

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES OCTOBER 26, 2010
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

CALL TO ORDER:

Meeting called to order at 7: pm

MEMBERS IN ATTENDANCE:

Mr. Herb Gerhardt, President; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk;
Mr. Bev Wendell; Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Recording Secretary
Mr. Ray Stutz, Secretary: excused absence

GUESTS IN ATTENDANCE:

Linnie Griffin, Randy Neatherlin

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented

APPROVAL OF PREVIOUS MEETINGS MINUTES

The meeting minutes for 9/28/2010 were approved as presented.

2011 Proposed Budget Hearing and Public Comments:

The Budget was reviewed. Several questions were answered.

GENERAL PUBLIC COMMENT PERIOD:

Linnie was glad to hear we use resolutions.
Randy gave a brief description of the EDC (economic development council). MCPHD2 requested to have a member come and discuss the council as a guest speaker.

GUEST SPEAKER: None Scheduled

CORRESPONDENCE:

- a. MTA Letter requesting appointment for district representative for 2011.
Letter informing MTA of Bev's appointment as district representative for 2011 has been sent.
- b. Invoice from Padapple for \$732 for web site work and hosting.
The invoice has been paid.
- c. Valley Medical Center had some questions on district funding.
The questions have been answered by Dr. Volz.
- d. United Way request for donation.
- e. Theler's request for donation.
- f. Preferred Long Distance refund received.

SUPERINTENDENT REPORT

- a. Monthly Harrison Meeting Report (Herb, Bev and Dr. Volz attended)
(Harrison financial issues to be discussed during executive session)
- b. AWPHD Meeting
 1. The state is looking into taxing fund raising activities of hospital foundations and districts.
- c. Spoke with Mary Selecky about asking Michelle Obama to speak at one of the Mason County schools.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Drug Box ribbon cutting, NM Chamber of Commerce, North Mason Community Voice, Fire District 2, Water District and Sheriff Meetings are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**
 - ❖ Mason County Board Of Health
 - 1.) No meeting of the Board of Health
- **EMS Council**
 - ❖ Approved their budget
 - ❖ They will send us an invoice for dues owed.
- **Mason Matters: Peggy VanBuskirk**
 - ❖ No meeting
 - ❖ E-Mail from Delphina Liles, AmeriCorps volunteer requesting funds. Peggy will talk with her and ask her to give us something in writing discussing breakdown of expenses. Peggy will also ask her to speak at a meeting.
- **Mason Transit Authority Board : Bev Wendell**
 - ❖ Budget hearing
 - ❖ Operating costs are up
 - ❖ They are still looking for property for the Park n Ride.
- **Clinic Fee Structure: Ray Stutz, Herb Gerhardt, Dr. Volz**
 - ❖ No further information.
- **M C Health Report Card Committee: Peggy VanBuskirk, Herb Gerhardt, Dr. Volz**
 - ❖ Flyers have gone out

OLD BUSINESS:

- a.) Clinic Discussion.
 - 1.) New signage design handout passed out.
- b.) 911 Phone Signage

Deferred discussion to next meeting
- c.) Drug Disposal Boxes and Security Camera (approved up to 2K)

Ribbon cutting Thursday, October 28 at 10 am.
- d.) Open Public Meeting Act and Conflict of Interest/Ethics Training

Meeting is in the planning stages and info should be coming soon.
- e.) District Web page Discussion (Lee Swoboda web master)

Web page is up and running. There are some missing minutes on the web site. Sandy will forward them to Lee & Mary.
- f.) Proposed By-Laws Change

Proposed changes reviewed. The By-Laws will be retyped with the agreed upon changes. Sandy will forward the retyped By-Laws to Herb. He will have them reviewed by an attorney. After the attorney review, any changes will be presented to the Board prior to final approval.
- g.) NM Community Resource Center Discussion

\$500.00 is for membership to World Vision. \$500.00 is for truck rental to pick up items from World Vision. No action will be taken on previously requested donation.

NEW BUSINESS:

- a. 2011 budget Discussion and Adoption

Resolution 2010-0002 to approve the budget was read.
Motion to adopt the proposed Budget was approved unanimously by all commissioners in attendance. The resolution was signed by all commissioners in attendance.

After the approval of the budget the Board elected to break for the executive session while Sandy prepared the Ordinance/Resolution and Levy Certificate forms

Resolution 2010-0003 Ordinance /Resolution for the County was read and approved unanimously.
The resolution was signed.

