

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpd2@mcpd2.org Web page: <http://mcpd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday July 22, 2014
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie; Dr. Lane Johnson
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Sharon Springer

APPROVAL OF AGENDA ITEMS:

Agenda approved unanimously as presented.

APPROVAL OF MINUTES OF MAY 27, 2014:

Minutes for 6/24/14 were approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKER:

None

CORRESPONDENCE:

1. Letter from the Department of Commerce, Annual (GO) survey. Herb will answer the survey.
2. Sandy answered a phone interview from the US Census Bureau regarding employee benefits.
3. Renewal Application for D & O Insurance. Sandy and Wally will take care of it.
4. Notice from Troy Kelley re: increase in hourly rate for Auditors.
5. Wally had talked with Rhonda on a possible gift for Scott Bosch's retirement. (it would not be paid for with District funds)

SUPERINTENDENT REPORT

1. Webinar on July 24, 2014 - Alcohol and Drug Substance Abuse.
2. Lane had several questions on the last Quarterly Reports from Harrison. He had not seen previous reports and was looking for clarification of several items. The questions were answered as best the commissioners could.
3. Attended several ribbon cutting ceremonies for 3 new local businesses.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Next meeting will be in September

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Chamber Luncheon, Chamber Afterhours, Taste of Hood Canal, County Commissioner meeting, Scott Bosch retirement function, Sheriff's Breakfast, North Mason Community Voice, Fire District, Belfair Water District, CAC are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMITTEE REPORTS

- a. EMS Council & MCDOH Healthy Eating Committee's: Tommy attended
 1. Tommy had sent out minutes from last month's meetings along with the EMS By-Laws to each commissioner.
- b. Mason County Board of Health
 1. Adopted Resolution to support Breast Feeding Mothers in the Workplace.
 2. Discussed what topics to work on.
 3. Heidi Iyall is leaving to join the State Board of Health

OLD BUSINESS:

None

NEW BUSINESS:

- a. Harrison Management Meeting Attendees

- Next meeting is not currently set-up. Herb, Lane & Dr. Volz will be attending once it is set-up.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
 Account balance as of June 30, 2014 was \$553,570.17
 Vouchers 1408-001 thru 1408-010 in the amount of \$ 4,276.60 were approved unanimously and signed.
 There had also been an auditing agent voucher in July (1407-009 thru 1407-010) in the amount of \$43.29 to pay for Quarterly Taxes prior to 7/31/14
- c. Superintendent and Board Clerk performance evaluations
Board Clerk: It was stated that Sandy is doing a good job and the Commissioners wish to give her a 15% raise. Sandy was not asking for any increase.
 Tommy stated he would like to see Sandy be an independent contractor instead of an employee. Sandy replied that she had worked for the District for over 6 years as an independent contractor and had chosen to close her business license. It was at that time that she had asked the commission if she could continue working for them as an employee instead. That request had been approved and became effective Jan 1, 2013.
 Motion made and seconded to approve a 15% raise for Sandra Robertson. Motion passed.
 1 abstained, 1 no and 3 yes.
Superintendent: It was stated that Dr. Volz is doing a satisfactory job and thanked him for all his efforts and that he represents the District well.
- d. Records Request
 The District has received a public records request and has responded to it within the required time frame.
- e. July- Annual Tickler file items
- *Superintendent and Board Clerk performance evaluations*
 - *Compile results of bi-annual community survey (even years)*
 - *2nd quarter payroll taxes due by July 31st*
 - *Quarterly Harrison Management Meeting on clinic performance*
- August- Annual Tickler file items
- *Review and modify Strategic Plan (if indicated by community survey)*
 - *Begin next year's budget*
 - *Quarterly Harrison Management Meeting on clinic performance*

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Herb is doing a "auto forward " of all email correspondence addressed to MCPHD2
 The garden at the Salmon Center for the Food bank is doing good.
 Kaye thanked Tommy for forwarding the minutes of the committee's he attends along with the ACA reports.
 Peggy's son is getting married on August 9th.

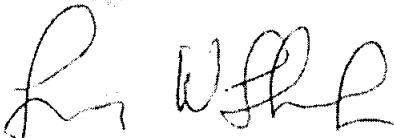
NEXT SCHEDULED MEETINGS

Tuesday, August 26, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:22 pm

Respectfully submitted by,



Tommy Thombs. Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JUNE 24, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
Franciscan Representative.
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS**
Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a.
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
 - c. Superintendent and Board Clerk performance evaluations
 - d. Records Request
 - e. *July- Annual Tickler file items*
 - Superintendent and Board Clerk performance evaluations
 - Compile results of bi-annual community survey (even years)
 - 2nd quarter payroll taxes due by July 31st
 - Quarterly Harrison Management Meeting on clinic performance
 - August- Annual Tickler file items*
 - Review and modify Strategic Plan (if indicated by community survey)
 - Begin next year's budget
 - Quarterly Harrison Management Meeting on clinic performance
14. **EXECUTIVE SESSION:**
None planned
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: August 26, 2014 7:00 PM Harrison Belfair Clinic Conference Room