

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
REGULAR MEETING MINUTES FEBRUARY 26, 2013  
HARRISON BELFAIR CLINIC CONFERENCE ROOM  
BELFAIR, WA 98528

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:01 pm

**MEMBERS IN ATTENDANCE:**

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer; Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Agenda for February 26, 2013 approved unanimously

**APPROVAL OF PREVIOUS MEETING'S MINUTES:**

Minutes for January 22, 2013 were approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKER:**

None

**CORRESPONDENCE:**

- 1.) From Treasurers' office re: Financial Software Conversion Update. Update on bars numbers.
- 2.) Washington Finance Officers; Update on dates of Bars Number classes. (One in March and one in October 2013.) Motion made and seconded to approve payment for Tommy to attend one and/or both of the classes. His choice.
- 3.) Harrison: Accountant requested a copy of the certification levy we get from the county. Dr. Volz forwarded the information.
- 4.) Dr. D. informed Wally that Dr. Carrillo (General surgeon) would like to do a informational presentation. Motion made and seconded to approve Wally speaking to Dr. Carrillo, and also to approve funds for holding meeting at Theler if he does a presentation here in Belfair. Motion approved unanimously. Dr. Volz will speak with Dr. Carrillo and will report back to the Board on if, when and on what subject he can speak here in Belfair.

**SUPERINTENDENT REPORT:**

- a. 4 new people attended the last MS support group.

**JOINT HOSPITAL DISTRICT MEETING:**

Next meeting is in March, but not sure which date. Dr. Volz will find out the exact date. Kaye, Peggy and Wally will be attending.

**COMMISSIONER REPORTS AND MEETING SCHEDULES:**

RFA meeting, CAC, Chamber Luncheon, North Mason Community Voice, Fire District 2, Fire District 8, Water District, Chamber After-Hours

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

**COMMITTEE REPORTS:**

- **Mason County Board of Health Meeting:** **Peggy VanBuskirk**
  - 1.) Discussed reorganizing the Board.
  - 2.) Community Health Improvement plan will be out in April. Community Ranking should be out in March.
  - 3.) Terri Jeffreys will be speaking to the Legislature.
  - 4.) Reported a decrease in flu cases.
- **EMS Council:** **Frank McDonald**
  - 1.) Local chapter has submitted necessary paperwork and was approved for Non-Profit status.
  - 2.) April EMT classes have been postponed until September.
  - 3.) Strategic planning committee is discussing having a NFA class.

- 4.) Local chapter has changed financial procedures to better align with the Regional Council.
- 5.) Dr. Joe Hoffman (Medical Director) went through EMS policies.

- **Mason Matters:** **Peggy VanBuskirk**  
1.) Discussed working with schools to help students prepare for the future.  
2.) Inducted a couple of new members to the Board.

- **Mason Transit Authority Board:** **Herb Gerhardt**  
1.) Held another. Executive session.  
2.) Possible changes to the make-up of the Board.

- **Strategic Planning Committee:** **Tommy, Frank, Dr. Volz**  
1.) Sub-committees reports on MS (Wally & Tommy) and Aging (Wally & Frank)  
A.) MS report  
1. Discussed under Superintendent Report.  
B.) Aging report  
1. Dr. Volz recommends each commissioner read the local Senior News publication.  
2. General consensus is to not attempt to start new programs, but to try and partner with an existing program.

- **Health & Wellness Committee:** **Peggy VanBuskirk**  
1.) Discussed food from the school cafeteria.  
2.) Discussed making healthier choices available.  
3.) Considering changing times of lunch and recesses.

**OLD BUSINESS:**

- a. North Mason Resource Center request from last meeting; any updates from Strategic Committee  
No donations will be given to the Center.

**NEW BUSINESS:**

- a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September, and December) Next Meeting should be in March 2013 (not scheduled yet)  
Kaye, Herb, Wally will be attending the meeting (Wally)
- b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)  
Account balance as of January 31, 2013 was \$419,535.23  
Vouchers 1303-001 thru 1303-013 in the amount of \$6,858.34 were approved unanimously and signed.
- c. Shirts for MCPHD2 (Tommy)  
Tommy was wondering if anyone was interested in getting a polo shirt with MCPHD logo on it. He estimates they would be about \$20 each. He will be getting one for himself. Each member would pay for their own. If anyone would like to buy a shirt they will let Tommy know.
- d. Review revised monthly financial reports (Kaye/Sandy)  
Reviewed the changes to the monthly financial reports, that are prepared for the commissioners. The reports may change again due to the continuing changes in bars numbers.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

PDC filing needs to be completed by April 15, 2013  
Yahoo Groups listing has been updated (Tommy)

**NEXT SCHEDULED MEETING:**

Tuesday, March 26, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

The meeting adjourned at 8.21 pm

Respectfully submitted by,



Herb Gerhardt, Secretary



**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday February 26, 2013  
Harrison Belfair Clinic Conference Room

**AGENDA**

- 1. CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES OF JANUARY 22, 2013 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKER:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report
  - b.
- 9. JOINT HOSPITAL DISTRICT MEETING:**

Meeting will be in March.
- 10. COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
- 11. COMMITTEE REPORTS:** (Existing)
  - a. Mason County Board of Health (Peggy)
  - b. EMS Council (Frank)
  - c. Mason Matters (Peggy)
  - d. Mason Transit Authority Board (Herb)
  - e. Strategic Planning Committee (Wally, Tommy, Frank)
    1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
- 12. OLD BUSINESS:**
  - a. North Mason County Resource request discussion : any updates from Strategic Committee
  - b.
- 13. NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September and December of each year) (Wally)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
  - c. Shirts for MCPHD2. (Tommy)
  - d. Review revised monthly financial reports (Kaye/Sandy)
  - e. ????
- 14. EXECUTIVE SESSION: none scheduled**
- 15. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 16. ADJOURN**

NEXT REGULAR MEETING: March 26, 2013 7:00 PM Harrison Belfair Clinic Conference Room