

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
**REGULAR MEETING MINUTES JULY 23, 2013**  
**HARRISON BELFAIR CLINIC CONFERENCE ROOM**  
**BELFAIR, WA 98528**

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;  
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;  
Ms. Sandy Robertson, Clerk of the Board

**GUESTS IN ATTENDANCE:**

Gerry Morrow, Valerie McLeod

**APPROVAL OF AGENDA ITEMS:**

Agenda approved unanimously as presented

**APPROVAL OF MINUTES OF JUNE 25, 2013:**

The meeting minutes for the Regular Meeting on June 25, 2013 were approved unanimously after meeting date was corrected.

**GENERAL PUBLIC COMMENT PERIOD:**

Gerry Morrow is currently in the process of planning a program with the intention of improving survival and patient outcomes from sudden cardiac arrest. He will be taking the American Heart Association's "Chain of Survival". His goal is to break down link-by-link and try to determine what can be done in the North Mason area to improve patient outcomes. He hopes to have the program in place by the end of the year and begin review of data by Jan 1, 2014. The commissioners would like a formal presentation on his program when he gets more information.

**GUEST SPEAKER:**

None

**CORRESPONDENCE:**

1. Department of Commerce- Request for information of any District financial debt. Kaye and Wally are working on the form. The District currently has no debt.

**SUPERINTENDENT REPORT**

a. General Info

1. Dr. Volz receives numerous invites for webinars. He will be forwarding them to all the commissioners.
2. Notice was given at the last Community Voice meeting about the Out-Reach program that Dr. Carrillo is giving in Sept.

b. Monthly Harrison report

1. Reviewed the provided statistics.

**JOINT HOSPITAL DISTRICT MEETING:**

Scott Hilborn would like to wait on scheduling a meeting until after the next BOH meeting.

#### COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Mason County Fair, Mason County Commissioner Meeting, Water District, North Mason Community Voice, Mason Transit Community Center ground breaking, North Mason Chamber Luncheon, Chamber After hours, RFA, Fire District 2, Taste of Hood Canal, Sheriff meeting are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

\*\*\*Herb attended a webinar today on "What make commissions work better". He agreed with some of the information and disagreed with some of it.

#### COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** Peggy VanBuskirk
  - 1.) Peggy forwarded a report to each commissioner.
  - 2.) Trying to see how they can actually make a difference in Mason County.
  - 3.) Next month's topic of discussion will be Tobacco use.
- **EMS Council:** Frank McDonald
  - 1.) EMT Classes start Sept 5, 2013
  - 2.) District 13 is starting an EMT class on their own.
  - 3.) District 16 has until end of July to write a corrective action plan or their transport permit will be pulled.
- Mason Matters:** Peggy VanBuskirk
  - 1.) Elected new officers. Peggy is no longer the Treasurer.
  - 2.) Discussed the "Bridge to Prosperity".
- **Mason Transit Authority Board :** Herb Gerhardt
  - 1.) Herb let them know that MCPHD2 would like to remain on the Board.
- **Strategic Planning Committee:** Dr. Volz, Tommy, Frank
  - 1.) Sub-committee on MS (Wally, Tommy)  
No report
  - 2.) Sub-committee on Aging (Wally, Frank)  
No report.
- **Health & Wellness Committee:** Peggy VanBuskirk
  - 1.) Next meeting is in September.
- **Marketing Committee** Dr. Volz, Tommy, Frank
  - 1.) Working on the flyer for the September Out-Reach program by Dr. Carrillo.

#### OLD BUSINESS:

- a. Any additional suggestion for Calendar of events for MCPHD2?  
No additional suggestions.
- b. Update on MS meeting info being linked to MCPHD2 website (as noted in 3/26/2013 minutes)  
Tommy will work with Amber and Lee on a link to her meetings on our website.  
Tommy would like to have Lee put an article on the website (under news release section) about the MS meetings. Tommy will write the article and present it to the Board for approval.
- c. Has any additional contact been made with Dennis Maher (aging) (as noted in 11/13/2012 minutes)?  
No response from the Agency on Aging. This item will be removed from the agenda.
- d. Any additional information from Dr. Carrillo on his September schedule?  
The Out-Reach program has been set up for September 26, 2013 : 5-7pm at the North Mason School District Boardroom.

#### NEW BUSINESS:

- a. Harrison Management Meeting Attendees  
Herb, Frank, and Dr. Volz were scheduled to attend the regular July meeting. Harrison has not been willing to set up a meeting. Currently none is scheduled.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
Account balance as of June 30, 2013 was \$495,392.49  
Vouchers 1308-001 thru 1308-012 in the amount of \$4331.22 were approved unanimously and signed
- c. Review of increase in allowed Stipend amount and possible approval.  
The State has authorized an increase in the Stipend amount allowed. The amount is now \$114.00 per day with an annual compensation limit of \$10,944.00. Motion made and seconded to accept the new Stipend amount. Motion approved unanimously.
- d. Superintendent and Clerk of the Board reviews.  
Reviewed of the performance of both personnel. Both personnel were given a meets or exceeds requirements. Motion made and seconded to increase the Superintendent's salary by 10% and to increase the Clerk of the Board's salary by 5%. Motion approved unanimously.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS**

It has been a great summer.

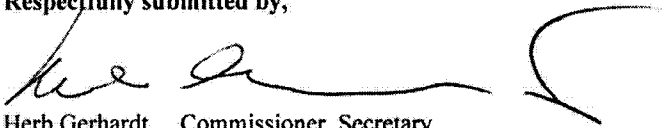
**NEXT SCHEDULED MEETING**

Tuesday, August 27, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:15 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday July 23, 2013  
Harrison Belfair Clinic Conference Room

**AGENDA**

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES JUNE 25, 2013 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
  - a. Mason County Board of Health (Peggy)
  - b. EMS Council (Frank)
  - c. Mason Matters (Peggy)
  - d. Mason Transit Authority Board (Herb)
  - e. Strategic Planning Committee (Wally, Tommy, Frank)
    1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
  - f. Health & Wellness Committee (Peggy)
  - g. Marketing Committee (Wally, Tommy, Frank)
12. **OLD BUSINESS:**
  - a. Any additional suggestions for Calendar of events for MCPHD2 ??
  - b. Update of MS meeting info being linked to MCPHD2 website
  - c. Has any additional contact been made with Dennis Maher (aging) (as noted in 11/13/2012 minutes)
  - d. Any additional information from Dr. Carrillo on his September schedule???
13. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year) Kaye, Tommy and Dr. Volz are slated to attend July meeting. (Wally)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
  - c. Review of increase in allowed Stipend amount and possible approval. (Kaye)
  - d. Superintendent & Clerk of the Board reviews.
  - e. ??????
14. **EXECUTIVE SESSION:**

None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: August 27, 2013 7:00 PM Harrison Belfair Clinic Conference Room