

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES MARCH 22, 2011
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

CALL TO ORDER:

Meeting called to order at 7:05 pm

MEMBERS IN ATTENDANCE:

Mr. Bev Wendell, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Frank McDonald; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Dr. Raul Dominguiano

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The meeting minutes for the Regular Meeting on 2/22/2011 were approved as presented.

GUEST SPEAKER: Dr. Raul Dominguiano

Spoke on his recent mission trip to the Philippines. He is planning a return trip and welcomes donations of basic need items.

GENERAL PUBLIC COMMENT PERIOD:

None

CORRESPONDENCE:

- a. Thank-you from Jean Gall on the OPMA meeting recently held.
- b. E-mail from Ray Stutz. He will not be able to attend the presentation of letter of appreciation for Tom Kruse.
- c. The form for the Census was completed by Herb on line and he gave a written copy to Sandy for the District office records.
- d. Discussed letter from Port of Allyn about a "consent calendar agenda item". General consensus was to not do a general consent agenda item.

SUPERINTENDENT REPORT

- a. Monthly Harrison Meeting Report
(Harrison financial issues to be discussed during executive session)
Bev, Kaye and Wally attended today's meeting with Harrison.
Harrison is not providing the information as required in the contract.
- b. Letter was sent to Roxanne (at our liability insurance co.) asking about a liability clause in our policy that covers the commissioners both during their term(s) and after. This is a follow-up to the provision Kaye brought before the board at last month's meeting.
- c. Dr. Volz has been in contact with the other districts in WA that are similar in structure to MCPHD2.
- d. Report on House Bill 1112. It does not allow districts to donate tax monies to entities like food banks.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Fire District, Water District, North Mason Community Voice, County Commissioners, North Mason Chamber meeting are scheduled meetings where more than 2 board members may be in attendance.
No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**
- ❖ Mason County Board Of Health
 - 1.) There was no meeting.
 - ❖ Dental Coalition Meeting
 - 1.) Did not attend due to meeting scheduling conflict.
- **EMS Council www.masoncountvems.org : Frank McDonald**
- 1.) Both Frank and Peggy attended.
 - 2.) Discussed chest pain review.
 - 3.) Response times discussed.
 - 4.) Regional office moved.

- 5.) They need to pay B & O tax on some monies they receive.
 - 6.) Pediatric trauma cases often result in increased BP.
 - 7.) Still working on their budget.
- **Mason Matters: Peggy VanBuskirk**
 - 1.) Next meeting is scheduled for March 24, 2011
 - **Mason Transit Authority Board : Bev Wendell**
 - 1.) Mr. Dave O'Connell is retiring later this year.
 - **M C Health Report Card Committee: Peggy VanBuskirk, Bev Wendell, Dr. Volz**
 - 1.) no report

OLD BUSINESS:

- a.) Wally to get legal opinion.....update

Letter was received from the attorney. Will be discussed under New Business item c.
- b.) District office computer.....IT tech/repairs....update

The computer and printer are up and running.

NEW BUSINESS:

- a. Meeting time change....discussion

It was presented to begin our meetings a little earlier in the day. Due to scheduling conflicts it was decided to keep the meeting time at 7 pm.
- b. Management Meeting Participation

Dr. Volz would like to see a decision on who will attend the next Harrison management meeting be made at our regular meeting. Each commissioner would have the opportunity to express interest in attending. This will become a regular agenda item.
Herb, Bev and Wally will attend the April meeting.
- c. Letters of Appreciation for Tom Kruse & Jennifer Forbes

The letters were approved and signed.
- d. Financial Report/Current Voucher Discussion/Approval/Signatures

Account balance as of 2/28/11 was \$281,744.53
Vouchers 1104001 thru 1104015 in the amount of \$13,000.27 were approved unanimously and signed.
Correction to the reported amount of last month's voucher. The correct amount of the voucher was \$5,863.16.
- e. Letter from the Attorney discussion.

The letter states that the information from Harrison is public record. Harrison needs to be made aware of the opinion of our attorney.

EXECUTIVE SESSION: (5 min) Harrison Financials

No executive session was held.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

- a. Good-bye Tom.... You will be missed.

NEXT SCHEDULED MEETING

Tuesday, April 26, 2011 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:40 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday, March 22, 2011

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:** (Herb)
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF FEBRUARY 22, 2011 MEETING:**
5. **GUEST SPEAKER:** Dr. Raul Dominguiano
6. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total.)
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report (Harrison financial issues to be discussed during executive session.)
 - b.
9. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason county Board of Health
also Dental Coalition Meeting (Peggy)
 - b. EMS Council www.masoncountyeems.org (Frank/Peggy)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Bev)
 - e. Community Health Report Card Committee (Wally/Peggy/Bev)
12. **OLD BUSINESS:**
 - a. Wally to get legal opinionupdate
 - b. District office computer IT tech/repairs....update
13. **NEW BUSINESS:**
 - a. Meeting time change...Discussion (Bev)
 - b. Management Meeting Participation (Wally)
 - c. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
14. **EXECUTIVE SESSION:** 15 minutes. Harrison Financials
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: April 26, 2011 7:00 PM Harrison Belfair Clinic Conference Room