

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 28, 2014
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie; Dr. Lane Johnson (arrived at 7:07 pm)
Dr. Wallace Volz, Superintendent; Ms. Sandy Robertson, Clerk of the Board

GUESTS IN ATTENDANCE:

Carl Ehresman (NMRFA), Todd Ward (MCFD#6), Branden Searles (MCFD#11)

APPROVAL OF AGENDA ITEMS:

New Business item C corrected to read 2015 Budget discussion instead of 2014.
Amended Agenda approved unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 23, 2014:

Minutes for 9/23/14 were approved unanimously.

2015 PROPOSED BUDGET HEARING AND PUBLIC COMMENTS.

Adjourned Regular Meeting at 7:02pm, opened Budget Hearing at 7:02pm
No public comments
Adjourned Budget Hearing at 7:04pm, reopened Regular Meeting at 7:04pm

GENERAL PUBLIC COMMENT PERIOD:

No public comments

GUEST SPEAKERS:

Todd Ward (Assistant Fire Chief for MC Fire District 6 & Chairperson of the Mason County EMS and Trauma Care Council) spoke in regards to proposed increase in EMS dues for MCPHD2. The EMS & Trauma Care Council has upgraded MCPHD2 to an ALS agency. He explained the reasons they are requesting an increase in dues, over the next few years, for all member agencies.

Carl Ehresman gave an update on AED and King Vision usage. Since last update, 1 AED had been placed in a home. The King Vision Laryngoscope's have been placed in each of their ambulances and have been used several times.

Carl will check to see where the old Drug Take Back box is and check on its condition.

CORRESPONDENCE:

1. Dr. Volz revised his resignation letter. His last day will be Friday, October 31, 2014
2. Letter from Mason County Assessor Re: Property values and forms for 2015 property tax Levy
3. Letter from Mason County Treasurer Re: Additional Refund amount MCPHD2 could levy if we choose. Historically we have not levied this additional amount and do not elect to do so in 2015.
4. MCPHD2 Budget Hearing announcement did run for 2 consecutive weeks in the Shelton Journal.
5. Superintendent search advertisement ran for one week in the Shelton Journal.
6. Invitation from Mason General Hospital for their upcoming Gala Event.

SUPERINTENDENT REPORT

- 1. Talked about the last Public Outreach Program. Wally was disappointed with the attendance. The people who did attend had great questions for the speaker.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Further discussion of the meeting.
 Talked about the Psych Tele-medicine.
 Talked about EMR system.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Sheriff's Breakfast (11/6), NM Regional Fire Authority Strategic Planning (11/10), Belfair Water (11/11), North Mason Community Voice (11/24), NM Regional Fire Authority (11/18), NM Regional Fire Authority Budget Hearing (11/12) are scheduled meetings where more than 2 board members may be in attendance.

COMMITTEE REPORTS

- a. Mason Matters (Peggy)
 - 1. Discussed what they are doing in the schools and their progress there.
- b. Community Health Improvement Partnership Meeting (CHIP) (Peggy)
 - 1. Still in the process of loading stats into their computers.
- c. EMS Council (Tommy)
 - 1. Tommy had previously sent out information to the commissioners for their review.

OLD BUSINESS:

- a. EMS Proposed 2015 Budget
 The commissioners do agree that they should support the Council, but they do not agree that their dues should be the same as an ALS agency.
 Motion was made and seconded to have MCPHD2 pay dues to the EMS Council that are equal to ½ of the dues amount that are paid by an ALS agency. Motion passed unanimously.
 The approved amount to be paid in 2015 is \$2850.00. This is an increase from the \$2500.00 paid in 2014.
- b. Drug Take Back Box
 Peggy got more information on the BOH talk about a Drug Take Back Box. They were not aware that there is a Box already in Belfair.
- c. Superintendent Search discussion, possible review of applicants
 Lane handed out a copy of a resume from an acquaintance that has an interest in the position. Since there have been two resumes submitted for the position, the decision was made to ask both people to be present at the November 25, 2014 meeting. That will give the Commissioners the opportunity to ask questions of the candidates and answer any questions they may have.
 ****Since Dr. Volz last day is October 31, 2014, the commissioners have appointed Sandra Robertson (current MCPHD2 Clerk of the Board) as interim superintendent until a permanent appointment is made. Motion made and seconded to have her salary, during this interim appointment period, to be a combination of the current salaries for Superintendent and Clerk. Motion carried unanimously.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
 The next meeting will probably be in November. No date set yet. Lane, Herb and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
 Account balance as of September 30, 2014 was \$568,307.56
 Vouchers 1411-001 thru 1411-009 in the amount of \$4,564.58 were approved unanimously and signed.
- c. MCPHD2 2015 Budget Discussion and possible Adoption (including signing of Resolution)
 Motion made and seconded to approve the proposed 2015 budget. Motion carried unanimously.
 Resolution 2014-003 (approving the 2015 budget) was read, approved unanimously and signed by all commissioners.
 Ordinance/Resolution 2014-004 was read, approved unanimously and signed by all commissioners.
 Levy Certification was read, approved unanimously and signed by Peggy.
 There is one additional form for the Auditor's office that we have not yet received. Paige Hansen, (from the Auditor's office) stated that a copy of the Budget & signed Budget Resolution can be substituted for the commissioners' signatures. In case the information stated by Paige proves to be incorrect, Motion made

and seconded to approve Peggy signing the form for the commission instead of calling a special session to sign the form. Motion passed unanimously.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Dr. Volz was presented with a Letter of Appreciation thanking him for his service to the Board and people of North Mason.

MTA still does not stay long when the stop at the clinic. The Clinic is not a "regular stop" and is actually a "Dial a Ride" stop.

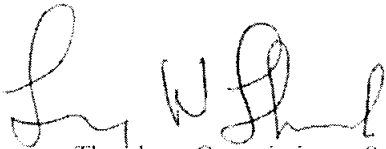
NEXT SCHEDULED MEETINGS

Tuesday, November 25, 2014 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:48 pm

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read 'Tommy Thombs'.

Tommy Thombs, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 28, 2014
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: SEPTEMBER 23, 2014 MEETINGS:**
5. **2015 PROPOSED BUDGET HEARING AND PUBLIC COMMENTS.**
GENERAL PUBLIC COMMENT PERIOD: (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
Todd Ward: Chair Person of the Mason County EMS and Trauma Care Council
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Continued review of Sept meeting
10. **COMMISSIONER REPORTS**
Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business will be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a. EMS Proposed 2015 Budget
 - b. Drug Take Back Box
 - c. Superintendent Search discussion - possible review of applicants.(executive session??)
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year) (Wally)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Wally/Sandy)
 - c. 2015 Budget discussion and possible Adoption (including signing of Resolution)
14. **EXECUTIVE SESSION:**
None planned
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: November 25, 2014 7:00 PM Harrison Belfair Clinic Conference Room

October- Annual Tickler file items

- *Announce budget hearings twice in the Shelton Journal per RCW's*
- *Budget Hearing and Public comments & possible adoption meeting this month*
- *3rd quarter payroll taxes due by October 31st.*
- *Quarterly Harrison Management Meeting on Clinic performance usually held this month.*

November- Annual Tickler file items

- *Final budget hearing and adoption if needed. File budget with the state by 11:30.*
- *Report on AED use from MCPHD2.*
- *Prepare Resolution for 2nd Biannual payment to Harrison and place payment on Voucher.*