

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES JANUARY 25, 2011
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

CALL TO ORDER:

Meeting called to order at 7: pm

MEMBERS IN ATTENDANCE:

Mr. Bev Wendell, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Linnie Griffin, Valerie McLeod, Jeromy Hicks, Frank McDonald,
Randy Neatherlin, Jennifer Landreth

APPROVAL OF AGENDA ITEMS:

Added: Correspondence Item: c.

Agenda approved as amended.

(The president elected to modify the order of the agenda from the printed version. Guest Speaker was moved to before the general public comment period and New Business Items 1 & 2 after the general public comment period. Minutes were written to reflect the original order)

APPROVAL OF PREVIOUS MEETINGS MINUTES

The meeting minutes for the Regular Meeting on 12/28/2010 were approved as presented.

GENERAL PUBLIC COMMENT PERIOD:

No public comments.

GUEST SPEAKER:

Jeromy Hicks (FD2) discussed AED loaner program and gave out a handout of his request. He requested funds to purchase 5 AED's and a training unit. One of the units would be located at Sand Hill. Motion was made and seconded to approve a grant in the amount of \$6505.00 for the purchase of the requested 5 units. The cost is to include a secure mounting cabinet for the unit at Sand Hill. The Motion carried unanimously.

CORRESPONDENCE:

- a. Office of the Treasurer Re: Monthly Reports
The formatting of the monthly reports will be changing.
- b. Office of the Treasurer Re: Bank Accounts
General information about our accounts.
- c. E-mail from Dr. Mike Huey
Asking for volunteers to be judges at an upcoming Kitsap County science fair.
- d. Records request.
A request was made by Adam Glant of Perkins Cole law firm, requesting records regarding contract information with Harrison. Herb Gerhardt responded and provided the requested information.

SUPERINTENDENT REPORT

- a. Monthly Harrison Meeting Report
(Harrison financial issues to be discussed during executive session)
Harrison is getting better at providing information to us.
- b. The plaque and Letter of Appreciation will be presented to Ray Stutz at tomorrow's NM Chamber Meeting.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Fire District, Water District, North Mason Chamber meeting are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**
 - ❖ **Mason County Board Of Health**
 - 1.) The drug boxes have been emptied 7 times and over 166 lbs of drugs have been incinerated since of October 2010.
 - 2.) ABCD funding has been cut.
 - 3.) "Thrive by Five" program received a \$100,000 grant.
 - 4.) Programs are changing to focus more on prevention.
 - ❖ **Dental Coalition Meeting**
 - 1.) Did not attend due to meeting scheduling conflict.
- **EMS Council www.masoncountiems.org**
 - 1.) Still working on their protocols.
 - 2.) In the process of computerizing their class logs.
 - 3.) Orthopedic coverage available 10-15 days a month at Mason General.
- **Mason Matters: Peggy VanBuskirk**
 - 1.) Next meeting on 1/27/2011
- **Mason Transit Authority Board : Bev Wendell**
 - 1.) No new information
- **MC Health Report Card Committee: Peggy VanBuskirk, Bev Wendell, Dr. Volz**
 - 1.) Discussed the "Mason County Health Challenge".
 - 2.) Improvement in the reporting of immunizations.
 - 3.) Next meeting will be in April.

OLD BUSINESS:

- a.) Clinic Discussion
 - 1.) Keep ears open for complaints regarding the clinic.
- b.) 911 Phone Signage

The 911 sign is ready to be placed. Bev will affix the sign.
- c.) Open Public Meetings Act and Conflict of Interest/Ethics Training

The training is scheduled for Feb 26, 2011. It will be held at Theler from 9:00 til Noon.
- d.) Proposed By-Laws Change

A finalized copy of the proposed By-Laws changes that were discussed at last month's meeting was submitted for final approval. Motion was made and seconded to approve the amended by-Laws. Motion carried unanimously. The copy was signed by the commissioners

Resolution 2011-0001 approving By-Law revision B was read, approved and signed.
- e.) Financial Report/Current Voucher Discussion/Approval/Signatures

Account balance as of 12/31/10 was \$277,788.79.

