

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES JULY 28, 2009
HARRISON BELFAIR MEDICAL CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent; Sandy Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Jay Rosapepe, Mason Transit
Valerie McLeod

APPROVAL OF AGENDA ITEMS:

Addition: Under New business... Item G. Taste of Hood Canal booth.
The agenda was approved as amended. Original Copy of agenda attached.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

6/23/09 Meeting minutes approved as published.

PUBLIC COMMENT PERIOD:

Mr. Rosapepe will speak under New Business... Item C

CORRESPONDENCE:

A) Tom Kruse sent a letter discussing KEDA (Kitsap Economic Development Alliance) and recommended reviewing the Website.
No other official correspondence has been received since last meeting.

FINANCIAL OFFICER REPORT

* The August voucher will be \$3573.32, leaving a balance of approximately \$70,000.

* Kaye handed out a copy of an Interim Budget report of expenses for the first half of 2009 for the commissioners to review.

Herb is requesting an Interim Budget report be presented to the commissioners on a quarterly basis.

* The 2010 Budget will be discussed at the August & September meetings and will then be presented to the public during the Public Budget Hearing at the October meeting.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

* The North Mason Chamber of Commerce, Chamber After Hours, Mason Community Voice, Mason Matters, Fire District 2, Sheriff, Taste of Hood Canal and CAC meetings are scheduled meetings where more than 2 board members may be in attendance. Herb invited all who were present at the meeting to his Ham Operators Club annual picnic on August 27.

COMMITTEE REPORTS:

* Mason County Board of Health: Peggy VanBuskirk

* Today's meeting was cancelled.

* Mason Transit Authority Board: Bev Wendell

* The Park n Ride is still being held up by the engineer.

* Mason Matters: Ray Stutz, Peggy VanBuskirk

* No meeting since our last meeting.

OLD BUSINESS:

a.) Clinic Discussion.

1. Side Door Access

Ray is requesting that all commissioners have the code for the

side access door. Not all commissioners want the code. Dr. Volz will check with Leon Smith if the code can be given to 2 additional members.

b.) Monthly Harrison Meeting Discussion

There has been no meeting since our last public meeting.

Dr. Volz did receive an e-mail that gave some limited clinic operations information.

c.) Badge Pictures

The badges are still not ready. Dr. Volz will check with Leon Smith as to the status of the badges.

d.) Meeting Location Sign

We have a sandwich board that was provided by Rhonda Brown and information printed on it by Dr. Volz.

e.) Harrison Complaint Procedure

Ray presented a draft of a Complaint Protocol procedure. It was reviewed by the commissioners and several revisions were suggested. It will be updated and presented again at the next meeting. The commissioners are in accordance with the consensus of the Protocol if any complaint/accolades are received prior to the next meeting.

1. WA Basic Health Insurance

There has been a question from the public on what insurances are accepted by the clinic. Most insurance are accepted by Urgent Care but not all are taken by Primary Care. There are several plans including WA Basic Health that require patients be seen by a specific primary provider who are listed in the patients insurance contract.

f.) News Release Discussion

Ray had a question on last meetings discussion. He was wondering how cumbersome the agreed upon procedure maybe if a news release is needed. It was agreed that if a news release is needed before a regularly scheduled meeting, a Special Meeting can be called.

g.) Office Computer Discussion (Open Office)

Some of the commissioners are unfamiliar with Open Office software. It was mentioned that Open Office is very similar to Microsoft Office in look and functions.

h.) Office Printer Purchase HP Office-Jet 8500

Printer has been purchased and is installed in the District Office.

i.) Allyn community Club Meeting Report

Herb attended the meeting. He gave Allyn the reassurance if they get themselves dropped from District 1, District 2 would welcome them.

j. Sign Current Vouchers

Voucher was signed

NEW BUSINESS:

a. PHD1 periodic meetings. One commissioner each

It had been proposed by Scott Hilburn that one commissioner from both Mason County Hospital Districts meet on a periodic basis to discuss interactions between the two to provide better health in Mason County. This proposal was received favorably. The counter suggestion has been to include the superintendent from each district, one commissioner from PHD1 and no more than two commissioners from PHD2. The commissioners had a consensus on perusing establishing the meeting.

