

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday November 26, 2013  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition,  
exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mrs. Peggy VanBuskirk, President; Mr. Herb Gerhardt, Secretary; Ms. Kaye Massie, Financial Officer;  
Mr. Frank McDonald; Mr. Tommy Thombs; Dr. Wallace Volz, Superintendent;  
Ms. Sandy Robertson, Clerk of the Board

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

New Business items *e* & *f* removed. Agenda approved unanimously as amended .

**APPROVAL OF MINUTES OF OCTOBER 22 & NOVEMBER 12, 2013:**

The meeting minutes for the Regular Meeting on October 22, 2013 and the meeting minutes for the Special Meeting on November 12 were approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKER:**

None

**CORRESPONDENCE:**

1. Letter from Mason County Treasurer's office Re: Transmittal information update.
2. Lydia Buchheit Re: PACE Program. She would like to do a short presentation to the Board explaining the program. General consensus is : the Board would like to have her speak but with the understanding that there is no promise of financial commitment for the program from the Board.

**SUPERINTENDENT REPORT**

a. General Info

1. Per a conversation with Eric Moll and Fred Barrett: Many people need to sign up for Affordable Health Care but there a limited amount of Assistors to help with the signup.
2. The new Primary Care doctor has decided to not take the position after all.

**JOINT HOSPITAL DISTRICT MEETING:**

Attendees have not been selected for January's meeting.

**COMMISSIONER REPORTS AND MEETING SCHEDULES:**

- North Mason Chamber Luncheon, CAC meeting are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

## COMMITTEE REPORTS:

- **Mason County Board of Health Meeting :** Peggy VanBuskirk
  - 1.) Discussed a backup for Dr. Yu
  - 2.) They are changing their meeting schedule to every other month.
  - 3.) Discussed various Fee Schedules.
  - 4.) There has been one case of Influenza A reported.
- **EMS Council:** Frank McDonald
  - 1.) Tommy attended the meeting for Frank.
  - 2.) Currently there are currently 8 BLS and 4 ALS ambulances in Mason County.
  - 3.) 12 Students graduated from the latest EMT class.
- **Mason Matters:** Peggy VanBuskirk
  - 1.) No meeting.
- **Mason Transit Authority Board :** Herb Gerhardt
  - 1.) As of January 2014, MCPHD2 no longer will have a seat on the MTA Board. They were initially going to be doing a 2 year rotation of the seat between The School District and MCPHD2. The County Commissioners decided to not rotate the seat, but to assign it permanently to the School District.
- **Strategic Planning Committee:** Dr. Volz, Tommy, Frank
  - 1.) Reviewed Strategic Plan
    - a. Tommy will prepare a news release discussing Affordable Health Care basic information.
    - b. Modified wording of Goal Objective 2.5 to a Periodic news release on pertinent information.
    - c. Tommy will work on Goal Objective 4.4 to develop a records retention policy particular to MCPHD2.
    - d. Further discussion on the Strategic plan differed to January 2014 meeting.
  - 2.) Sub-committee on MS (Wally, Tommy)  
No report
  - 3.) Sub-committee on Aging (Wally, Frank)  
No report.
- **Health & Wellness Committee:** Peggy VanBuskirk
  - 1.) No meeting
- **Marketing Committee** Dr. Volz, Tommy, Frank
  - 1.) It is agreed that there is a need for better marketing of our Outreach programs.

## OLD BUSINESS:

- a. Update of proposal for joint sponsorship with MCPHD2 for CPR(cardio Pulmonary resuscitation) training for all 8<sup>th</sup> graders at Hawkins Middle School  
It is currently in the hands of Fire District 2, and they are talking to Fire District 5 on the proposal. MCPHD2 is not involved at this time.

## NEW BUSINESS:

- a. Harrison Management Meeting Attendees  
Kaye, Herb and Wally attended the October 23<sup>rd</sup> meeting.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
Account balance as of October 31, 2013 was \$665,163.61  
Vouchers 1312-001 thru 1312-015 in the amount of \$216,034.51 were approved unanimously and signed.
- c. Harrison payment Resolution  
Resolution 2013-0005 for the 2<sup>nd</sup> biannual payment to Harrison was read, approved unanimously and signed.
- d. 2013 State Audit exit conference discussion.  
Reviewed the results of the Audit.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS**

1. Shortly after tonight's meeting began, it was discovered that Commissioner Thombs was recording the meeting. The General consensus of the Board was, since the Board had elected to discontinue the recording of the meetings (see minutes from Sept 24, 2013 meeting), that Commissioner Thombs should not be recording the meeting. He was asked to turn off the recorder, which he begrudgingly did. Dr. Volz will do further investigation into the legality of commissioners recording the meetings, and it will be discussed further at a later meeting.
2. MS support group will be meeting on the 2<sup>nd</sup> Thursday of each month, 6-7pm at the Library.

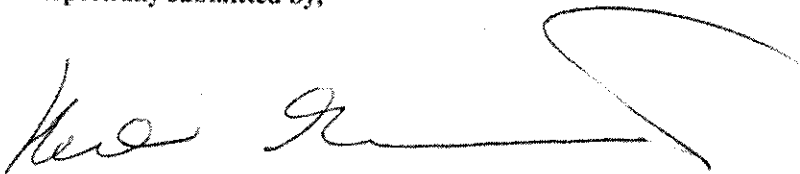
**NEXT SCHEDULED MEETINGS**

Tuesday, December 10, 2013 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:50 pm

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Herb Gerhardt', with a large, sweeping flourish extending to the right.

Herb Gerhardt, Commissioner, Secretary

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**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: OCTOBER 22, 2013 AND NOVEMBER 12, 2013 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person. 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS** and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
  - a. Mason County Board of Health (Peggy)
  - b. EMS Council (Frank)
  - c. Mason Matters (Peggy)
  - d. Mason Transit Authority Board (Herb)
  - e. Strategic Planning Committee (Wally, Tommy, Frank)
    1. Sub-committees reports on MS (Wally, Tommy) & Aging (Wally, Frank)
  - f. Health & Wellness Committee (Peggy)
  - g. Marketing Committee (Wally, Tommy, Frank)
12. **OLD BUSINESS:**
  - a. Update on proposal for joint sponsorship of FD2 with MCFD2 for CPR (Cardio Pulmonary Resuscitation) training for all 8th graders a Hawkins Middle School (Frank)
13. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year) (Wally)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Kaye)
  - c. Harrison payment Resolution. (Sandy)
  - d. 2013 State Audit exit conference discussion. (Tommy)
  - e. Election of officers for 2014 (All)
  - f. Appoint By-Law committee (All)
14. **EXECUTIVE SESSION:**

None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: December 10, 2013 7:00 PM Harrison Belfair Clinic Conference Room