

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday May 27, 2014  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;  
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie;  
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board

**GUESTS IN ATTENDANCE:**

Dr. Lane Johnson, Valarie McLeod

**APPROVAL OF AGENDA ITEMS:**

Agenda approved unanimously as presented.

**APPROVAL OF MINUTES OF MARCH 25 & APRIL 22, 2014:**

Minutes for 3/25/14 were approved unanimously.  
Minutes for 4/22/14 were approved 3-0-1. Peggy abstained since she did not attend the meeting.

**GENERAL PUBLIC COMMENT PERIOD:**

Dr. Johnson talked a little bit about himself and asked general questions about the District.  
Ms. McLeod was wondering if Harrison is closing. She also suggested Dermatology as an Outreach topic.

**GUEST SPEAKER:**

None

**CORRESPONDENCE:**

1. Thank you notes to Tommy individually and to the District in general from the North Mason Coalition of Churches for his/our involvement in Health care signups.
2. Dr. Lane Johnson's application for Position 1.

**SUPERINTENDENT REPORT**

1. Wally and Tommy went to KMAS radio to give an annual report. Wally said that the district was well represented.

**JOINT HOSPITAL DISTRICT MEETING:**

Meeting was on May 8, 2014 and was attended by Wally, Peggy and Kaye.

1. They suggested talking with Katie Ladner (WIC Program) to see if she would be interested in speaking at one of our Outreach programs. Possible topic..... "Eating Smart and Staying Active". (Wally will approach Katie to see if she would be interested.)
2. Discussed Diabetes programs PHDI has in Allyn, and possibly having a diabetes program in North Mason.
3. Talked about the "Hope Garden"

**COMMISSIONER REPORTS AND MEETING SCHEDULES:**

- Sheriff's Breakfast, Lower Hood Canal Water Shed, CAC, Fire District, Belfair Water District, North Mason Community Voice are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

## COMMITTEE REPORTS

- a. Board of Health Peggy attended
  1. Discussed breast feeding. Waiting on Mason County and public entity policy information before signing a resolution to support breast feeding in Mason County.
  2. State Health Care Improvement Coalitions  
10 counties joining together to have CHOICE apply for \$50,000 planning grant.
  3. Health Report update from Dr. Yu.
- b. Mason Matters Peggy attended.
  1. They passed their revised By-Laws.
- c. Mason County EMS Council Tommy attended.
  1. 13 graduated from Fire District 13 EMT class.
  2. New EMT class to start in September at the North Mason Regional Authority.
  3. EMS voted to support North Mason Regional Fire Authority class instead of the Fire District 13 class.
  4. Northwest EMS Regional Council is merging with the North Region EMS Council.

## OLD BUSINESS:

- a. Any update on the Mason County Department of Health's "Healthy Eating Committee"  
Tommy sent Committee Chair Heidi Iyall an email asking her to define in writing to MCPHD2 what his roll on the committee would be. He has not yet received a reply.
- b. Letter of appreciation for Scott Bosch discussion  
Letter approved and signed. July 31, 2014 is Scott's last day.

## NEW BUSINESS:

- a. Harrison Management Meeting Attendees  
Notes from last meeting  
David Homsby is now our Financial contact for Harrison/Franciscan.  
No second physician yet, but they are still looking  
A health care signup Kiosk has been set up in Belfair Clinic Reception room.
- b. Resolution for Harrison 1<sup>st</sup> biannual payment  
Resolution 2014-002 was read. Motion made and seconded to approve the resolution. Motion approved unanimously. Resolution was signed.
- c. Financial Report/Current Voucher Discussion/Approval/Signatures  
Account balance as of April 30, 2014 was \$708,821.80  
Vouchers 1406-001 thru 1406-014 in the amount of \$ 208,891.23 were approved unanimously and signed.
- d. Review of and possibly sign Inter-Local agreement with Fire District 2 for the Video Laryngoscopes.  
Inter-Local agreement was reviewed, approved and signed.
- e. Questionnaire for perspective candidates for Position 1. Have we had any applicants?  
We have received one application from Dr. Lane Johnson.
- f. Annual Report  
Report will be submitted by May 30, 2014
- g. May- Annual Tickler file items
  - Report on AED use from MCFD2
  - Prepare Resolution for 1<sup>st</sup> Biannual payment to Harrison and place payment on Voucher
  - Strategic Planning committee appointedJune- Annual Tickler file items
  - Report on MS meetings
  - Bi-Annual community survey in community (even years)
  - Harrison 1<sup>st</sup> payment due by June 15<sup>th</sup>.
  - Quarterly Joint Hospital District meeting is held this month.
  - Executive session to discuss Superintendent and Clerk.

## EXECUTIVE SESSION:

None

## GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

1. Harrison main campus will be relocating to Silverdale.
2. Meeting at Theler on May 29, 2014 regarding the future of Theler.

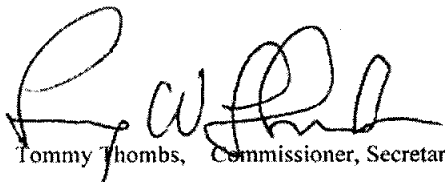
**NEXT SCHEDULED MEETINGS**

Tuesday, June 24, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:22 pm

Respectfully submitted by,

  
Tommy Thombs, Commissioner, Secretary

Approved Minutes

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7 pm Tuesday May 27, 2014  
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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 25 & APRIL 22, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
7. **CORRESPONDENCE:** (New since last meeting)
  - 1.
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS**

Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
  - a. Any update on the DOH Healthy Eating Committee
  - b. Letter of appreciation for Scott Bosch discussion.
13. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
  - b. Resolution for Harrison 1<sup>st</sup> biannual payment. (Sandy)
  - c. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
  - d. Review of and possibly sign Inter-Local agreement with Fire District 2 for the Video Laryngoscopes.
  - e. Questionnaire for perspective candidates for Position 1. Have we had any applicants?
  - f. Annual Report
  - g. *May- Annual Tickler file items*
    - Report on AED use from MCFD 2
    - Prepare Resolution for 1st Biannual payment to Harrison and place payment on Voucher
    - Strategic Planning committee appointed
  - June- Annual Tickler file items*
    - Report on MS meetings
    - Bi-Annual community survey in community (even years)
    - Harrison 1<sup>st</sup> payment due by June 15th
    - Quarterly Joint Hospital District meeting is held this month
    - Executive session to discuss Superintendent and Clerk
14. **EXECUTIVE SESSION:**

None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: June 24, 2014 7:00 PM Harrison Belfair Clinic Conference Room