

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
REGULAR MEETING MINUTES AUGUST 27, 2013
HARRISON BELFAIR CLINIC CONFERENCE ROOM
BELFAIR, WA 98528

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Agenda approved unanimously as presented

APPROVAL OF MINUTES OF JULY 23, 2013:

The meeting minutes for the Regular Meeting on July 23, 2013 were approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKER:

None

CORRESPONDENCE:

1. Propel insurance had requested some financial information. Kaye and Wally provided them with the requested information.
2. Letter from County Treasurer: re; Refund of taxes. The County has determined that several parcels were taxed that should have been tax exempt. These monies will be returned to the payees. \$1284.17 will be deducted from our account in August.

SUPERINTENDENT REPORT

a. General Info

1. Flyers for Dr. Carrillo's September presentation are out. Each commissioner was encouraged to post them around the community.
Dementia/Alzheimer's and Affordable Health Care are possible topics for future presentations.
2. Kim Klint had requested MCPHD2 fund catering of an upcoming meeting. She was informed that per WA auditor that is outside the scope of our district.

JOINT HOSPITAL DISTRICT MEETING:

Meeting is scheduled on Sept 12 at 10:00 am . Kaye, Peggy and Wally will be attending.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Bridges to Prosperity training, Harrison Orthopedic Open House, Celtic Festival, Water District, North Mason Community Voice, North Mason Chamber Luncheon, Chamber After hours, CAC, Chamber Cruise, Fire District 2, Sheriff meeting are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** Peggy VanBuskirk
 - 1.) Tobacco prevention was discussed. Further discussions are on hold until January, 2014.
There is a possibility of Federal funds becoming available at that time.
 - 2.) Dr. Yu has been approved by BOH as Health Director for Mason County. It now has to go to the County Commissioners for final approval.
 - 3.) Will be discussing mental health issues at the next meeting.
- **EMS Council:** Frank McDonald
 - 1.) No EMS council meeting
- Mason Matters:** Peggy VanBuskirk
 - 1.) Peggy was unable to attend the last meeting.
- **Mason Transit Authority Board :** Herb Gerhardt
 - 1.) There was not a big public turnout at the open house in Belfair.
 - 2.) A video was put together to document the 20 year anniversary of MTA. It may be shown at an upcoming Voice meeting.
- **Strategic Planning Committee:** Dr. Volz, Tommy, Frank
 - 1.) Sub-committee on MS (Wally, Tommy)
No report
 - 2.) Sub-committee on Aging (Wally, Frank)
No report.
- **Health & Wellness Committee:** Peggy VanBuskirk
 - 1.) Next meeting is in September.
- **Marketing Committee** Dr. Volz, Tommy, Frank
 - 1.) Wally is looking in to more ways to market the upcoming presentation by Dr. Carrillo. A sign/banner was needed for the Taste of Hood Canal to identify the booth we sponsored. Wally had one made. Motion made and seconded to approve reimbursing Dr. Volz for his expense on having the sign made. Motions passed unanimously.

OLD BUSINESS:

- a. Update on MS meeting info being linked to MCPHD2 website. (as noted in 3/26/2013 minutes)
None at this time.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
2 meetings were held on August 8th with Harrison. One was attended by Wally, Kaye and Herb. The other was attended by Wally, Tommy and Kaye. Reviewed the meetings main discussion points. The break-even point has been reached.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of July 31, 2013 was \$495,900.23
Vouchers 1309-001 thru 1309-012 in the amount of \$4952.78 were approved unanimously and signed
- c. Clinic Services to date
Kaye gave out a handout that listed the total amount that MCPHD2 has paid to Harrison for Clinic Services since the District was formed.
- d. Rotary Sponsorship invoice.
The district had received a proposal from the North Mason Rotary to join their organization. The proposal was declined.

e. Voice recording of our meetings.

The Transit Board's legal department is advising them to not record their meetings. General discussion if MCPHD2 should continue to records its meetings. Wally will contact our attorney to get his thoughts on the subject before a final decision is made. Sandy would prefer to have the meetings recorded. It makes her job of typing up the minutes more accurate.

f. WSHA Update on AG's opinion and DOH Rulemaking : discussion

Herb was contacted by a reporter from the Kitsap Sun asking his opinion on the AG opinion and DOH ruling. The ruling and opinion do not effect MCPHD2 since we do not run a hospital.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

1. Tommy will be taking classes on Health Care Information. He would become our representative as an advocate to the community on Healthcare options. He is asking for reimbursement of his associated expenses to take the classes. ****Motion made and seconded to approve mileage and stipends (not to exceed 3 stipends) to attend classes on Health Plan Navigation & Community Health Worker. After Tommy has completed the classes the District will place an announcement in the local paper detailing his ability to assist the public.
Motion passed 4-0-1. (4 yes, 0 no, 1 abstaining (Tommy)).
2. Grand Opening of the new Orthopedic Center at Harrison Silverdale on Sept 13.

NEXT SCHEDULED MEETING

Tuesday, September 24, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:03 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday August 27, 2013
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** reminder that meetings are voice recorded. There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES JULY 23, 2013 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
Letter from County Treasurer
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Strategic Planning Committee (Wally, Tommy, Frank)
 1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
 - f. Health & Wellness Committee (Peggy)
 - g. Marketing Committee (Wally, Tommy, Frank)
12. **OLD BUSINESS:**
 - a. Update of MS meeting info being linked to MCPHD2 website .
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year) Kaye, Tommy and Dr. Volz were slated to attend the July meeting. (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. Clinic Services to date (Kaye)
 - d. Rotary Sponsorship Invoice (Kaye)
 - e. Voice recordings of our meetings. (Herb)
 - f. WSHA Update on AG's Opinion and DOH Rulemaking: discussion (Herb)
14. **EXECUTIVE SESSION:**
None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: September 24, 2013 7:00 PM Harrison Belfair Clinic Conference Room