The Levy Certificate was also approved and signed.

b. **Financial Report/Current Voucher Discussion/Approval/Signatures**

Balance as of 9/30/10 was \$299,973.42

Vouchers 1010-0001 thru 1010-0011 in the amount of \$4,694.30 were approved and signed.

MISCELLANEOUS ITEMS

Kaye is going on vacation.

EXECUTIVE SESSION: Regarding Harrison Operations (20 minutes)

(See notes under New Business section a.)

Executive session started at 9:40 pm and ended at 10:00 pm. The regular session reconvened at 10:00 pm.

No action was taken during the executive session and no action was taken after the executive session regarding those discussions.

GOOD OF THE ORDER / ANNOUNCEMENTS

a. NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300. Guest Speaker will be author Patrick Snow.

b. Mark Costa is the new President and CEO of the NM Chamber

NEXT SCHEDULED MEETING

Tuesday, November 23 at 7 PM at Harrison Belfair Clinic Conference Room

FINAL COMMISSIONER COMMENTS

None

ADJOURN

Meeting adjourned at 10:31 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, President
(Raymond Stutz, Secretary was not present for this meeting)

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

Email: mcphd2@mcphd2.org Web page: <http://www.mcphd2.org/>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Tuesday October 26, 2010 at 7:00 PM

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER** **Reminder that meetings are voice recorded. There will be no interaction with the public during our meetings unless the Board President requests specific input from an individual.**
2. **COMMISSIONER ROLL CALL and RECORD of GUEST ATTENDANCE (Ray)**
3. **APPROVAL OF AGENDA**
4. **Approval of Minutes of Previous Meeting (9/28/10)**
5. **2011 Proposed Budget Hearing and public comments.**
General PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total. Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave).
6. **Guest Speaker None Scheduled.**
7. **CORRESPONDENCE (New since last meeting):**
 - a. **MTA Letter requesting appointment for district representative for 2011.**
 - b. **Invoice from Padapple for \$732 for web site work and hosting.**
8. **SUPERINTENDENT REPORT**
 - a. **Monthly Harrison Meeting Report. (Harrison financial issues to be discussed during executive session).**
9. **COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present. No PHD 2 business will be discussed between commissioners at these meetings.**

10. **COMMITTEE REPORTS (Existing):**
 - a. **Mason County Board of Health Board; also Dental Coalition Meeting**
(Peggy, report on last meeting)
 - b. **EMS Council (www.masoncountyeems.org)** (Peggy + Alternate Ray)
 - c. **Mason Matters** (Peggy)
 - d. **Mason Transit Authority Board** (Bev report on last meeting)
 - e. **Clinic Fee Structure (Wally ask WAPHD about Facility Fees)**
(Ray/Herb/Wally)
 - f. **Community Health Report Card Committee** (Wally/Peggy/Herb)

11. **OLD BUSINESS:**
 - a. **Clinic Discussion.** (Herb)
 - b. **911 Phone Signage** (Ray)
 - c. **Drug Disposal Boxes and Security Camera (Approved up to 2k)**
Ribbon Cutting Thursday, October 28 at 10 AM. (Peggy)
 - d. **Open Public Meetings Act and Conflict of Interest/Ethics Training** (Wally)
 - e. **District Web Page Discussion (Lee Swoboda web master)** (Herb)
 - f. **Proposed By-Laws Change** (Kaye/Peggy)
 - g. **NM Community Resource Center Discussion** (Wally)

12. **NEW BUSINESS:**
 - a. **2011 Budget Discussion and Adoption** (Wally/Kaye/Herb)
 - b. **Financial Report/Current Voucher Discussion/Approval/Signatures**
(Wally/Kaye)

13. **MISCELLANEOUS ITEMS**

14. **EXECUTIVE SESSION** Regarding Harrison Operations (20 minutes)

15. **GOOD OF THE ORDER/ANNOUNCEMENTS:**
 - a. **NM Chamber Luncheon is tomorrow at Theler from 1130 to 1300. Guest Speaker will be author Patrick Snow.**
 - b. **Mark W. Costa is the new President and CEO of the NM Chamber.**

16. **NEXT SCHEDULED MEETING**
Tuesday, November 23 at 7 PM at Harrison Belfair Clinic Conference Room.

17. **FINAL COMMISSIONER COMMENTS**

18. **ADJOUR**