

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES MAY 26, 2009
NORTH MASON SCHOOL DISTRICT BOARD ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:05 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent;
Ms. Sandra Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Valerie McLeod
Gerry Morrow
Leon Smith

APPROVAL OF AGENDA ITEMS:

The agenda was approved as presented. Copy of agenda attached.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

Meeting minutes from 4/28/09 approved as written

PUBLIC COMMENT PERIOD:

Valerie McLeod... Wanted to know how the coverage was coming with the Dr.'s? People have to wait until July for a primary care appt.

Currently there is only one Primary Care Physician. Harrison is aware of the need for additional staff. They are actively looking for a Nurse Practitioner.

CORRESPONDENCE:

A) Phone call from Mike Boyle

Courtesy call informing us that he is currently in charge of trying to get the Victor area dropped from MCPHD1. He has hired the attorneys MCPHD2 had used. They do not view it has a conflict of interest.

B) E-mail from County Commissioner Tim Shelton.

In it he cautioned us on the potential of violating open public meeting rules by having limited

access to the meeting due to the clinic closing before the meeting adjourns.

FINANCIAL OFFICER REPORT:

* We will be paying back Harrison's Line of Credit advance in the amount of \$35,000 along with \$1679.16 in interest along with the payment for Clinic Services thru 6/30/09 of \$77,700.69.

* Total voucher amount for June will be \$117,066.29.

* \$200,000 was transferred from the general account.

* Remaining balance will be \$79,480.

* Financial & Records Report for 2008 was sent in and has been received by the State Auditor.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

* The North Mason Chamber of Commerce, Mason Community Voice, Mason Matters, Fire District, Theler Health Fair, Sheriff and CAC meetings are scheduled meetings where more than 2 board members may be in attendance.

COMMITTEE REPORTS:

* Mason County Board of Health : Peggy VanBuskirk

* Last meeting was a joint meeting with Thurston County.

* Swine Flu was a topic of discussion. So far it has been a mild

outbreak.

* 1 new Tuberculosis case has been reported in both Mason & Thurston counties

* Continuing to apply for possible grants to help with the decrease in revenue.

* Mason Transit Authority Board : Bev Wendell

* Bev was not able to attend the last meeting and has not received any information from the meeting.

* Mason Matters: Ray Stutz, Peggy VanBuskirk

* Neither Ray nor Peggy attended the last meeting and have not received any information from the meeting.

OLD BUSINESS:

a.) Clinic Discussion. Monthly Harrison meeting

The proposed monthly meetings with Harrison, the clinic office manager and Dr. Volz have not yet started. They are continuing to work on getting the meetings up and running.

b.) Theler Health Fair (May 9) Report.

The commissioners manned the Harrison Booth. In general there was disappointment with the lack of organization and the booths being spread out between too many buildings.

c.) Point Roberts Visit (May 13) Report

Dr. Volz and Herb made a trip to Point Roberts to meet with the Nurse Practitioner there. She was able to give insight into how she manages her clinic.

d.) County Treasurer funds transfer Report

\$200,000 was transferred from the General account to the LOC account.

e.) Revision to By-Laws Resolution

No additional revisions recommended. Resolution #2009-0001 to approve amended By-Laws passed and was signed.

f.) Meeting Location Change Announcement

Mason Life and KMAS radio were informed of meeting location change and it went out on their public media.

g.) Theler brick for district Report

The cost of bricks was discussed. An 8"x 8 brick is \$150. A 12"x12" brick is \$250. Motion approved to purchase a 12x12 brick with the district logo on it.

h.) HIPPA requirement discussion

Harrison has been asked to give a brief update at a future meeting.

i.) Rhonda Brown Letter of Appreciation

Letter of Appreciation was approved and signed.

j. Web conference by WSHA on April 29 on Legislative Budget Wrap-up Report.

Only Herb and Ray listened to the Web conference. General over view was the budget is being cut and people are unsure what is going to be done.

k) Sign Current Vouchers

The voucher is not ready to be signed but was viewed by the commissioners. The information on the voucher is accurate but it needs to be reformatted. The voucher was accepted.

