

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES JUNE 25, 2013
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk , President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Amber Albrecht

APPROVAL OF AGENDA ITEMS:

Agenda approved unanimously as presented

APPROVAL OF MINUTES OF MAY 28, 2013 & JUNE 13, 2013:

The meeting minutes for the Regular Meeting on May 28, 2013 & Workshop Meeting on June 13, 2013 were approved unanimously as presented.

GENERAL PUBLIC COMMENT PERIOD:

Amber gave a review of MS Support Meetings. Attendance is down a bit; it is attributed to being the summer time. They are electing to not meet in July and August and pick the meetings back up in September.

Herb suggested she have a booth at the Taste of Hood Canal on August 10th. Amber felt it would be a good idea.

Motion made and seconded to fund the fee for a booth rental. Motion passed unanimously.

GUEST SPEAKER:

None

CORRESPONDENCE:

1. Letter from County Treasurer: Re: Financial Software Conversion Update

SUPERINTENDENT REPORT

a. General Review

Wally made the 1st biannual payment to Harrison on June 14th. He presented it to and met with Bob Cross, Scott Bosch, and Forrest Ehlinger

b. Monthly Harrison Meeting Report

1. Reviewed the monthly financial reports from Harrison
2. Wally will be bringing to Harrison's attention; Sections 3.2, 3.3 and 3.4 of the contract between MCPHD2 and Harrison.
3. Wally will attempt to set up a special meeting with Bob Cross to discuss Item 2. Herb, Kaye and Wally are slated to attend.

JOINT HOSPITAL DISTRICT MEETING:

None scheduled yet.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Water District, Allyn Days, Tahuya Parade, North Mason Community Voice, North Mason Chamber Luncheon, Chamber After hours, RFA, Fire District 2, Sheriff meeting are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

***Peggy talked about an email update item from Board of Health. She will ask to have the rest of the commissioners to be added to the BOH mailing list.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** **Peggy VanBuskirk**
 - 1.) No meeting today.
- **EMS Council :** **Frank McDonald**
 - 1.) Frank was not able to attend the last meeting.
 - ****The Council still has Peggy as the alternate. A copy of the letter that had been sent to the Mason County Commissioners; stating Tommy is now the alternate, was given to Frank to give to the Council.
- Mason Matters:** **Peggy VanBuskirk**
 - 1.) No meeting since our last meeting
- **Mason Transit Authority Board :** **Herb Gerhardt**
 - 1.) Discussing possible realignment of the Board. The general consensus of MCPHD2 is to remain on the MTA board.
 - 2.) MTA agrees that a Park n Ride is needed. They are still looking into it.
- **Strategic Planning Committee:** **Dr. Volz, Tommy, Frank**
 - 1.) Sub-committee on MS (Wally, Tommy)
 - Report given by Amber under Public Comments
 - 2.) Sub-committee on Aging (Wally, Frank)
 - No report.
- **Health & Wellness Committee:** **Peggy VanBuskirk**
 - 1.) Next meeting is in September. Draft is ready to be reviewed prior to approval.

OLD BUSINESS:

- a. Review of Calendar of events for MCPHD2
 - Herb gave some additional suggestion and those were read and discussed by rest of the commissioners.
 - Sandy will update the calendar.
- b. Update on MS meeting info being linked to MCPHD2 website (as noted in 3/26/2013 minutes)
 - Tommy will work with Amber and Lee on a link to her meetings on our website.
- c. Has any additional contact been made with Dennis Maher (aging) (as noted in 11/13/2012 minutes)
 - No.
- d. Further discussion and possible decision on topics and dates for presentations by Dr. Carrillo.
 - Dr. Carrillo is OK with the topic "What is your gut telling you". Dr. Carrillo's September evening emergency coverage schedule has not yet been set. He will let us know as soon as he knows.
 - ***Marketing committee consisting of Wally, Tommy and Frank was established.
 - ***We will add a budget line item "Community Outreach" to next year's budget.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
 - Herb, Frank, and Dr. Volz will attend the regular July meeting.
 - Herb, Kaye and Dr. Volz will attend the special July meeting.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - Account balance as of May 31, 2013 was \$676,344.10
 - Vouchers 1307-001 thru 1307-010 in the amount of \$4559.29 were approved unanimously and signed.
- c. Reminder... Superintendent and Clerk of the Board review are next month
 - Informational comment only.

EXECUTIVE SESSION:

The purpose of the executive session is to discuss the performance of the Superintendent and the Clerk of the Board.

Went into executive session at 8:20 pm

Came out of executive session at 8:50 pm

No final action was taken during the session

Regular meeting commenced at 8:51pm

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

None

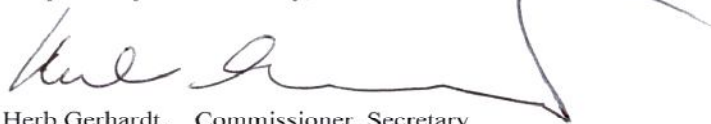
NEXT SCHEDULED MEETING

Tuesday, July 23, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:55 pm

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Herb Gerhardt', with a large, sweeping flourish extending to the right.

Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday June 25, 2013
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES OF MAY 28, 2013 & JUNE 13, 2013 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Strategic Planning Committee (Wally, Tommy, Frank)
 1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
 - f. Health & Wellness Committee: (Peggy)
12. **OLD BUSINESS:**
 - a. Review of Calendar of events for MCPHD2 ?????
 - b. update of MS meeting info being linked to MCPHD2 website (as noted in 3/26/2013 minutes)
 - c. Has any additional contact been made with Dennis Maher (aging) (as noted in 11/13/2012 minutes)
 - d. Further discussion and possible decision on topics and dates for presentations by Dr. Carrillo.
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year) Kaye, Tommy and Dr. Volz are slated to attend July meeting. (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. Reminder...Superintendent & Clerk of the Board reviews are next month.
 - d. ??????
14. **EXECUTIVE SESSION:**
 1. Discuss performance of Superintendent and Clerk. Estimated time for discussion is 30 minutes.?????
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: July 23, 2013 7:00 PM Harrison Belfair Clinic Conference Room