

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES MARCH 26, 2013
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528**

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Ray Stutz, Amber Albrecht

APPROVAL OF AGENDA ITEMS:

Agenda for March 26, 2013 approved unanimously

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Minutes for February 26, 2013 were approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

Ray Stutz was happy to hear of our working with Amber and feels it is a good idea to get some of the MS meeting material on our website.

GUEST SPEAKER:

Amber Albrecht discussed how the MS support groups meetings are going. It was suggested to link meeting information with our website. Tommy will work with Amber on this.

CORRESPONDENCE:

- 1.) Treasurer's office: New format for the monthly financial forms we receive from them.
- 2.) Employment Securities: They are closing the Tacoma office. We will need to go through the Olympia office.
- 3.) Email received discussing a Mobile Medical Clinic. It was forwarded to Rhonda.
- 4.) Info in paper on proposed Dialysis Center forward to Rhonda
- 5.) Vicki Kirkpatrick had a question on the facilities charge. Wally sent her a copy of the form that is given to every urgent care patient.

SUPERINTENDENT REPORT:

- a. Dr. Volz attended a meeting with the Dept of Health on ABCD Dental Program. Locally, Dr. Dan Byrne DDS is trained in the program.
- b. Dr. Volz attended a course on "Advances of Cognitive Decline: Getting old, thinking young".
- c. MTA gave a talk at the North Mason Voice meeting.

JOINT HOSPITAL DISTRICT MEETING:

This was the first time Kaye had attended one of these meetings. She enjoyed the meeting. She also felt every commissioner should have the opportunity to attend one of these meetings periodically..

The Joint meeting was on March 21, 2013. Kaye, Peggy and Wally attended.

Bob Appel will be retiring.

Ribbon Cutting ceremony for the addition is for staff only on May 15, 9am.

John Kruse talked about using more fresh vegetables in their meals.

Eric Moll will be taking over for Bob Appel.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

RFA meeting, CAC, Chamber Luncheon, North Mason Community Voice, Fire District 2, Fire District 8, Water District, Chamber After-Hours, Sherriff's, special MTA,

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting:** **Peggy VanBuskirk**
- 1.) Change in the Board makeup proposal will go before the County Commissioners.
 - 2.) CHIP information should come out next month.
 - 3.) Mason County Assessment and Ranking information was discussed.

- **EMS Council:** **Frank McDonald**
 - 1.) Dr. Hoffman discussed shortage of certain medications used by EMS personnel.
 - 2.) EMT class will start September 12 and continue until the week before Thanksgiving.
 - 3.) August 24 is a BLS Evaluator class.
 - 4.) June 30 is an Advance Airway class.
 - 5.) District 16 is giving up its additional BLS slot. District 11 will be submitting paperwork to try to get a new BLS transport vehicle.
- **Mason Matters:** **Peggy VanBuskirk**
 - 1.) Having problems with strategies for engaging business community.
- **Mason Transit Authority Board:** **Herb Gerhardt**
 - 1.) General Manager evaluation is ongoing.
 - 2.) Discussed better advertizing of the bus routes and services
 - 3.) MTA gave a talk at the North Mason Voice meeting.
- **Strategic Planning Committee:** **Tommy, Frank, Dr. Volz**
 - 1.) Sub-committees reports on MS (Wally & Tommy) and Aging (Wally & Frank)
 - A.) MS report
 1. No meeting.
 - B.) Aging report
 1. No meeting.
- **Health & Wellness Committee:** **Peggy VanBuskirk**
 - 1.) Reviewed policies and now working on strategies.
 - 2.) Peggy may not be able to attend the next meeting.

OLD BUSINESS:

- a. Review of Minutes 2009-2010
Some general thoughts on why are we reviewing items that already have been reviewed by the Auditors were discussed. Further discussion tabled until the April 23rd meeting.
****additional discussion on the proposed calendar of events for the district will also be discussed.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September, and December) Herb, Frank and Wally to attend. (Wally)
Meeting is to be held in April. No date has yet been agreed upon by Harrison.
The dates for this quarterly meeting with Bob Cross are to be in January, April, July and October.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
Account balance as of February 28, 2013 was \$423,992.73
Vouchers 1304-001 thru 1304-009 in the amount of \$3764.04 were approved unanimously and signed.
- c. Review State Annual Report Items (Kaye/Sandy)
The annual report is ready to send to the State. "No red flags" when imputing the info into the State online filing site. The report has not been the sent yet. Copies of the required information will be sent to each commissioner for review before the next meeting. After the info is approved, the report will be sent to the State.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Glad to have you at the meeting Ray.
Peggy will be running the Boston Marathon.

NEXT SCHEDULED MEETING:

Tuesday, April 23, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

The meeting adjourned at 8:21 pm

Respectfully submitted by,



Herb Gerhardt, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
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E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday March 26, 2013
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF February 26, 2013 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** (John Keats Director of Parks and Recreation for Mason County. Will not be able to attend. Will be at April meeting)
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**

Meeting is to be held in March. The next one will be in June.
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Strategic Planning Committee (Wally, Tommy, Frank)
 1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
 - f. Health & Wellness Committee: (Peggy)
12. **OLD BUSINESS:**
 - a. Review of Minutes 2009-2010 (Tommy will email out his summary prior to meeting) (Tommy)
 - b.
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in March, June, September and December of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - d. Review State Annual report items (Kaye/Sandy)
 - e. ????
14. **EXECUTIVE SESSION: none scheduled**
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: April 23, 2013 7:00 PM Harrison Belfair Clinic Conference Room