NEW BUSINESS:

a. Harrison First half payment Resolution

Resolution 2009-0002..... Payment of \$77,700.69 for 4/20 - 6/30/09
Clinic Operations approved and signed.

b. LOC loan repayment Resolution

Resolution 2009-0003.... Payment of \$35,000 along with \$1,678.16 interest (total \$36,679.16) was approved and signed

c. Badge Picture

ID Badge Information forms were signed and pictures for the badges were taken at the end of the meeting.

In response to the email from Tim Shelton, Leon Smith (Harrison security) suggested having 2 "sandwich" boards stating "Public Meeting in progress".....be positioned outside the clinic indicating access to the

meeting through the side door near the conference room

d. Re-election of Peggy's seat. Filing window is from June 1 through June 5.

Peggy is planning on running again and will file by June 5.

e. Pat Ballsmith Letter of Appreciation

Pat is from the Mason County Treasurers office. Letter of Appreciation approved and signed

f. Paige Hansen Letter of Appreciation.

Paige is from the Finance Department of the Mason County Auditors office. Letter of Appreciation approved and signed.

MI SCELLANEOUS ITEMS:

a. Sandy Robertson will not be at the next meeting. Dr. Volz will record the meeting for her. She will still be typing up the minutes. Her absence was approved.

GOOD OF THE ORDER / ANNOUNCEMENTS:

a. NM Chamber Luncheon is on 5/27/09. Lunch is 1130 to 1300 and costs \$10

b. Chamber After Hours on June 11 at 5 PM is sponsored by Boxlight and Dr. Brian Petersen.

NEXT SCHEDULED MEETING:

Tuesday, June 23 at 7PM at Harrison Belfair Clinic Conference Room.

FINAL COMMISSIONER COMMENTS:

No final comments.

ADJOURN:

Meeting adjourned at 8:55 pm

Respectfully submitted by,
Raymond A. Stutz,
Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Tuesday May 26, 2009 at 7:00 PM
Harrison Belfair Clinic Conference Room

AGENDA

1. CALL TO ORDER Reminder that meetings are voice recorded. There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (4/28/09)
5. General PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total) Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. CORRESPONDENCE (New since last meeting):
 - a. Phone call from Mike Boyle.
7. FINANCIAL OFFICER REPORT (Walley/Kaye)

8. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present.
9. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board (Peggy, report on last meeting)
 - b. Mason Transit Authority Board (Bev report on last meeting)
 - c. Mason Matters (Ray/Peggy)
10. OLD BUSINESS:
 - a. Clinic Discussion. Monthly Harrison meeting. (Wally/Herb)
 - b. Theler Health Fair (May 9) Report (Herb)
 - c. Point Robert's Visit (May 13) Report (Wally/Herb)
 - d. County Treasurer funds transfer Report (Wally/Kaye)
 - e. Revision to By-Laws Resolution (Herb)
 - f. Meeting Location Change Announcement (Herb)
 - g. Theler brick for District Report (Herb)
 - h. HIPPA requirement discussion (Herb)
 - i. Rhonda Brown Letter of Appreciation (Ray)
 - j. Web conference by WSHA on April 29 on Legislative Budget Wrap-up Report (Herb/Wally)
 - k. Sign Current Vouchers (Wally for Kaye)
11. NEW BUSINESS:
 - a. Harrison First half payment Resolution (Wally/Kaye)
 - b. LOC loan repayment Resolution (Wally/Kaye)
 - c. Badge Pictures (Leon Smith)
 - d. Re-election of Peggy's seat. Filing window is from June 1 through June 5. (Peggy)
 - e. Pat Ballsmith Letter of Appreciation (Ray)
 - f. Paige Hansen Letter of Appreciation (Ray)
12. MISCELLANEOUS ITEMS
13. GOOD OF THE ORDER/ANNOUNCEMENTS
 - a. NM Chamber Luncheon tomorrow. Lunch is 1130 to 1300 and costs \$10.
 - b. Chamber After Hours on June 11 at 5 PM is sponsored by Boxlight and Dr Brian Petersen.
14. NEXT SCHEDULED MEETING
Tuesday, June 23 at 7 PM at Harrison Bel fair Clinic Conference Room.
15. FINAL COMMISSIONER COMMENTS
16. ADJOURN