

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES OCTOBER 9, 2012
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm by Peggy VanBuskirk for the President Frank McDonald

MEMBERS IN ATTENDANCE:

Ms. Kaye Massie, Financial Officer;
Mrs. Peggy VanBuskirk; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Recording Secretary/Clerk of the Board
Both Mr. Frank McDonald, President & Mr. Herb Gerhardt, Secretary had excused absences tonight.
***** With 3 commissioners present the meeting had a quorum.

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented.*****Prior to approving the agenda, Kaye had brought up a discussion point on when and how to update the agenda prior to the meeting. The discussion was deferred to the October 23 meeting.

APPROVAL OF PREVIOUS MEETINGS MINUTES: Minutes for September 25, 2012 deferred until October 23rd meeting

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKER:

None

CORRESPONDENCE:

- 1.) Contact information requested from Employment Security.
- 2.) Propel Ins. will be refunding \$22.00
- 3.) Letter from Mason County, Auditor Re- Budget filing info

SUPERINTENDENT REPORT

a.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- North Mason Voice and the Candidate Forum are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** **Peggy VanBuskirk**
 - 1.) No Meeting.
- **EMS Council:** **Frank McDonald**
 - 1.) No Meeting
- **Mason Matters:** **Peggy VanBuskirk**
 - 1.) Kim Klint was successful in obtaining a grant "Road Maps to Health"
- **Mason Transit Authority Board:** **Herb Gerhardt**
 - 1.) No Meeting
- **Community Health Report Card Committee:** **Peggy, Frank, Dr. Volz**
 - 1.) No Meeting
- **Fund Distribution Committee /Strategic Planning Committee:** **Peggy, Frank, Dr. Volz**
 - 1.) Sub-committees reports on MS and Aging
 - a. MS—Waiting on information from group in Silverdale.

OLD BUSINESS:

- a. By-Laws proposed modification update
Response has been received from the attorney. Discussion on suggestions deferred until October 23rd meeting.

- b. Proposed budget discussion
“Verbal” numbers were received today from Diana Burch. Proposed budget was updated.
Modified proposed budget handout given out.
- c. Strategic Plan—Goals and Objectives. (Tommy)
Tommy was wondering the status of our district “Strategic Plan”. Discussion deferred until the October 23rd meeting.
- d. Discussion of the results of the community survey (Tommy)
Dr. Volz is hoping to do an additional survey next year.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September, and December) Next meeting will be in December (Wally)
- b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
Vouchers 1210-010 thru 1210-013 in the amount of \$174.66 were approved unanimously and signed.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

- 1.) Harrison had sent out a direct mailing.
- 2.) Encouraging getting Flu Shots.
- 3.) The clinic refrigerator has stopped working.
- 4.) Be careful with fire.

NEXT SCHEDULED MEETING

Tuesday, October 23, 2012 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

The meeting adjourned at 7:36 pm

Respectfully submitted by,



Peggy VanBuskirk, Commissioner
(Herb Gerhardt, Secretary was not present for this meeting)

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS

7 pm Tuesday October 9, 2012

Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES for SEPTEMBER 25, 2012 MEETING deferred until October 23 meeting:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** None
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
10. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Community Health report Card Committee (Wally, Peggy, Frank)
 - f. Fund Distribution/Strategic Planning Committee (Wally, Peggy, Frank)
 1. Sub-committees reports on MS & Aging
11. **OLD BUSINESS:**
 - a. By-Laws proposed modification update
 - b. Proposed budget discussion
 - c. Strategic Plan- Goals and Objectives (Tommy)
 - d. Discussion of the results of the community survey (Tommy)
12. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September and December of each year). (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. ????
13. **EXECUTIVE SESSION:**

None scheduled
14. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
15. **ADJOURN**

NEXT REGULAR MEETING: October 23, 2012 7:00 PM Harrison Belfair Clinic Conference Room