

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES AUGUST 25, 2009
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

No guests present

APPROVAL OF AGENDA ITEMS:

Added following items Under New Business:

- d. Norm Dicks Health Care Forum
 - e. Superintendent review
 - f. Two Financial Resolutions
- Amended agenda approved.

APPROVAL OF PREVIOUS MEETINGS MINUTES

It was noted that minutes since the May meeting have listed the meeting location as North Mason School District Board Room. Since May 2009 the meetings have been held at Harrison Belfair Clinic Conference Room. Motion carried to amend the May, June, and July 2009 to reflect the correct meeting location.

7/28/09 Meeting minutes approved as amended to reflect the above change.

PUBLIC COMMENT PERIOD:

None

CORRESPONDENCE:

A) Letter from Mason County Auditor Office

Karen Herr is asking us to verify the boundaries of MCPHD2.

Dr. Volz will respond with the requested information. This letter was sent to each taxing district.

B) Response from a legal representative for Open Public Meetings.

In regards to the question "Do the recordings (for the purpose of typing up meeting minutes) from meetings need to be retained or can they be erased after the minutes are approved? The answer was...The recordings are to be retained and not erased.

FINANCIAL OFFICER REPORT

* Voucher for September is \$5,088.14 leaving a balance of \$67,623.57

* Harrison is recommending that we keep our liability insurance for at least another year.

* The name placards came to \$137.38. The approved amount from last meeting was \$100. A motion to cover the extra \$37.38 carried.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

* The North Mason Chamber of Commerce, Chamber After Hours, Mason Community Voice, Emergency Preparedness (CDPEP), Mason Matters, Fire District 2, Sheriff, Taste of Hood Canal and CAC meetings are scheduled meetings where more than 2 board members may be in attendance.

* Bev may not be at the next meeting.

COMMITTEE REPORTS:

* Mason County Board of Health : Peggy VanBuskirk

" N1H1 information. The virus seems to affect mainly children and young adults. They consider people over the age of 50 as being in the "safe zone".

" Due to problems with fisher people not using porta-potties, an area of the Skokomish will be closed to fishing.

" Homeless shelter is receiving grants.

" Budgets cuts are resulting in job cuts.

* Mason Matters: Ray Stutz, Peggy VanBuskirk
"Has not had a meeting since the last MCPHD2 public meeting in July.

* Mason Transit Authority Board : Bev Wendell
" PUD has approved paying for the water hook-up according to a report on KMAS.

OLD BUSINESS:

a.) Clinic Discussion. Side Door Access/Badge Pictures

Leon Smith gave a separate access code to the side door to each commissioner, superintendent and recording secretary.

Badges should be available soon.

b.) Monthly Harrison Meeting Report

There was a meeting this morning with Tom Kruse, Rhonda Brown, Herb, Bev, and Dr. Volz. At the meeting a copy of stats were given to those in attendance.

2 additional Physicians and a Medical assistant have been hired. A new operations manager has also been hired

Additional signage for the location for clinic was discussed.

c.) Harrison Complaint Procedure

Some additional changes suggested. The approval has been deferred to the next meeting.

d.) Office Computer Discussion

There is still some difficulty with sending and receiving e-mails.

We need to leave the computer on. It has the clinic's wireless router attached to it.

e.) Permanent/ Professional Name Placards

New name placards were presented to each member.

f.) Taste of Hood Canal Booth Report

In general, the comments made regarding the clinic were positive.

One particular concern was the with the phone numbers for the clinic. The Clinic's numbers start with 277 and most of Belfair number start with 275. Private Citizens are receiving calls that are meant for the clinic.

Another concern/question was "When is the Clinic going to start providing allergy shots?"

g.) Clinic Bus Stop Discussion

A sign has been installed near the front door that designates the Dial a Ride bus stop.

There is talk that the area may become a regular bus stop.

h.) Theler Brick Installed

The 12"x12" brick with the district logo has been installed.

i.) Kitsap Economic Development Alliance Discussion

The commissioners are electing to not participate at this time.

j. PHD 1 Meeting Report

Ray, Herb & Dr. Volz attended the meeting. It was decided to meet on a quarterly basis.

PHD1 is opposed to Allyn interest in dropping out of their district. PHD2 is staying neutral in their opinion on the issue.

k. Sign Current Vouchers

Voucher signed

NEW BUSINESS:

a. Home Phone vs. Cell Phone discussion

We have call forwarding on the district phone if the need arises. So for now we will keep the land line.

b. 2009 Budget Review

A budget review handout was given to the commissioners. It shows the 2009 budget and also the proposed figures for the 2010 budget. The 2010 budget figures reflect two scenarios, 1) Current revenue amount and 2) lower revenue amount. The line items were reviewed and several modification suggestions were made. The suggested revisions will be made and a new copy of the proposed budget will be given to the commissioners prior to the next meeting.

