

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES APRIL 24, 2012
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mr. Frank McDonald, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Valerie McLeod

APPROVAL OF AGENDA ITEMS:

Additional items added. New business

Item F: Web page, Public Records Request

Item G: Official E-mail address.

Old business

Item D: "Breathing Tube" update.

Agenda approved as amended

APPROVAL OF PREVIOUS MEETINGS MINUTES:

The meeting minutes for the Regular Meeting on March 27, 2012 were approved 4 to 1.

Tommy Thombs voted 'no'.

****Tommy had made a request for names to be recorded in the minutes when a commissioner votes "no", abstains or recues themselves. General consensus was yes...

GENERAL PUBLIC COMMENT PERIOD:

Val made a request to move the general public comment period. She rescinded her request after reading the disclaimer on the agenda under "Call to Order"

GUEST SPEAKER:

None

CORRESPONDENCE:

1. A letter was received from a lady in Illinois. She is establishing a foundation to raise awareness of special needs of disabled person. She is requesting contributions. The general consensus was to not respond to the letter.
2. An email was received from Detrick Allen of MasonWebTV.com. He is asking to be placed on our list of news media source for meeting notices, agendas, news releases and any other information we need to publicly announce. It was approved unanimously to add him as a news media source.

SUPERINTENDENT REPORT

a. Monthly Harrison Meeting Report

1. Frank, Peggy and Wally attended the meeting.
2. Reviewed stats provided by Harrison.
*****Will do additional review of Harrison Strategic Draft Plan for next meeting.
3. Harrison is still looking for an Internist for the Belfair Clinic.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- OPMA meeting, Senior Health Fair, Belfair Water District, North Mason Community Voice, CAC, North Mason Chamber Luncheon (Faith in Action), Chamber After Hours, Fire District, are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** **Peggy VanBuskirk**
 - 1.) Approved their Strategic plan
 - 2.) Seeing if they can get the county signed up with "Let's Move" initiative.

- 3.) Discussed the Wellness programs they have had in the past.
- 4.) Each member was asked to take photos of places that were easy and a challenge to walk in.
- 5.) Squaxin Tribe working with BOH to get a PIC grant. It will be used to help clean up shore lines.
- 6.) Increase in the number of Pertussis cases.

➤ **EMS Council:**

Frank McDonald

- 1.) EMT class is doing well.
- 2.) Gary Davies is all but certified as Senior EMS Instructor.
- 3.) May 19 BLS evaluator class.
- 4.) Training Budget request for 10,000.00 will be submitted.
- 5.) May is EMS month.
- 6.) QA/QI focused on chest pain.
- 7.) MASCOM has numerous applications for the 3 open positions.

Mason Matters:

Peggy VanBuskirk

- 1.) No meeting.....Next meeting is April 26, 2012

➤ **Mason Transit Authority Board:**

Herb Gerhardt

- 1.) Had 2 executive sessions
- 2.) Backed out of proposed land purchase in Shelton.

➤ **Community Health Report Card Committee:**

Peggy, Frank, Dr. Volz

- 1.) May 31st is next meeting
- 2.) Tommy will attend in Frank's place.

➤ **Fund Distribution Committee /Strategic Planning Committee:**

Peggy, Frank, Dr. Volz

- 1.) No report

➤ **Legislative updates:**

Tommy Thombs

- 1.) 4 updates discussed.

➤ **Performance Expectation / Review for 2012**

- 1.) No report

OLD BUSINESS:

- a. Draft of Inter-local agreement for new AED's update: (item will only be relevant if Fire District 2 has reviewed the draft)
No update from the Fire District.
- b. Survey Questionnaire...on website / in stores update
Several modifications were made to the survey.
Still trying to find someone to translate the survey. Kaye & Val McLeod gave Dr. Volz the names of several people who might be able to do the translation.
- c. Update on May Health Fair at Kitsap Pavilion and Harrison providing transportation.
The District is withdrawing participating in the Health Fair.
- d. Breathing Tube "GlideScope" update.
Currently the Fire District does not feel the "cost vs. projected use" warrants purchasing this type of equipment at this time.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees (Wally)
Kaye, Frank and Dr. Volz will be attending the next meeting.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
Auditing Agent voucher for April was reviewed.
Account balance as of March 31, 2012 was \$385,213.94
Vouchers 1205-001 thru 1205-008 in the amount of \$3,517.20 were approved unanimously and signed.
- c. Review of State Auditor Annual Report prior to final submission (Kaye)
Reviewed items that will be included in the Annual Reports. There were several modifications to the Note section.
- d. Topics allowed in Executive Sessions discussion (everyone)
Discussion postponed until next meeting
- e. Review of Press Release Draft for Clinic anniversary (Tommy)
Reviewed Tommy's press release draft. Several modifications were suggested and approved.
The planned release date is to coincide with the release of the survey.
- f. Web page "Public Request Form"
The form is available on the web site.
- g. Official e-mail address
The official e-mail address for the District is "mcphd2@mcphd2.org"

EXECUTIVE SESSION:

None : postponed until next meeting

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

None

NEXT SCHEDULED MEETING

Tuesday, May 22, 2012 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

The meeting adjourned at 9:45 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

Approved Minutes

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday April 24, 2012

Harrison Belfair Clinic Conference Room

AGENDA

1. CALL TO ORDER: reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.

2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:

3. APPROVAL OF AGENDA:

4. APPROVAL OF MINUTES OF MARCH 27, 2012 MEETING:

5. GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)

6. GUEST SPEAKER:

7. CORRESPONDENCE: (New since last meeting)

8. SUPERINTENDENT REPORT:

a. Monthly Harrison Report

b.

9. COMMISSIONER REPORTS and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.

10. COMMITTEE REPORTS: (Existing)

a. Mason County Board of Health

(Peggy)

b. EMS Council

(Frank)

c. Mason Matters

(Peggy)

d. Mason Transit Authority Board

(Herb)

e. Community Health report Card Committee

(Wally, Peggy, Frank)

f. Fund Distribution/Strategic Planning Committee

(Wally, Peggy, Frank)

g. Legislative updates

(Tommy)

11. OLD BUSINESS:

a. Draft of Inter-local agreement for new AED's update: (item will only be relevant if Fire District 2 has reviewed the draft)

b. Survey Questionnaire...on website / in stores update

c. Update on May Health Fair at Kitsap Pavilion and Harrison providing transportation.

d. ?????

12. NEW BUSINESS:

a. Harrison Management Meeting Attendees

(Wally)

b. Financial Report/Current Voucher Discussion/Approval/Signatures

(Wally/Kaye)

c. Review of State Auditor Annual Report prior to final submission

(Kaye)

d. Topics allowed in Executive Sessions discussion

(everyone)

e. Review of Press Release Draft for Clinic anniversary

(Tommy)

f. ????????

13. EXECUTIVE SESSION:

Superintendent Review discussion.....estimated time 30 minutes

14. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS

15. ADJOURN

NEXT REGULAR MEETING: May 22, 2012 7:00 PM Harrison Belfair Clinic Conference Room