

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday April 22, 2014  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mr. Tommy Thombs, Secretary; Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie;  
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board  
\*\*\*\*Mrs. Peggy VanBuskirk, President (Excused Absence); Frank McDonald (Deceased)

**GUESTS IN ATTENDANCE:**

Carl Ehresman

**APPROVAL OF AGENDA ITEMS:**

Agenda approved unanimously as presented.

**APPROVAL OF MINUTES OF March 25, 2014:**

Approval of Minutes for 3/25/14 was postponed until the May 27<sup>th</sup> meeting.

**GENERAL PUBLIC COMMENT PERIOD:**

Carl Ehresman

1. AED report: 2 AED's were placed in homes last year.
2. Video Laryngoscope (King Vision all in one) purchase request: Carl discussed the benefits of the scope for field use. Requesting help in purchasing 3 additional scopes (They currently have 2) for EMS Ambulance use. They are approximately \$1290.00 each +tax.  
\*\*\*Motion made and seconded to reimburse the Fire District for the purchase of 3 units. Motion passed unanimously.  
\*\*\*Carl will write up an Inter Local Agreement for the Districts to review and sign.

**GUEST SPEAKER:**

None

**CORRESPONDENCE:**

1. Wally had received information on a seminar on Dementia being held in Bremerton.
2. Troy Kelly had sent out information on a upcoming Open Government Class.
3. County Treasurer: Re- New Accounting System

**SUPERINTENDENT REPORT**

1. Herb, Kaye & Wally will be attending Harrison meeting on April 24, 2014 @ 8am
2. A Letter of Appreciation for will be authored and given to Scott Bosch.

**JOINT HOSPITAL DISTRICT MEETING:**

Not scheduled yet.

## COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Community Outreach Program, Sheriff's Breakfast, Fire District, Belfair Water District, Mason County Commissioners meeting, North Mason Community Voice are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

\*\*\*\*\*The District will keep a record of the training sessions that the Commissioners attend.

## COMMITTEE REPORTS

No Reports

## OLD BUSINESS:

- Further Discussion on the DOH Healthy Eating Committee  
Peggy had not had an opportunity to talk to Heidi.  
Tommy is planning on attending to get more information on the committee.
- Resolution for By-Laws Revision D  
Resolution 2014- 001 was read. Motion made and seconded to approve the resolution. Motion approved unanimously. Resolution and copy of By-Laws (revision D) were signed by the commissioners who were present at tonight's meeting.

## NEW BUSINESS:

- Regional Fire Authority request and report (Carl Ehresman)  
Already discussed under Public Comments.
- Harrison Management Meeting Attendees  
None assigned for July Meeting
- Financial Report/Current Voucher Discussion/Approval/Signatures  
Account balance as of March 31, 2014 was \$526,521.61  
Vouchers 1405-001 thru 1405-012 in the amount of \$5269.19 were approved unanimously and signed.  
\*\*\*\*Tommy's requested mileage request for travel to Belfair for ACA signups was not approved.
- Appointing new representative to EMS Council.  
New appointment discussion is postponed until Position 1 is filled. In the interim, Tommy (as already being the alternative representative) will attend the Council meetings.
- Questionnaire for perspective candidates for Position 1.  
The form used for when the District needed to fill Ray's position was sent out for review. Herb updated the form and the revisions were reviewed and approved. A news release (block ad) will be placed in both the North Mason Life and the Journal for one week. Herb will have Lee place it on the website.
- April- Annual Tickler file items
  - *Commissioner PDC reports due by 04/15*
  - *Clinic anniversary (April 2009 opening) annual press release submitted to public.*
  - *Bi-Annual survey submitted to public (even years)*
  - *1<sup>st</sup> quarter payroll taxes due by April, 30<sup>st</sup>*
  - *Usually receive invoice form NM Chamber of Commerce this month*
  - *Quarterly Harrison Management Meeting on clinic performance*
- May- Annual Tickler file items
  - *Report on AED use from MCFD2*
  - *Prepare Resolution for 1<sup>st</sup> Biannual payment to Harrison and place payment on Voucher*
  - *Strategic Planning committee appointed*

## EXECUTIVE SESSION:

None

## GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

1. Peggy finished the Boston Marathon. Way To Go !!!!

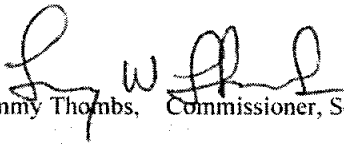
**NEXT SCHEDULED MEETINGS**

Tuesday, May 27, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:31 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

Approved Minutes

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**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 25, 2014 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
  - 1.
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS**

and Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
  - a. Further Discussion on the DOH Healthy Eating Committee
  - b. Resolution for By-Law revision D
13. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
  - c. Appointing new representative to EMS Council (Sandy)
  - d. Questionnaire for perspective candidates for Position 1 (Sandy)
  - e. *April Annual Tickler file items*
    - *Commissioner PDC reports due by 04/15*
    - *Clinic anniversary (April 2009 opening) annual press release submitted to public*
    - *1st quarter payroll taxes due by April, 30st*
    - *Usually receive invoice from NM Chamber of Commerce this month*
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    - *Report on AED use from MCFD 2*
    - *Prepare Resolution for 1st Biannual payment to Harrison and place payment on Voucher*
    - *Strategic Planning committee appointed*

**14. EXECUTIVE SESSION:**

None scheduled

**15. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**

**16. ADJOURN**

NEXT REGULAR MEETING: May 27, 2014 7:00 PM Harrison Belfair Clinic Conference Room

Approved Minutes