Herb would prefer that the Budget be on computer generated spreadsheet instead of being handwritten. Kaye suggested the bookkeeper could set one up. Also the suggestion was made that Kaye and Dr. Volz (or any other commissioner who is interested) could take a class on Excel.

c. 2010 Budget Discussion

Discussed under item b. 2009 Budget Review

d. Norm Dicks Health Care Forum

An invitation was received from Norm Dicks to attend an upcoming Town Hall meeting on Health care on 8/30/09. Both Dr. Volz and Sandy Robertson are planning on attending the meeting.

e. Superintendent review

Motion carried to have Dr. Volz continue as the Superintendent.

f. Financial Resolution

Currently MCPHD2 has 3 funds held with the County.

1) A line of credit fund (we are not using this account but it is required to stay on the County books for 3 years).

2) A fund into which the tax revenue is deposited. xxx015

3) A fund that is used for the payment of vouchers. xxx010

The desire is to eliminate the xxx010 fund and use the xxx015 fund for the budget.

Two resolutions were presented.

Resolution 04: To transfer funds in xxx010 to xxx015.

Resolution 05: To develop the annual budget using the funds contained within account xxx015.

There are several modification required. They will be made and reviewed at the next meeting.

MI SCELLANEOUS ITEMS

Jennifer (Jinx) Cromwell (a volunteer with Harrison) provided Ray with a list of the duties that volunteers perform for Harrison along with contact information.

Pat (Herb's wife) is doing better.

GOOD OF THE ORDER / ANNOUNCEMENTS:

NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10.

The "Green Business: Committee will be the speaker

NEXT SCHEDULED MEETING:

Tuesday, September 22 at 7 PM at Harrison Bel fair Clinic Conference Room

EXECUTIVE SESSION: (30 minutes)

a. Personnel matters (Superintendent Annual Review)

FINAL COMMISSIONER COMMENTS:

None

ADJOURN:

Regular Public Meeting adjourned at 9:35 pm

Respectfully submitted by,
Raymond A. Stutz, Commissioner,

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Bel fair, WA 98528 (360-275-2517)
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Tuesday August 25, 2009 at 7:00 PM
Harrison Bel fair Clinic Conference Room

AGENDA

1. CALL TO ORDER Reminder that meetings are voice recorded.
There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (7/28/09)
5. General PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total.
Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. CORRESPONDENCE (New since last meeting):
7. FINANCIAL OFFICER REPORT (Wal ly/Kaye)
8. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present.
9. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board (Peggy, report on last meeting)
 - b. Mason Matters (Ray/Peggy)
 - c. Mason Transit Authority Board (Bev report on last meeting)
10. OLD BUSINESS:
 - a. Clinic Discussion. Side Door Access/Badge Pictures (Herb/Wal ly/Leon)
 - b. Monthly Harrison Meeting Report. (Wal ly/Herb/Ray)
 - c. Harrison Complaint Procedure (Ray/Herb/ Wal ly)
 - d. Office Computer Discussion (Herb/Wal ly)
 - e. Permanent/Professional Name Placards (Wal ly/Herb)
 - f. Taste of Hood Canal Booth Report (Herb/Ray/Kaye/Bev)
 - g. Clinic Bus Stop Discussion (Bev/Herb)
 - h. Theler Brick installed (Herb)
 - i. Kitsap Economic Development Alliance Discussion (Herb)
 - j. PHD 1 Meeting Report (Herb/Ray/Wal ly)
 - k. Sign Current Vouchers (Wal ly for Kaye)
11. NEW BUSINESS:
 - a. Home Phone vs Cell Phone discussion (Herb)
 - b. 2009 Budget Review (Wal ly/Kay)
 - c. 2010 Budget Discussion (Wal ly/Kay)
 - d. Norm Dicks Health Care Forum (Herb)
 - e. Superintendent Review (Herb)
12. MISCELLANEOUS ITEMS
13. GOOD OF THE ORDER/ANNOUNCEMENTS

NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10. The "Green Business" Committee will be the speaker

14. NEXT SCHEDULED MEETING

Tuesday, September 22 at 7 PM at Harrison Bel fair Clinic Conference Room.

15. EXECUTIVE SESSION: (15 minutes)

a. Personnel matters (Superintendent Annual Review (Commissioners/Wally))

16. FINAL COMMISSIONER COMMENTS

17. ADJOURN