

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday June 24, 2014
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie;
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Dr. Lane Johnson, Valarie McLeod

APPROVAL OF AGENDA ITEMS:

Agenda approved unanimously as presented.

APPROVAL OF MINUTES OF MAY 27, 2014:

Minutes for 5/27/14 were approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKER:

None

CORRESPONDENCE:

1. From Mason County Treasurer Re: Early Timber Tax Distribution.
2. From Liberty Mutual Insurance: they are ending their Terrorism rider. We had previously opted out of the rider.
3. Grand opening of Union River Grill on July 1, 2014.

SUPERINTENDENT REPORT

1. None

JOINT HOSPITAL DISTRICT MEETING:

Next meeting will be in September

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Sheriff's Breakfast, Fire District, Belfair Water District, Tahuya Parade are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS

- a. Nutrition and Fitness Committee : Peggy attended.
 1. Met at the North Mason High School. The Staff is not complying as well as the Superintendent would like in regards to Nutritional Guidelines.
- b. EMS & MCDOH Healthy Eating Committee's: Tommy attended
 1. Tommy had sent out minutes from last month's meetings to each commissioner

OLD BUSINESS:

- a. Any update on the Mason County Department of Health's "Healthy Eating Committee"
An email to MCPHD2 was received from Heidi Iylls, asking Tommy to be part of the Health Eating Committee. Motion made and seconded to approve Tommy as the MCPHD2 representative to the M.C. D.O.H. Healthy Eating Committee. Motion passed.
- b. Letter of appreciation for Scott Bosch discussion
Scott Bosch was presented with a Letter of Appreciation from MCPHD2 on June 16, 2014. Dr. Volz, Herb and Kaye were in attendance for MCPHD2.
- c. Speaker for next Outreach Program
Dr. Volz gave a handout on a possible outreach program on Nutrition. Motion made and seconded to have Heather Denis (registered dietitian) do a presentation on "Eating for Prevention". Approved unanimously. No date set. Dr. Volz will try to schedule the program for the middle of August.

- d. Questionnaire for perspective candidates for Position 1. Have we had additional applicants?
Griff Woodford had sent in an application but due to being out of town, he was not at tonight's meeting. His application was reviewed by the commissioners.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
Next meeting is not currently set-up. Tommy, Herb & Dr. Volz will be attending once it is set-up.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of May 31, 2014 was \$761,522.49
Vouchers 1407-001 thru 1407-008 in the amount of \$ 3988.16 were approved unanimously and signed.
- b. MS report
Amber is conducting her last meeting for the summer and is contemplating if she will be continuing or if her alternative will take over the meetings. She may be leaving the area.
- c. Commissioner Applicant Interviews
The Commissioners had several questions for Dr. Johnson. He answered each of their questions. Since Mr. Woodward was not present, the Commissioners were not able to ask him any questions.
- d. Commissioner Applicant Selection
Motion made and seconded to appoint Dr. Lane Johnson to the MCPHD2 vacant Position 1. Motion passed unanimously. Certificate of Appointment form was filled out and signed. Welcome Dr. Johnson.
- e. June- Annual Tickler file items
- *Report on MS meetings*
 - *Bi-Annual community survey in community (even years)*
 - *Harrison 1st payment due by June 15th*
 - *Quarterly Joint Hospital District meeting is held this month*
 - *Executive session to discuss Superintendent and Clerk*
- July- Annual Tickler file items
- *Superintendent and Board Clerk performance evaluations*
 - *Compile results of bi-annual community survey (even years)*
 - *2nd quarter payroll taxes due by July 31st*
 - *Quarterly Harrison Management Meeting on clinic performance*

EXECUTIVE SESSION:

An executive session to discuss the performance of the Superintendent and Board Clerk is anticipated to last approximately 30 minutes.
Executive Session started at 8:04 pm
Executive Session ended at 8:34 pm, no final action was taken during the Session. The Regular Meeting resumed at 8:34pm

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

None

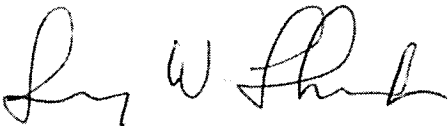
NEXT SCHEDULED MEETINGS

Tuesday, July 22, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:35 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MAY 27, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
Franciscan Representative.
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS**
Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a. Any update on the DOH Healthy Eating Committee
 - b. Letter of appreciation for Scott Bosch discussion.
 - c. Questionnaire for perspective candidates for Position 1. Have we had additional applicants?
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
 - c. Commissioner Applicant Interviews
 - d. Commissioner Applicant Selection
 - e. - *June- Annual Tickler file items*
 - *Report on MS meetings*
 - *Bi-Annual community survey in community (even years)*
 - *Harrison 1st payment due by June 15th*
 - *Quarterly Joint Hospital District meeting is held this monthly*
 - *Executive session to discuss Superintendent and Clerk.*
 - f. - *July- Annual Tickler file items*
 - *Superintendent and Board Clerk performance evaluations*
 - *Compile results of bi-annual community survey (even years)*
 - *2nd quarter payroll taxes due by July 31st*
 - *Quarterly Harrison Management Meeting on clinic performance*
14. **EXECUTIVE SESSION:**
Anticipate 30 minutes to discuss Superintendent and Clerk performance.
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: July 22, 2014 7:00 PM Harrison Belfair Clinic Conference Room