b. Health Care Re-Forum Meeting report

Several commissioners attended the meeting. The general agreement was that the meeting was very political and a sham. It was designed to promote the proposed National Health Care Reform act, not to receive public comments.

c. Clinic Bus Stop Discussion

Jay Rosapepe would like to review the signage issue for a bus stop at the clinic. Harrison has not wanted any signs on the building. It was suggested that a sign can be placed on a pole by the bench near the front door indicating the area as a Dial a Ride pick-up site. The request will be presented to both Harrison and the property owner.

d. District Insurance Status

We are up to date on our insurance. The only question was if we need to continue carrying Liability insurance or if it is covered under Harrison. Harrison will be consulted.

e. Office Equipment Use and Training

Discussed previously under Old Business item G

f. Permanent/ Professional Name Placards

It was proposed to have permanent name placards made. Dr. Volz will investigate the cost. \$100 was an agreed upon limit for 7 placards.

g. Taste of Hood Canal August 8

Harrison will have a booth but they are requesting PHD2 man the booth. Harrison will provide materials. Several members volunteered to be there.

MI SCELLANEOUS ITEMS

Kay attended the Port Commission & School Board meetings.

GOOD OF THE ORDER / ANNOUNCEMENTS:

a. NM Chamber Luncheon was last Wednesday this month.

NEXT SCHEDULED MEETING:

Tuesday, August 24 at 7 PM at Harrison Belfair Clinic Conference Room.

EXECUTIVE SESSION: (30 minutes)

a. Personnel matters

b. Personnel matters (Superintendent Annual Review)

FINAL COMMISSIONER COMMENTS:

It will be investigated if it is necessary to retain the meeting recordings or if they can be erased after the meeting minutes are approved.

ADJOURN:

Regular Public Meeting adjourned at 9:26 pm

Respectfully submitted by,
Raymond A. Stutz,
Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Tuesday July 28, 2009 at 7:00 PM
Harrison Belfair Clinic Conference Room

AGENDA

1. CALL TO ORDER Reminder that meetings are voice recorded. There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (6/23/09)
5. General PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total. Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. CORRESPONDENCE (New since last meeting):

7. FINANCIAL OFFICER REPORT (Wal ly/Kaye)
8. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present.
9. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board (Peggy, report on last meeting)
 - b. Mason Transit Authority Board (Bev report on last meeting)
 - c. Mason Matters (Ray/Peggy)
10. OLD BUSINESS:
 - a. Clinic Discussion (Herb)
 1. Side Door Access (Ray)
 - b. Monthly Harrison Meeting Discussion (Wal ly/Herb/Ray)
 - c. Badge Pictures (Leon Smith/Ray)
 - d. Meeting Location Sign (Wal ly/Herb)
 - e. Harrison Complaint Procedure (Wal ly/Ray/Herb)
 2. WA Basic Health Insurance (Herb)
 - f. News Release Discussion (Ray/Herb/Wal ly)
 - g. Office Computer Discussion (Open Office) (Herb/Wal ly)
 - h. Office Printer Purchase HP OfficeJet 8500 (Herb)
 - i. Ailyn Community Club Meeting Report (Herb)
 - j. Sign Current Vouchers (Wal ly for Kaye)
11. NEW BUSINESS:
 - a. PHD1 periodic meetings. One commissioner each. (Herb)
 - b. Health Care Re-Forum Meeting report (Herb)
 - c. Clinic Bus Stop Discussion (Bev)
 - d. District Insurance Status (Wal ly)
 - e. Office Equipment Use and Training (Ray)
 - f. Permanent/Professional Name Placards (Ray)
12. MISCELLANEOUS ITEMS
13. GOOD OF THE ORDER/ANNOUNCEMENTS
 - a. NM Chamber Luncheon was last Wednesday this month. Tuesday tomorrow. Lunch is 1130 to 1300 and costs \$10.
14. NEXT SCHEDULED MEETING
Tuesday, August 24 at 7 PM at Harrison Bel fair Clinic Conference Room.
15. EXECUTIVE SESSION: (30 minutes)
 - a. Personnel matters (Kay)
 - b. Personnel matters (Superintendent Annual Review)
(Commissioners)
16. FINAL COMMISSIONER COMMENTS
17. ADJOURN