

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday September 23, 2014
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board
Dr. Lane Johnson: excused absence

GUESTS IN ATTENDANCE:

Dr. Dominguiano and Abigail Dominguiano

APPROVAL OF AGENDA ITEMS:

Item added under New Business (Item f.) Drug Take Back Box
Amended Agenda approved unanimously.

APPROVAL OF MINUTES OF August 26, 2014:

Minutes for 8/26/14 were approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

Abigail spoke about her involvement in the "Miss West Sound Outstanding Teen Organization" She explained the organization and what her goals are. She is looking for sponsorships. Any monies donated goes towards scholarships.

****The District is not able to donate but the commissioners could donate as an individual if they choose.

GUEST SPEAKER:

None

CORRESPONDENCE:

1. Office of the County Treasurer Re : Timber Tax
2. Letter from the St Unemployment office
3. Email Request to fill out a GO survey
4. Annual AWPHD meeting agenda has been received. The meeting is on Oct 15
5. Letter from AWPHD regarding closures of rural hospitals.

SUPERINTENDENT REPORT

1. The Sept 30th Presentation is set. Box Light is no longer loaning projectors, so Dr. Volz purchased a used one from them.
2. Wally gave his letter of resignation effective December 31, 2014

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Meeting was held on Sept 4, 2014 and was attended by Peggy, Lane and Wally. Neither Wally nor Peggy had their notes from the meeting and Lane was not present at tonight's meeting. We will revisit this item next month. Wally and Peggy will try to find their notes and bring them to the next meeting.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- District Outreach Presentation, County Commissioners meeting, Chamber Luncheon, Chamber Afterhours, Sheriff's Breakfast, North Mason Community Voice, CAC?, Fire District are scheduled meetings where more than 2 board members may be in attendance.

COMMITTEE REPORTS

- a. Community Health Improvement Partnership Meeting (Peggy)
 1. Still trying to decide who is involved, etc.
 2. In the process of loading their computer with stats.
- b. Mason County Board of Health (Peggy)
 1. Discussed Cancer rates in Mason County. We have the highest rate of lung cancer in the state.

OLD BUSINESS:

- a. Records Request form
Updated form was handed out.
- b. Century Link update.
An online account has been set up to allow us to view the bill but not to make payments.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
The next meeting will probably be in November. No date set yet. Lane, Herb and Wally slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of August 31, 2014 was \$564,112.01
Vouchers 1410-001 thru 1410-012 in the amount of \$4,894.94 were approved unanimously and signed.
- c. EMS Proposed 2015 Budget
 1. We discussed the proposed budget for the EMS Council. They are looking at increasing our current dues from \$2500 to \$6500. Todd Ward (Chair person of the Mason County EMS and Trauma Care Council) will attend our October meeting to discuss the proposed increase. The general consensus of MCPHD2 is to oppose the dues increase.
 2. Only 50% of the last EMS class passed.
- d. MCPHD2 2015 Budget Review
Discussed the initial proposed budget for 2015. (We have not received the final figures from the County but anticipate having them prior to the October meeting.) Several suggestions were made. We will be holding our Budget Hearing during the October 28 meeting and anticipate adopting the budget at that meeting.
- e. Superintendent Search discussion
Dr. Volz has given his official letter of resignation, and now the District is tasked with finding a replacement. The commissioners discussed: general requirements of the position (i.e. combining superintendent and clerk positions), part time vs. full time, benefits and pay range. An ad will be placed in the Shelton Journal announcing the position. We will be asking for interested parties to have their resumes to the District by October 21st to allow time for review by each commissioner prior to the October meeting. Copies of any resumes received are to be given to each commissioner as soon as they are received. Any information received is to be discussed only at the October meeting. A preliminary decision can be made in October, but the final appointment will need to be made by Resolution at the following meeting.
*****Sandy Robertson expressed an interest in the position and is adding her name to the list of applicants.
- f. Drug Take Back Box
Peggy heard at her BOH meeting that the Sheriff's department would like to have an additional Drug Take Back Box to be placed at the NM Sheriff's North Precinct office. There was a question on having a box at that location since the office is not manned 24 hr a day. Herb has not heard of the request and he will talk with Casey.
- g. Further discussion on projector for Outreach Presentations.
Since Box Light is no longer loaning projectors, Dr. Volz purchased one for us to use during our Out Reach programs. Our speakers have had their own computers but not a projector. Historically we have had to borrow a projector for the speaker's power point presentations. Motion made and seconded to reimburse Dr. Volz for the purchase price of the projector. Motion passed unanimously.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

None

NEXT SCHEDULED MEETINGS

Tuesday, October 28, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:08 pm

September- Annual Tickler file items

- *Report on MS meetings*
- *Adopt strategic plan modifications*
- *Do preliminary budget for the following year*
- *Usually receive invoices for Padapple Services, Propel Ins and Liberty Ins this month*
- *Quarterly Joint Hospital District meeting is usually held this month*
- *Prepare announcement of budget hearing to be ready to be printed 1st week of October*

October- Annual Tickler file items

- *Announce budget hearings twice in the Shelton Journal per RCW's*
- *Budget Hearing and Public comments and possible adoption meeting this month*
- *3rd quarter payroll taxes due by October 31st*
- *Quarterly Harrison Management Meeting on /Clinic performance usually held this month.*

Respectfully submitted by,


Tommy Thombs, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpd2@mcpd2.org Web page: <http://mcpd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday September 23, 2014
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: AUGUST 26, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
None planned
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
10. **COMMISSIONER REPORTS**
Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a. Record request protocol form
 - b. Century Link update.
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
 - c. EMS Proposed 2015 Budget (Tommy)
 - d. MCPHD2 2015 Budget Review (All)
 - e. Superintendent Search discussion
14. **EXECUTIVE SESSION:**
None planned
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: October 28, 2014 7:00 PM Harrison Belfair Clinic Conference Room

*******Guest Speaker for October 28, 2014 meeting: Todd Ward, Chair Person of the Mason County EMS and Trauma Care Council**

September- Annual Tickler file items

- *Adopt Strategic plan modifications*
- *Do preliminary budget for the following year*
- *Usually receive invoices for Padapple Services, Propel Ins., and Liberty Ins. this month*
- *Quarterly Joint Hospital District meeting is held this month*
- *Prepare announcement of budget hearing to ready to be printed 1st week in October.*

October- Annual Tickler file items

- *Announce budget hearings twice in the Shelton Journal per RCW's*
- *Budget Hearing and Public comments & possible adoption meeting this month*
- *3rd quarter payroll taxes due by October 31st.*
- *Quarterly Harrison Management Meeting on Clinic performance usually held this month.*