

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES SEPTEMBER 25, 2012
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mr. Frank McDonald, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board

GUESTS IN ATTENDANCE:

Valarie McLeod, Amber Albright, Ann Whitman

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.

APPROVAL OF PREVIOUS MEETINGS MINUTES: approval of August 28 & September 11 minutes.

Minutes from August 28, 2012 meeting, approved as presented unanimously

Minutes from September 11, 2012 meeting, approved as presented 4 yes, 0 no, 1 abstention (Frank was not present at the 9/11 meeting)

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKER:

Amber Albright spoke for 54 minutes on Multiple Sclerosis (MS). She has MS and discussed her experience with the disease. Her goal is to establish a MS Support Group for North Mason.

*****Motion was made and seconded to provide up to \$500.00 to Theler Center for the rental of the small meeting room for 12 months for a MS support group to meet. Motion carried unanimously.

CORRESPONDENCE:

- 1.) Due to a delay in getting the information Propel Insurance had requested in order to renew our D & O liability insurance, an Auditing Agent voucher had been necessary to get a check to them to avoid a lapse in the insurance coverage. Motion made and seconded to approve the \$2252.06 payment to Propel insurance. Motion carried unanimously. The amount included a terrorism rider that the Commissions do not wish to keep. Propel will be contacted to have the rider removed and ask for a refund of \$22 (the cost of the rider)
- 2.) Peggy received an email from CHOICE. They are interested in giving us an informational talk which should last about 30 minutes. Dr. Volz has the permission of the Board to talk with Holly Greenwood and ask her to speak to us.

SUPERINTENDENT REPORT

- a. The clinic's wireless router had gone down last week. It is now up and running.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Sheriff meeting and the Candidate Forum are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** **Peggy VanBuskirk**
 - 1.) No meeting.
- **EMS Council:** **Frank McDonald**
 - 1.) Frank was not able to attend. He had been told that the main focus of the meeting was revising of By-Laws.
- **Mason Matters:** **Peggy VanBuskirk**
 - 1.) The next meeting will be on Thursday September 27th.
- **Mason Transit Authority Board:** **Herb Gerhardt**
 - 1.) Joint meeting with citizen committee. Poor participation.
- **Community Health Report Card Committee:** **Peggy, Frank, Dr. Volz**
 - 1.) No meeting

➤ **Fund Distribution Committee /Strategic Planning Committee:**

Peggy, Frank, Dr. Volz

- 1.) Sub-committees reports on MS and Aging
 - a. No meeting.

OLD BUSINESS:

- a. By-Laws proposed modification update
A copy of the proposed modifications has been sent to our Attorney for review. No response yet.
- b. Proposed budget discussion
A notice of a Public Budget Hearing needs to be sent to the local newspaper prior to the meeting on October 23, 2012. We are still waiting on figures from the County.
- c. Review of complied results from Survey questionnaire
The last surveys given to Dr. Volz did not change the previously reported results.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September, and December) Next meeting will be in December (Wally)
- b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
Account Balance as of August 31, 2012 was \$451,860.20
Vouchers 1210-001 thru 1210-009 in the amount of \$4,299.81 were approved unanimously and signed.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

- 1.) Kaye read a letter on Medicare Billing.
- 2.) Roberts Rules of Order is on CD in the District office.

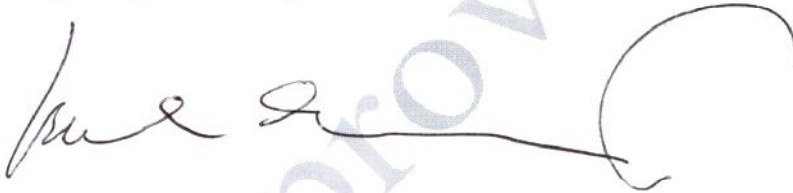
NEXT SCHEDULED MEETING

Tuesday, October 9, 2012 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

The meeting adjourned at 9:06 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

POB 1626, Belfair, WA 98528 (360-275-2517)

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday Sept 25, 2012

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF AUGUST 28, 2012 & SEPTEMBER 11, 2012 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** Amber Albright
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
10. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Community Health report Card Committee (Wally, Peggy, Frank)
 - f. Fund Distribution/Strategic Planning Committee (Wally, Peggy, Frank)
 1. Sub-committees reports on MS & Aging
11. **OLD BUSINESS:**
 - a. By-Laws proposed modification update
 - b. Proposed budget discussion
 - c. Review of complied results from Survey questionnaire. (Wally)
12. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (**face to face meetings will be held in March, June, September and December of each year**). (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. ????
13. **EXECUTIVE SESSION:**

None scheduled
14. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
15. **ADJOURN**

NEXT REGULAR MEETING: October 9, 2012 7:00 PM Harrison Belfair Clinic Conference Room