

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES MAY 24, 2011
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mr. Bev Wendell, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Frank McDonald; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Valerie McLeod, Linnie Griffin

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The meeting minutes for the Regular Meeting on April 26, 2011 were approved as presented.

GENERAL PUBLIC COMMENT PERIOD:

Valerie was wondering if the "General Comment Period" could be scheduled later in the meeting. General consensus was to keep it were it is. It was noted that the public has a right to ask to speak at anytime during the meeting. The President has the authority to allow or disallow comment outside the "General Public Comment Period".

GUEST SPEAKER:

None

CORRESPONDENCE:

- a. Tele-conference guidelines handout from Rob Johnson was given to the commissioner.
- b. Read letter of support sent to Lydia Buchheit (Mason County Board of Health) for NACHHO grant application.

SUPERINTENDENT REPORT

a. Monthly Harrison Meeting Report

Reviewed phone conversation with Harrison Financial Officers: Bob Close & Forrest Ellinger. 1st Biannual payment will be presented to Mr. Ellinger on June 15th. He will be coming to the Belfair Clinic.

There was further discussion with clinic hours.

There is lack of communication between the WIC program and the Clinic. Many people in the program do not feel welcome at the Clinic.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Salmon Center Meeting, County Commissioners Meeting, Fire District, Water District, North Mason Community Voice, North Mason Chamber meeting are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**

- ❖ Mason County Board Of Health

- 1.) The last meeting with SW Washington Health Authority was disappointing.
- 2.) Risk training for emergency preparedness.
- 3.) Increase in immunization reporting.
- 4.) Lydia Buchheit honored at the national level for Nurses and Family Partnership.
- 5.) Next meeting will be a joint meeting with Thurston County.

- ❖ Dental Coalition Meeting

- 1.) Did not attend due to meeting scheduling conflict.

- **EMS Council www.masoncountvems.org : Frank McDonald**

- 1.) \$33,460 in reserve for training.
- 2.) EMT class had 20 students finish and take the national registration test. 50% did not pass.

- 3.) Mason General representative reported review of Geriatric trauma protocol.
 - 4.) Mason County has revised the AMA forms.
 - 5.) New WAC regarding EMS.
 - 6.) EMS Regional protocol draft is on the regional website.
 - 7.) No meeting is scheduled for July.
- **Mason Matters: Peggy VanBuskirk**
 - 1.) Watched a video from Robert Wood-Jones Foundation on how social behaviors affects health.
 - 2.) Discussed the Dental Clinic.
 - 3.) Discussed the "Achieve Grant".
 - 4.) The 2 AmeriCorps volunteer's term ends in July. They will be replaced by 1 volunteer.
 - **Mason Transit Authority Board : Bev Wendell**
 - 1.) Increase in ridership, decrease in revenue.
 - **M C Health Report Card Committee: Peggy VanBuskirk, Bev Wendell, Dr. Volz**
 - 1.) Pioneer Mobile food bank and community garden are being developed.
 - **Fund Distribution Committee: Peggy VanBuskirk, Frank McDonald, Dr. Volz**
 - 1.) First meeting is scheduled for June 2 at 2 pm at the clinic.

OLD BUSINESS:

- a. Strategic Planning, continued discussion
Frank gave out a handout explaining strategic planning. The handout was reviewed. Suggestion was made to combine strategic planning with the Fund Distribution committee for now and may elect to form a public advisory committee in the future.
- b. Resolutions on the Website.
All passed Resolutions are now on our website. All future resolutions will be added when they are approved.
The current By-Laws have also been added to the website.

NEW BUSINESS:

- a. Stipend guidelines
It was agreed to allow for stipend payment for Tom Kruse's retirement presentation.
- b. Chamber Luncheon payment discussion
There was some confusion as to who would be paying for the recent chamber luncheon where the District was acknowledged. Consensus was each commissioner wants to pay for their own lunch, but acknowledged they are entitled to reimbursement.
- c. Resolution for Harrison 1st Biannual payment
Resolution 2011-0002, authorizing Harrison 1st Biannual payment in the amount of \$203,117.00 was read, approved and signed.
- d. Harrison Management Meeting Attendees
Bev, Frank and Dr. Volz will attend the June meeting.
- e. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of 4/30/11 was \$482,618.02
Vouchers 1106-001 thru 1106-012 in the amount of \$207,548.40 were approved unanimously and signed.

EXECUTIVE SESSION:

No executive session held.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

- a. None

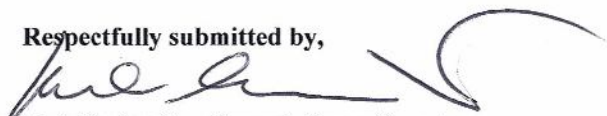
NEXT SCHEDULED MEETING

Tuesday, June 28, 2011 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:58 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday, May 24, 2011

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:** (Herb)
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF APRIL 26, 2011 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total.)
6. **GUEST SPEAKER: ???**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason county Board of Health
also dental Coalition Meeting (Peggy)
 - b. EMS Council www.masoncountyeems.org (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Bev)
 - e. Community Health report Card Committee (Wally/Peggy/Bev)
 - f. Fund Distribution Committee (Wally, Peggy, Frank)
12. **OLD BUSINESS:**
 - a. Strategic planning, continued discussion
 - b.
13. **NEW BUSINESS:**
 - a. Stipend guidelines (Kaye)
 - b. Chamber Luncheon payment discussion (Wally)
 - c. Resolution for Harrison 1st Biannual payment
 - d. Harrison Management Meeting Attendees (Wally)
 - e. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
14. **EXECUTIVE SESSION:**
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: June 28, 2011 7:00 PM Harrison Belfair Clinic Conference Room