

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES APRIL 27, 2010
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

CALL TO ORDER:

Meeting called to order at 7:00 PM

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Mr. Ray Stutz, Secretary; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Bev Wendell; Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Recording Secretary

GUESTS IN ATTENDANCE:

Linnie Griffin, Valerie McLeod

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.

APPROVAL OF PREVIOUS MEETINGS MINUTES

The meeting minutes for 3/23/10 were approved as presented.

Ray has started to sign the minutes electronically. He will check with the RCW to make sure that the signature is in compliance.

GENERAL PUBLIC COMMENT PERIOD:

No Public comments

GUEST SPEAKER:

No Guest Speaker

CORRESPONDENCE:

- 1) Herb filled out the Annual Service Report on-line. A printed copy was given to Ray.
- 2) Public Records Officer training will be held at several locations Western WA this summer.
- 3) Letter from AWPMD regarding changes in management.
- 4) Letter from Qwest on changes in fees.
- 5) Propel Insurance sent their annual questionnaire.

SUPERINTENDENT REPORT

- 1) Monthly Harrison Meeting report
 - a. Bev, Kaye & Dr. Volz attended the meeting
 - b. Improvement in numbers of patients and income.
 - c. Dr. Volz will forward a copy of the stats provided by Harrison to each commissioner via e-mail prior to each monthly meeting.
- 2) PHD1 Meeting Report
 - a. Peggy, Herb and Dr. Volz attended.
 - b. Discussed what can be done health-wise for our joint communities.
- 3) Dr. Volz is requesting permission to purchase a new district phone for use at his home. Motion carried unanimously to authorize the purchase a phone in the amount of up to \$100.00.

FINANCIAL OFFICER REPORT

- As of 3/31/2010 the balance in the015 account was \$246,258.59
- Received \$53,939.69 in March from revenue.
- Correction in Voucher amount of April's voucher, Warrants 209-225 . The reported amount was \$4811.70. The corrected amount was \$4845.48. The change was made by the County due to an increase in tax amount.
- The total spent on the Luncheon was \$629.11. This amount included food, supplies, banner and flowers.
- A State auditor would like to a talk at one of our meetings on rules and regulations.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- North Mason Community Voice, NM Chamber After Hours, NM Chamber meeting, Fire District 2 meetings, CAC, County Commissioner meeting, Water district, Theler Health Fest and Sheriff Meetings are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**
 - ❖ Dental Coalition Meeting is being held on the 4th Tues of each Month. Peggy and Dr. Volz are trying to get the date changed.
 - ❖ Mason County Board Of Health
 1. Discussed Healthcare Reform and what it means for Mason County. Funds are available, but not sure if they will trickle down to Mason County.
 2. Health Officer talked about a measles outbreak in the Northwest. It was from the influx of people to Vancouver, BC for the Winter Olympics.
 3. Kim Klint talked about summer lunch program in Shelton.
 4. There are currently no Shellfish closures in Mason County.
- **EMS Council**
 - ❖ Discussed testing of the Repeaters. They can get coverage all over the county.
 - ❖ We can not have a rotating alternate attend the meeting. Ray will be the permanent alternate.
- **Mason Matters: Ray Stutz, Peggy VanBuskirk**
 - ❖ No Mason Matters meeting this month.
- **Mason Transit Authority Board : Bev Wendell**
 - ❖ Park n Ride is still on "back burner".
- **Clinic Fee Structure: Ray Stutz, Herb Gerhardt, Dr. Volz**
 - ❖ On going discussion. Nothing new to report.
- **Mason Community Health Report Card Committee: Peggy VanBuskirk, Dr. Volz**
 - ❖ This was the major discussion topic of the meeting with PHD1.

OLD BUSINESS:

- a.) Clinic Discussion. (Clinic Anniversary/Recognition Luncheon)

Safeway did a great job on the food they prepared for the Luncheon. Ray will draft a letter of Appreciation to the employees of the Belfair Safeway Deli and present it to the commissioners for review and approval.

