

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES MARCH 23, 2010
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Dr. D.L. Magnotto MD, Linnie Griffin, Jeromy Hicks, Steve Maier, Arla Shephard

APPROVAL OF AGENDA ITEMS:

Items added: New Business d. Agenda
New Business e. Credit card

Agenda approved as amended.

APPROVAL OF PREVIOUS MEETINGS MINUTES

The meeting minutes for 2/23/10 were approved as presented.

GENERAL PUBLIC COMMENT PERIOD:

Linnie Griffin talked about an upcoming Voice Spaghetti Dinner and silent auction
on 4/19/10 at 5:00 pm.

Jeromy Hicks reported on a "911" phone and showed a flyer describing the one recommended by
the Fire District. The cost (before tax and shipping) is \$703.

Motion approved unanimously to approve funds up to \$1000.00 to cover the cost
of purchasing the phone.

GUEST SPEAKER: Dr. Luke Magnotto MD, Harrison Urgent Care, Belfair

Dr. Magnotto spoke for 30 minutes on the signs and symptoms of Heart Attack.

CORRESPONDENCE:

- 1) Letter from the US Census Bureau requesting submittal of 2009 Annual Service Report.
- 2) Letter from the Treasurer office in Shelton regarding paid interest repayment.
The interest deposits that had been made into our #015 account are being withdrawn by
the County.
- 3) Olympic College requested a copy of Superintendent Job description.

SUPERINTENDENT REPORT

- 1.) Monthly Harrison Meeting report
 - a. Management meeting held today. Herb, Kaye and Wally attended.
 - b. Brochure of the New Organization chart for Harrison Hospital.
 - c. Less productivity than Harrison would like but the numbers are increasing.
 - d. Getting closer to getting bags for Food Bank.
 - e. Reviewed the upcoming Appreciation Luncheon.
- 2.) Harrison Complaint Reports
No complaints
- 3.) Office Computer/Supplies/ Software Update.
Computer is working well.

FINANCIAL OFFICER REPORT

- As of 2/28/2010 the balance in the015 account was \$156,847.16
- Semi-annual payment to Harrison is coming up. Dr. Volz will verify with Harrison on date
and amount due.

- Still a problem with IRS not withdrawing the payroll taxes.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- North Mason Community Voice, NM Chamber After Hours, NM Chamber meeting, Fire District 2 meeting & workshop, CAC, Clinic Appreciation Luncheon, County Commissioner meeting, Water district, Voice Dinner and Sheriff Meetings are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health : Peggy VanBuskirk**
 - ❖ There was no Health Board Meeting today.
 - ❖ There was a Dental Coalition Meeting on 3/9/10
 - Discussed 1) free and reduced lunches at Hawkins Middle School and Sand Hill Elementary.
 - 2) ABCD incorporated with Well Baby check-ups.
 - 3) Checking with School Superintendent on a permission slip being sent to parents giving local dentists permission to call and set up appointments for Medicaid children.
- **Mason Matters: Ray Stutz, Peggy VanBuskirk**
 - ❖ Discussed proactive instead of reactive healthcare.
- **Mason Transit Authority Board : Bev Wendell**
 - ❖ Discussion on fees
- **Clinic Fee Structure: Ray Stutz, Herb Gerhardt, Dr. Volz**
 - ❖ There will be ongoing meetings.
- **Mason Community Health Report Card Committee: Peggy VanBuskirk, Dr. Volz**
 - ❖ Discussed under Health Board meeting

OLD BUSINESS:

- Clinic Discussion. (Clinic Anniversary/Recognition Luncheon)
The Luncheon will be on April 20. Most items have been purchased or ordered.
- Mission Statement
Copy of initial draft is in booklet. Any additional comments are welcome.
- 911 Phone
Discussed under General Public Comment Period.
- Tote Bags
Discussed under Superintendent Report.

NEW BUSINESS:

- Joint Meeting with PHD1 scheduled for April 15 at 1100.
Peggy, Herb and Dr. Volz will attend.
- EMS Council Representative Appointment. (Meeting on 3rd Thursday each month)
Motion carried to appoint Peggy as our primary representative.
- Sign Current Voucher
Voucher was approved and signed.

**The following voucher/warrants are approved for payment.
Voucher (warrants include expenses and payroll)
Numbers: 209 through 224 totaling \$4811.62**

- Agenda discussion
After some discussion it was agreed to keep the current agenda items with some modifications
The item #15 will be modified to read "Executive Session IF Required".

Remove Harrison Complaint Reports and Office Computer from Superintendent Report

e. Credit Card discussion

Vote 3-2 to not have a credit card for the District.

f. Drug Disposal Program

Peggy will be meeting with several groups regarding getting a box for the Drug Take-back program.

MISCELLANEOUS ITEMS

a. Annual Personal Financial Report of each Commissioner to PDC due by April 15.

EXECUTIVE SESSION: There was no executive session during this meeting.

GOOD OF THE ORDER / ANNOUNCEMENTS

Journal PaperWho's Who in Health Care publication is full of articles about Mason General. There was only one add for Harrison.

NM CHAMBER LUNCHEON

Tomorrow (3/24/10) at Theler from 1130 to 1300 and costs \$10.00

Presentation will be a Speed Networking exercise.

NEXT SCHEDULED MEETING

Tuesday, April 27 at 7 PM at Harrison Belfair Clinic Conference Room

FINAL COMMISSIONER COMMENTS

None.

ADJOURN

Meeting adjourned at 9:25 pm

Respectfully submitted by,

Raymond A. Stutz

Raymond A. Stutz, Commissioner, Secretary

Electronically signed

11. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board; also Dental Coalition Meeting 3/9
(Peggy, report on last meeting)
 - b. Mason Matters (Ray/Peggy)
 - c. Mason Transit Authority Board (Bev report on last meeting)
 - d. Clinic Fee Structure (Ray/Herb/Wally)
 - e. Community Health Report Card Committee (Wally/Peggy/Herb)
12. OLD BUSINESS:
 - a. Clinic Discussion. (Clinic Anniversary/Recognition Luncheon) (Kaye/Wally)
 - b. Mission Statement (Wally)
 - c. 911 Phone (Wally)
 - d. Tote Bags (Wally)
13. NEW BUSINESS:
 - a. Joint meeting with PHD 1 scheduled for April 15 at 1100. (Wally)
 - b. EMS Council Representative Appointment. (Mtg on 3rd Thu) (Herb)
 - c. Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
14. MISCELLANEOUS ITEMS
 - a. Annual Personal Financial Report of each Commissioner to PDC due by April 15.
15. EXECUTIVE SESSION
16. GOOD OF THE ORDER/ANNOUNCEMENTS:
 - a. NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10. Presentation will be a Speed Networking exercise.
17. NEXT SCHEDULED MEETING
Tuesday, April 27 at 7 PM at Harrison Belfair Clinic Conference Room.
18. FINAL COMMISSIONER COMMENTS
19. ADJOURN