

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
MEETING MINUTES OCTOBER 25, 2011
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7 pm

MEMBERS IN ATTENDANCE:

Mr. Bev Wendell, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Frank McDonald; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Valerie McLeod, Linnie Griffin, Tommy Thombs, Ray Stutz

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The meeting minutes for the Regular Meeting on September 27, 2011 were approved as presented.

2012 PROPOSED BUDGET HEARING AND PUBLIC COMMENTS:

GENERAL PUBLIC COMMENT PERIOD:

Several comments were made by each guest. They are pleased that MCPHD2 has kept its promise to not increase the initial tax rate of \$0.34 per \$1000. It is currently \$0.28 per \$1000.

GUEST SPEAKER: Carl Ehresman was hoping to be able to attend tonight's meeting to give an update on the AED request. He was unable to attend.

CORRESPONDENCE:

1. Letter from Mason Transit asking who our representative will be for 2012.
2. Letter from the Assessor's office giving us preliminary revenue figures for 2012 was received this morning.

SUPERINTENDENT REPORT

- a. Monthly Harrison Meeting Report (Bev, Herb, Wally attended)
 1. Primary care: Dr. D is busy; Linda has more openings than Dr. D.
 2. Primary care in the black.
 3. Urgent care is seeing a decrease in the amount of patients.
 4. Urgent care is in the red.
 5. Still considering an additional female MD.
 6. Discussed having Scott Bosch give a presentation to the North Mason community.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Water District, North Mason Community Voice, CAC, Fire District meeting are scheduled meetings where more than 2 board members may be in attendance.

No PHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting & Dental Coalition Meeting: Peggy VanBuskirk**
 - ❖ Steve Bloomfield was elected chair of MC BOH.
Had a presentation on the ACHIEVE grant.
- **EMS Council :** **Frank McDonald**
 - 1.) Budget was the biggest issue
 - 2.) The State Health Department and the State Auditor's office did a physical review.
- **Mason Matters:** **Peggy VanBuskirk**
 - 1.) The running of the Dental Clinic is moving from Mason Matters/ Mason General to a Community Action Council.
- **Mason Transit Authority Board : Bev Wendell**
 - 1.) They have hired a new general manager. He will take over the last week of November 2011.
- **M C Health Report Card Committee: Peggy VanBuskirk, Bev Wendell, Dr. Volz**
 - 1.) Vaccinations reports are improving.
- **Fund Distribution Committee /Strategic Planning Committee:** **Peggy VanBuskirk,
Frank McDonald, Dr. Volz**
 - 1.) Frank has a meeting with Bob Cross scheduled for Nov 17.
 - 2.) Frank had a handout of some proposed questions for the survey.
 - 3.) Frank referenced two examples of strategic planning from two other entities. They were emailed to the commissioners.

OLD BUSINESS:

- a. Interlocal Agreement update.

There were several corrections recommended. The corrections will be made and presented to the commissioners at the next meeting. Motion carried to authorize Dr. Volz to sign the corrected Interlocal agreement on behalf of the commissioners.

- b. Mission Statement discussion
Revised proposed Mission Statement: *To increase access to health care while promoting health and wellness through facilitation of good nutrition, exercise and life style choices.*
- c. 2012 Budget discussion and Adoption
Discussed modifying the estimated amount of Timber Tax to \$20,000.
Several adjustments were made to proposed expenditure line-item amounts. The budget was retyped and reviewed by the commissioners.
Budget was approved and Resolution 2011-004 was read, approved and signed.
The levy certification and the Ordinance/resolution forms have not been filled out yet due to having received the necessary information late. The commissioners approved authorizing the President to sign the forms on their behalf after they are filled out.
- d. Records Request form
A revised form was reviewed by the commissioners. It was approved by the commissioners. We will find out if Lee can set it up to allow it to be filled out on line and emailed.
- e. AED request
Carl was not able to attend tonight's meeting to give a revised request. Carl had given Dr. Volz a general idea of some places he felt could benefit from an AED. No action was taken until Carl is able to talk with the commissioners again.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
Bev, Peggy and Dr. Volz will attend the November meeting.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of 9/30/11 was \$382,956.39
Vouchers 1111-001 thru 111-010 in the amount of \$3549.95 were approved unanimously and signed.
- c. Claims Officer.
Discussion was deferred to the next meeting.
- d. Reports on recent meeting attended on behalf of the District.
Dr. Volz attended the annual AWPMD meeting.
Reviewed many of the changes health care is facing. Discussed the financial challenges many hospitals are having. Swedish Hospital has moved into the Olympic Peninsula.
Kaye attended a meeting on Conducting Meetings / Code of Ethics.
Reviewed the main topics of the class and highly recommended it to all commissioners and support staff.
- e. EMS Council annual fee discussion.
The regional council is providing less money to the local council. They may be asking for an increase in the dues amount.

EXECUTIVE SESSION:

No executive session held.

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Web training on Nov 3, 2011

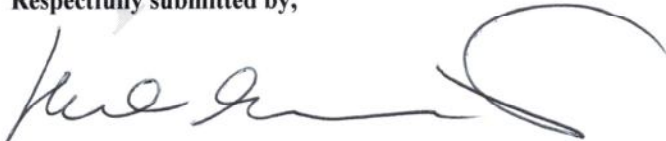
NEXT SCHEDULED MEETING

Tuesday, November 22, 2011 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:52 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday, October 25, 2011

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF SEPTEMBER 27, 2011 MEETING:**
5. **2012 PROPOSED BUDGET HEARING AND PUBLIC COMMENTS**
GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
10. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Bev)
 - e. Community Health report Card Committee (Wally/Peggy/Bev)
 - f. Fund Distribution/Strategic Planning Committee (Wally, Peggy, Frank)
11. **OLD BUSINESS:**
 - a. Interlocal Agreement update (Wally)
 - b. Mission Statement discussion (All)
 - c. 2012 Budget discussion and Adoption (All)
 - d. Records Requests form (Sandy)
 - e. AED's request
12. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. Claims Officer (Sandy)
 - d. Reports on recent meetings attended on behalf of the District (Wally/Kaye)
 - e. EMS Council annual fee discussion (Frank)
 - f. ??????
13. **EXECUTIVE SESSION:**
14. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
15. **ADJOURN**

NEXT REGULAR MEETING: November 22, 2011 7:00 PM Harrison Belfair Clinic Conference Room