There was disappointment in the size of and placement of the banner.
- b.) Mission Statement

Additional suggestions have been incorporated in the revised statement. The revisions are ongoing.
- c.) 911 Phone

Mounting hardware is required. Jeremy Hicks will get it ordered.
- d.) Tote Bags

Still in progress.
- e.) Drug Disposal Boxes and Security Camera

Ok required to approve funds for the Drug Box and Security Camera.

Vote carried 4 to 1 to authorize funds up to \$2000 for the Drug Box and Security Camera.

NEW BUSINESS:

- a. Walk for the Wetlands and Health Fest 2010 Saturday May 8.
There has been minimal publicity. The District is not scheduled to participate.
- b. Municipal Research & Services Center of Washington discussion.
Research was done on Executive Sessions and Employee Evaluations.
Reviews/Evaluations can be conducted during an Executive Session but no consensus or any action can be taken during the Executive Session.
- c. Are Contract Employees covered by our D&O insurance?
Private Contractors are not covered by the D&O insurance.
- d. Sign Current Voucher
Voucher was approved and signed.

The following voucher/warrants are approved for payment.

Voucher (warrants include expenses and payroll)

Numbers: 226 through 237 totaling \$4096.35

MISCELLANEOUS ITEMS

- a. The NM Chamber Web site's list under Medical Clinics/Primary Care does not list either District 2 or Harrison.

EXECUTIVE SESSION: There was no executive session during this meeting.

GOOD OF THE ORDER / ANNOUNCEMENTS

1. NM CHAMBER LUNCHEON

Tomorrow (4/28/10) at Theler from 1130 to 1300 and costs \$10.00.

Presentation will be by Richard S. Davis on "Positioning Washington for the Economic

Recovery: How'd Lawmakers Do?".

NEXT SCHEDULED MEETING

Tuesday, May 25 at 7 PM at Harrison Belfair Clinic Conference Room

FINAL COMMISSIONER COMMENTS

Bev will not be at the May meeting.

ADJOURN

Meeting adjourned at 9:46 pm

Respectfully submitted by,

Raymond A. Stutz

Electronically Signed

Raymond A. Stutz, Commissioner, Secretary

11. COMMITTEE REPORTS (Existing):
 - a. Mason County Board of Health Board; also Dental Coalition Meeting (Peggy, report on last meeting)
 - b. EMS Council (Peggy + one com on rotation)
 - c. Mason Matters (Ray/Peggy)
 - d. Mason Transit Authority Board (Bev report on last meeting)
 - e. Clinic Fee Structure (Ray/Herb/Wally)
 - f. Community Health Report Card Committee (Wally/Peggy/Herb)
12. OLD BUSINESS:
 - a. Clinic Discussion. (Clinic Anniversary/Recognition Luncheon) (Kaye/Wally)
 - b. Mission Statement (Wally)
 - c. 911 Phone (Wally)
 - d. Tote Bags (Wally)
 - e. Drug Disposal Boxes and Security Camera (Peggy)
13. NEW BUSINESS:
 - a. Walk for the Wetlands and Health Fest 2010 Saturday, May 8 (Wally)
 - b. Municipal Research & Services Center of Washington Discussion (Ray)
 - c. Are Contract Employees covered by our D&O Insurance? (Kaye)
 - d. Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
14. MISCELLANEOUS ITEMS
 - a.
15. EXECUTIVE SESSION (If Required)
16. GOOD OF THE ORDER/ANNOUNCEMENTS:
 - a. NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300 and costs \$10. Presentation will be by Richard S. Davis on "Positioning Washington for the Economic Recovery: How'd Lawmakers Do?"
17. NEXT SCHEDULED MEETING
Tuesday, May 25 at 7 PM at Harrison Belfair Clinic Conference Room.
18. FINAL COMMISSIONER COMMENTS
19. ADJOURN