

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 22, 2013
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:08 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;
Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Amber Albrecht, Darrell Stanley, Jerry Morrow

APPROVAL OF AGENDA ITEMS:

Agenda approved as presented. 4 yes, 1 abstention

APPROVAL OF MINUTES OF SEPTEMBER 24, 2013:

The amended meeting minutes for the Regular Meeting on September 24, 2013 were approved.
4 yes, 1 abstention

GENERAL PUBLIC COMMENT PERIOD:

Amber Albrecht:

- 1.) Very pleased with the turn out at the Taste of Hood Canal. She met a lady who is interested in being a back-up leader.
****Motion made and seconded to reimburse Amber for her expenses incurred for the Taste of Hood Canal (~\$80.00) after she presents receipts to the Board. The motion passed unanimously.
- 2.) Amber is looking for alternative meeting room space due to a conflict at Theler.

GUEST SPEAKER:

None

CORRESPONDENCE:

1. Several letters from the State Auditor's office regarding our routine Audit for 2010-2012.
2. Email from the Department of Commerce requesting we complete their General Obligation (GO) Debt Survey.
3. Vicki Kirkpatrick sent information for "Request of Proposal" to provide intensive case management and care coordination for chemical dependency, mental health and /or co-occurring disorders, health and to provide appropriate treatment or referral for treatment and necessary supporting services. MCPHD2 does not anticipate participating.
4. Propel had not received their check from us. (lost in the mail). The County reissued a check and Propel has received it.

SUPERINTENDENT REPORT

a. General Info

1. State Auditor was in the office 10/15 thru 10/21, 2013
2. Exit Conference will be on October 31, 2013. Peggy, Kaye and Wally will be attending.
3. Wally attended the AWPHD annual meeting earlier this month.

JOINT HOSPITAL DISTRICT MEETING:

Scott Hilburn is requesting the December meeting be postponed until January, 2014.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Water District, North Mason Chamber Luncheon, Chamber After Hours, Community Outreach Program, Fire District 2, Mason Transit, Harrison Bainbridge Ground Breaking, Sheriff meeting are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** **Peggy VanBuskirk**
 - 1.) General information meeting. Community health items reviewed.
- **EMS Council:** **Frank McDonald**
 - 1.) Frank was not able to attend the meeting. He was informed that the main topic of discussion had been their budget.
- Mason Matters:** **Peggy VanBuskirk**
 - 1.) No meeting.
- **Mason Transit Authority Board :** **Herb Gerhardt**
 - 1.) The Board has asked the County Commissioners and the City Commissioner to revamp representation to the MTA Board. Proposal is to have NM School District and MC PHD2 have only one position and rotate that position every two years.
 - 2.) MTA will be having a Special Meeting in November.
- **Strategic Planning Committee:** **Dr. Volz, Tommy, Frank**
 - 1.) Sub-committee on MS (Wally, Tommy)
No report
 - 2.) Sub-committee on Aging (Wally, Frank)
No report.
- **Health & Wellness Committee:** **Peggy VanBuskirk**
 - 1.) No meeting
- **Marketing Committee** **Dr. Volz, Tommy, Frank**
 - 1.) Nikki Lundberg will be the speaker for the November 14 Outreach seminar. The time is 5-7 pm. She will be speaking on Affordable Health Care.

OLD BUSINESS:

- a. Update of proposal for joint sponsorship with MCPHD2 for CPR(cardio Pulmonary resuscitation) training for all 8th graders at Hawkins Middle School
Still in the exploratory information gathering stage. Looking into Red Cross certification and possibly incorporating First Aid.
- b. 2014 Budget Review
The County provided their estimation of property taxes for 2014. Revised budget amounts discussed.
 - 1. Also discuss possibility of Special meeting November for Public Budget Hearing.
Special Meeting for Public Budget Hearing scheduled for November 12, 2013

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
None selected at this time.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of September 31, 2013 was \$524,845.53
Vouchers 1311-001 thru 1311-010 in the amount of \$4408.99 were approved unanimously and signed.
- c. Letter for WA State Auditor Re: Written confirmation from the Board to forgo entrance conference.
Motion made and seconded to sign the letter. Approved unanimously and letter was signed.

- d. Letter and standardized form from State Auditor Re: Audit review and update (copy sent to each commissioner to review prior to meeting.)
Letter approved. Wally and Kaye are to sign it.
- e. Possible date change for December meeting.
Due to the 4th Tuesday in December being on Christmas Eve, electing to move Regular Meeting to Tuesday, December 10, 2013 at 7 pm.
- f. Review of current Strategic Plan
Brief review of current plan. Frank and Tommy will meet to do a further review of the plan and report back to the Board at a later date.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

- 1. Tommy has begun fielding questions on Health Care. He will prepare a press release for the newspaper announcing the training he has received.

NEXT SCHEDULED MEETINGS

SPECIAL MEETING: PUBLIC BUDGET HEARING

Tuesday, November 12, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

REGULAR MONTHLY MEETING

Tuesday, November 26, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:05 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES SEPTEMBER 24, 2013 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
 - a. Mason County Board of Health (Peggy)
 - b. EMS Council (Frank)
 - c. Mason Matters (Peggy)
 - d. Mason Transit Authority Board (Herb)
 - e. Strategic Planning Committee (Wally, Tommy, Frank)
 1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
 - f. Health & Wellness Committee (Peggy)
 - g. Marketing Committee (Wally, Tommy, Frank)
12. **OLD BUSINESS:**
 - a. Update of proposal for joint sponsorship with MCFD2 of CPR (Cardio Pulmonary Resuscitation) training for all 8th graders a Hawkins Middle School (Frank)
 - b. 2014 Budget review.
 1. Also discuss possibility of Special meeting in Nov for Public Budget Hearing. (Sandy)
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
 - c. Letter for WA State Auditor Re: Written confirmation from the Board (Sandy)
to forgo entrance conference.
 - d. Letter and standardized form from State Auditor Re: Audit review and update (copy sent to each commissioner to review prior to meeting. (Sandy)
 - e. Possible date change for December meeting. (Kaye)
 - f. Review of current Strategic Plan.
14. **EXECUTIVE SESSION:**

None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: November 26, 2013 7:00 PM Harrison Belfair Clinic Conference Room