

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES SEPTEMBER 22, 2009
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:02 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Ken VanBuskirk, Dave Tipton, Jeff Eck

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented

APPROVAL OF PREVIOUS MEETINGS MINUTES

The meeting minutes for 8/25/09 were approved as presented.

PUBLIC COMMENT PERIOD:

None

CORRESPONDENCE:

A) Herb's email response to Karen Herr on District Boundaries.

The information requested was given to her. Karen mentioned that after the next census there will be a re-districting of Mason County.

B) Association of Washington Public Hospital District's Annual meeting. The annual meeting is on October 14, 2009 (8-9:30 am) in Seattle. Motion carried to cover expenses for Dr. Volz (and possibly Bev) to attend the meeting.

FINANCIAL OFFICER REPORT

* Kaye, Ray & Dr. Volz have been working on putting the budget on an Excel Spreadsheet.

* \$5088.14 total of September bills. Balance in the010 account \$ 67,623.53, in the ...015 account 70,000. (No figures given for September vouchers or what the balance will be after the voucher are paid)

COMMISSIONER REPORTS AND MEETING SCHEDULES:

* The North Mason Chamber of Commerce, Chamber After Hours, Mason Community Voice, Mason Matters, Fire District 2, Sheriff, Taste of Hood Canal, Sewer System Groundbreaking, and CAC meetings are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business will be discussed at any of these meetings.

COMMITTEE REPORTS:

* Mason County Board of Health : Peggy VanBuskirk

" Discussed differences between Public Health and Health Care facilities

" Trying to see where Mason & Thurston Counties can consolidate personnel /services.

* Mason Matters: Ray Stutz, Peggy VanBuskirk

" The next meeting is scheduled for September 24, 2009

* Mason Transit Authority Board : Bev Wendell

" They are installing a refueling tank on local Mason Transit property.

" Mason Transit is looking at several different sites for a Park-n-Ride lot in the Belfair area. They require at least a 4 acre lot.

OLD BUSINESS:

- a.) Clinic Discussion. Badge Update
No badges yet.
- b.) Monthly Harrison Meeting Report
Meeting was held this morning.
Herb, Wally, Kaye, Tom Kruse attended the meeting.
Information from Harrison was presented very close to the way the commissioners have asked it be presented.
Tom stressed being careful what comments are made in public in regards to the Harrison clinic.
In time Tom will not be attending these meetings.
- c.) Harrison Complaint Procedure Finalization
Revised form was presented, approved and signed.
- d.) Harrison Complaint Reports
No complaints presented.
- e.) Superintendent Review Form
Form was reviewed. It is still a work "in progress".
- f.) Office Computer / Supplies Discussion
Dr. Volz will do some pricing of a new computer and Microsoft Office software.
- g.) District Insurance Update
The liability premiums have been paid for another year.
- h.) 2009/2010 Budget Discussion
Proposed budget discussed. Reviewed the line items and several modifications were suggested.
- i.) PHD 1 Meeting Report (Old clinic sign update)
The old clinic signs are gone.
- j.) Sign Current Vouchers
Voucher approved and signed.

According to RCW 42.24 it was recommended to include the following information in the meeting minutes. It will start next month.

The following voucher/warrants are approved for payment

(Funds)	Total
Voucher (warrant)	
numbers: _____ through _____	\$ _____
Payroll warrant/transaction	
numbers: _____ through _____	\$ _____

k. Financial Resolutions

The changes that had been requested at the last meeting were made. The resolutions were approved and signed. See last months minutes for resolutions # under New Business, Item f.

NEW BUSINESS:

- a. Excel Training Report
Kaye and Wally attended an all day class on Excel. Ray purchased a book on Excel. They have learned a lot on setting up an Excel spreadsheet.
Motion carried to reimburse expenses incurred to attend the class, Tuition \$165 each plus mileage.
- b. Chamber Name Change Discussion
The Chamber is proposing a name change.
The consensus of the commissioners is to keep the current name which is North Mason Chamber of Commerce.
Motioned carried to vote NO on the name chamber-Wally or Kaye is authorized to cast the vote (depending on which one is at the meeting)

MISCELLANEOUS ITEMS

- Kaye 1) Has not seen a notice in the Belfair Herald announcing our meetings.
- 2) Herb's phone number is still listed in North Mason

Life.

Allyn 3) Stressed need to stay neutral in comments regarding
Ray Had received an email that talked about hand sanitizers can cause health concerns especially in children, due to the high alcohol content.

GOOD OF THE ORDER / ANNOUNCEMENTS

NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10.

Cary Bozeman, Port of Bremerton CEO will be the speaker

NEXT SCHEDULED MEETING

Tuesday, October 27 at 7 PM at Harrison Belfair Clinic Conference Room

FINAL COMMISSIONER COMMENTS

None

ADJOURN

Meeting adjourned at 9:14 pm

Respectfully submitted by,
Raymond A. Stutz, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
Tuesday September 22, 2009 at 7:00 PM
Harrison Belfair Clinic Conference Room

AGENDA

1. CALL TO ORDER Reminder that meetings are voice recorded.
There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.
2. COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)
3. APPROVAL OF AGENDA ITEMS
4. Approval of Minutes of Previous Meeting (8/25/09)
5. General PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total.
Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. CORRESPONDENCE (New since last meeting):
 - a. Herb email response to Karen Herr on District Boundaries.
7. FINANCIAL OFFICER REPORT (Walley/Kaye)
8. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present.
9. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board (Peggy, report on last meeting)
 - b. Mason Matters (Ray/Peggy)
 - c. Mason Transit Authority Board (Bev report on last meeting)
10. OLD BUSINESS:

- a. Clinic Discussion. Badge update (Herb/Wally/ Leon)
 - b. Monthly Harrison Meeting Report. (Wally/Herb/Kaye)
 - c. Harrison Complaint Procedure Finalization (Wally)
 - d. Harrison Complaint Reports (Wally)
 - e. Superintendent Review Form (Ray)
 - f. Office Computer/Supplies Discussion (Herb/Wally)
 - g. District Insurance Update (Wally)
 - h. 2009/2010 Budget Discussion (Wally/Kaye)
 - i. PHD 1 Meeting Report (Old clinic sign update) (Herb)
 - j. Sign Current Vouchers (Wally/Kaye)
11. NEW BUSINESS:
- a. Excel Training Report (Wally/Kaye)
 - b. Chamber Name Change Discussion (Herb)
12. MISCELLANEOUS ITEMS
13. GOOD OF THE ORDER/ANNOUNCEMENTS
 NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10.
 Cary Bozeman, Port of Bremerton CEO, will be the speaker.
14. NEXT SCHEDULED MEETING
 Tuesday, October 27 at 7 PM at Harrison Bel fair Clinic Conference Room.
15. FINAL COMMISSIONER COMMENTS
16. ADJOURN