursement for expenses for an Open Government Meeting that she is attending on Dec. 2, 2008. She estimates the expense will be \$234.00. Request was approved.

GOOD OF THE ORDER / ANNOUNCEMENTS:

None

NEXT SCHEDULED MEETING:

Tuesday, November 25, 2008 at 7 pm at NMSD Board Room

FINAL COMMISSIONER COMMENTS:

No final comments

ADJOURN:

Meeting adjourned at 9:25 PM