Vouchers 1102-0001 thru 1102-0011 in the amount of \$6,251.91 were approved and signed.

Kay will provide a summary of 2010 expenditures to the commissioners at the next meeting.

NEW BUSINESS:

- a. Commissioner Applicant Interviews

There were 4 applications presented to the Board, (Jennifer Landreth, Randy Neatherlin, Linnie Griffin and Frank McDonald). Randy and Linnie elected to withdraw their applications.

Each candidate spoke a little about themselves and why they are looking for a position on the Board.
- b. Commissioner Applicant Selection

After a brief discussion between the commissioners, a motion was made and seconded to nominate Frank McDonald to fill the current vacancy on Board. The motion carried unanimously. Frank, Welcome to the Board.

- c. Letter to Members of Congress
Letter to Members of Congress in support of Mason General's expansion plans was approved and signed.
- d. Review of Exit Audit Meeting
Dr. Volz, Kaye, Bev, Sergiu Prisacari and Brian Taylor were at the meeting. Clarification of the "Back-Pack program was provided to the auditor. They congratulated us on doing a good job with our record keeping.
- e. E-mail from John Keats.
He is asking for a letter of support. He is considering drafting a proposal for a grant to the National Park service Rivers and Trails Program. The program provides for a free consultant to help determine trail routing to develop a North County Trail system, which would connect Allyn, Belfair, Lakeland Village, Theler Wetlands and other sites. Motion was made and seconded to approve a letter of support. Motion carried unanimously to have the letter of support written and authorized Dr. Volz to sign it for the Board.

EXECUTIVE SESSION:

None

MISCELLANEOUS ITEMS

None

GOOD OF THE ORDER / ANNOUNCEMENTS

- a. Fund raiser for Matt Heinrich on 1/29 at Theler and 2/5 at the Union Fire Hall

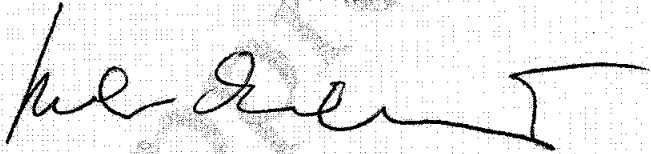
NEXT SCHEDULED MEETING

Tuesday, January 25 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:46 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Tuesday, January 25, 2011

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER** Reminder that meetings are voice recorder. There will be no interaction with the public during our meetings unless the Board President requests input from an individual.
2. **ROLL CALL and RECORD of GUEST ATTENDANCE** (Herb)
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total. Comments ONLY, no discussions. Must be courteous or will be asked to stop and leave.)
6. **GUEST SPEAKER**
7. **CORRESPONDENCE** (New since last meeting):
8. **SUPERINTENDENT REPORT**
 - a. Monthly Harrison Report (Harrison financial issues to be discussed during executive session.)
 - b.
 - c.
9. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No PHD 2 business will be discussed between commissioners at these meetings.
10. **COMMITTEE REPORTS (Existing):**
 - a. Mason County Board of Health Board; also Dental Coalition Meeting (Peggy, report on last meeting)
 - b. EMS Council www.masoncountyems.org (Peggy)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Bev)
 - e. Community Health Report Card Committee (Wally/Peggy/Herb)

11. OLD BUSINESS:

- a. Clinic Discussion (Herb)
- b. 911 Phone Signage (Wally)
- c. Open Public Meetings Act and Conflict of Interest/Ethics Training (Wally)
- d. Proposed By-Laws Change (Kaye/Peggy/Herb)

12. NEW BUSINESS

- a. Commissioner Applicant Interviews
- b. Commissioner Applicant Selection (Commissioners may request an executive session.)
- c. Letter to members of Congress
- d.
- e.

13. EXECUTIVE SESSION

14. MISCELLANEOUS ITEMS

- a.
- b.

15. GOOD OF THE ORDER/ANNOUNCEMENTS

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2 MEETING ON FEBRUARY 22, 2011.