

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
MEETING MINUTES FEBRUARY 24, 2009  
NORTH MASON SCHOOL DISTRICT BOARD ROOM  
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Treasurer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent; Ms. Sandra Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Valerie McCloud (Bel fair Physical Therapy)  
Gerry Morrow

APPROVAL OF AGENDA ITEMS:

The agenda was approved as written. Copy attached.

PUBLIC COMMENT PERIOD:

Valerie McCloud asked if it was known who or how many MD's will be at the clinic. At this time that information is unknown.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The minutes of January 27, 2009 approved as written.

CORRESPONDENCE:

- A) Frank Kenny's "My NM Chamber Network"  
Herb is requesting comments should not be posted by any of the commissioners. Dr. Volz suggested that none of the commissioners sign up.
- B) St. Anthony's EMT (3/7) and VIP (3/13) Invitations  
Up to 5 commissioners may be attending either one or both of these events. Again it was stressed that no district business is to be discussed by any commissioner (other than the President) who may choose to attend either event.
- C) AWPHD administrator-only retreat for May 20-22 this year at Suncadia in Cle Elum.  
The letter stated they were planning on a retreat in May, but it also asked if it would be more appropriate to have several smaller retreats in different areas of the state. Both Herb and Dr. Volz sent a reply stating the smaller retreats would be preferred.

FINANCIAL OFFICER REPORT:

> Kay stated we will have a balance of \$6123.42 as of the end of Feb. The March vouchers will be \$2800.00, leaving a balance of approximately \$3300.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

> The Community Voice and fire district CAC meetings will be attended by more than 2 commissioners.

COMMITTEE REPORTS:

- > Mason County Board of Health : Peggy VanBuskirk  
\* A general history of public health was given.  
\* There is a continued concern with funding.  
\* Small increase in Influenza B in the grade schools has been reported.  
\* On-site sewage regulations information is on their website.

> Mason Transit Authority Board : Bev Wendell

- \* Work is still continuing on water main proposal. The hope is to receive some of the stimulus money.
- \* Several people have been interviewed for the Operations Manager position. Some are being re-interviewed.
- \* Rider ship has remained stable.

> Mason Matters: Ray Stutz, Peggy VanBuskirk

- \* There has not been a meeting since the last commissioner's meeting.

> Theler Health Fare (May 9)

- \* The next meeting is on Feb 26th. Invitations to participate in the Health Fare have been sent out. Until the upcoming meeting is held, it is unknown who has responded.

#### OLD BUSINESS:

a.) Harrison Clinic Belfair Campus: Status Update

Work is continuing. The sheet rock is primed and painting has begun. There are still issues with leaks in the ceiling. The power is in. The heat pumps are working. The hope is to begin paving the first week of March.

b.) Rhonda Brown needs list of people to invite to Grand Opening

Several commissioners have already sent lists of names to Rhonda.

c.) Community Service Award & Plaque for Ahhria Fosdyck for Seal work

The Community Service Award and Plaque are finished and were shown to all the commissioners.

d.) Presentation of appreciation letter to Patti Hart & Mary Eaton

Ray showed the final draft of the letters from the commissioners. There will be a meeting on Friday 2/27/09 at Harrison. The letters will be presented then.

e.) Stationary Design/business cards/badges

Dr. Volz handed out name badges to each commissioner. Ray has the copy of the official letterhead stationary available and will e-mail each board member a copy for their records. Ray will also print more business cards upon request from each board member. Ray is able to add a picture to the business card if a member would like.

f.) Voucher Signing discussion

The voucher has been passed around for signing.

g.) Petty Cash discussion

It was decided to not proceed with establishing a petty cash account or credit card at this time.

h.) Discussion of Petty Cash Resolution

No resolution needed since a petty cash account will not be set up at this time.

#### NEW BUSINESS:

a. Plaque for Ahhria Fosdyck for Seal work presentation discussion

It was decided to try to present the items at a school function as soon as possible. There will be a second presentation at a Chamber meeting on March 25th.

b. Outstanding loan payment for Harrison

No action required at this time. Herb reviewed wording of the contract. Payment is due June 15, 2009. The approval for payment discussion will be on the April agenda.

c. Contract with Harrison

There was a question with the wording of the contract in regards to "equal" semi-annual payments due 6/15 & 12/15 of each year. Dr. Volz will contact Harrison to see what payment they will require from when the clinic opens to 6/15. We anticipate pro-rating the first half of 2009

MI SCELLANEOUS ITEMS:

- a. PDC personal financial statements are due into PDC by April 15th

GOOD OF THE ORDER / ANNOUNCEMENTS:

- a. NM Chamber Luncheon tomorrow.  
Lunch is 1130 to 1300 and costs \$10.00.

NEXT SCHEDULED MEETING:

Tuesday, March 24 at 7 pm at NMSD Board Room

FINAL COMMISSIONER COMMENTS:

Peggy and Kay both have birthdays this month.  
Ray had spoken with the local Sheriff. There is some opposition to maintaining the local facility that the officers work out of.

ADJOURN:

Meeting adjourned at 8:31 pm

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MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
POB 1626, Bel fair, WA 98528 (360-275-2517)  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
Tuesday February 24, 2009 at 7:00 PM  
North Mason School District Board Room in Bel fair

AGENDA

1. CALL TO ORDER                                  Reminder that meetings are voice recorded.  
There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. General PUBLIC COMMENT PERIOD:            (5 Min Max/person, 15 min total.  
Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
5. Approval of Minutes of Previous Meeting (1/27/09)
6. CORRESPONDENCE (New since last meeting):
  - a. Frank Kenny's "My NM Chamber Network".
  - b. St Anthony's EMT (3/7) and VIP (3/13) Invitations.
  - c. AWPMD administrator-only retreat for May 20-22 this year at Suncadia in Cle Elum.
7. FINANCIAL OFFICER REPORT (Kaye)
8. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present.
9. COMMITTEE REPORTS (Existing):
  - a. Mason County Board of Health Board        (Peggy, report on last meeting.)
  - b. Mason Transit Authority Board             (Bev report on last meeting.)
  - c. Mason Matters                                 (Ray/Peggy)

d. Theler Health Fare (May 9) (Peggy)

10.

OLD BUSINESS:

- a. Harrison Clinic Bel fair Campus: Status Update. (Herb)
- b. Rhonda Brown needs list of people to invite to Grand Opening
- c. Community Service Award & Plaque for Ahhria Fosdyck for Seal work (Wal ly, Ray)
- d. Presentation of appreciation letter to Patti Hart & Mary Eaton (Ray)
- e. Stationary Design/business cards/badges (Wal ly, Ray)
- f. Voucher Signing Discussion (Kaye)
- g. Petty cash discussion (Kaye, Wal ly)
- h. Discussion of Petty Cash Resolution (Ray)

11. NEW BUSINESS:

- a. Plaque for Ahhria Fosdyck for Seal work presentation discussion.

12. MISCELLANEOUS ITEMS

- a. PDC Financial Statements are due into PDC by April 15.

13. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. NM Chamber Luncheon tomorrow. Lunch is 1130 to 1300 and costs \$8.

14. NEXT SCHEDULED MEETING

Tuesday, March, 24 at 7 PM at NMSD Board Room.

15. FINAL COMMISSIONER COMMENTS

16. ADJOURN