

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday December 23, 2014
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mrs. Peggy VanBuskirk, President; Mr. Tommy Thombs, Secretary;
Mr. Herb Gerhardt, Financial Officer; Ms. Kaye Massie; Dr. Lane Johnson
Ms. Sandy Robertson, Interim Superintendent/Clerk of the Board

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the agenda.
Agenda approved unanimously.

APPROVAL OF MINUTES OF NOVEMBER 23, 2014:

Motion made and seconded to approve the minutes of 11/23/14.
Minutes approved 4-0-1. Herb abstained
(Request made by Tommy and the commissioners agreed to list the names of commissioners who cast a
"no" vote or abstain)

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. Letter from AWPFD: explaining increase in annual dues
2. Letter from L & I: regarding 2015 rates. Ours have decreased.
3. Letter from Mason County Auditor: Re---2015 Accounts Payable calendar
4. Letter from the Office of the Treasurer: Re---Timber tax distribution
5. Letter from Mason County Auditor: Re--2015 Election dates and deadlines to submit resolutions to place a bond or levy on the ballot.

SUPERINTENDENT REPORT

1. Harrison Quarterly Financial review meeting will be on Thursday January 15, 2015.
2. Response letter has been sent to NM Resources and a copy had been sent to each commissioner.
3. NM Chamber of Commerce is increasing luncheon fee from \$15 to \$20, starting in Jan, 2015
4. Reminder of required OPMA and Public Records training .
5. AWPFD has been given an updated listing of all MCPHD2 personnel

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Next meeting will be in January 2015. Tentatively either the 6th or 7th. Peggy, Kaye and Sandy are slated to attend. Scott has not yet set a definitive date and time.

COMMISSIONER REPORTS AND MEETING SCHEDULES:

- Port of Allyn (1/5), NMSD Theler Advisory Committee (1/8), NM Regional Fire Authority at Station 21 (1/13), Belfair Water (1/13), NM School Board (1/15), NM Chamber After Hours (1/15), NM Regional Fire Authority at Station 81 (1/20), NM Community Voice (1/26) are scheduled meetings where more than 2 board members may be in attendance.

COMMITTEE REPORTS

None

OLD BUSINESS:

- a. Superintendent Search discussion, interview of applicants.
Lane informed the rest of the Commissioners that Ralph Unterbrink has withdrawn his name from consideration for Superintendent.
Motion made and seconded to hire Sandra Robertson as Superintendent at \$45,000.00 per year.
Motion carried with 3 yes and 2 no (Tommy & Lane). Their objection was to the salary amount.
- b. Letter to EMS Trauma Council
Tommy elected to present a draft for review prior to it being sent out. Several changes were suggested. Sandy will make corrections and email letter to EMS Trauma Council and CC Randy Neatherlin, County Commissioner.
- c. Any update on request to PHD1 to pay room rental for Tommy at NMR
Scott Hilburn has not yet given Peggy an answer.
Request will also be presented to Rhonda at the meeting on Jan 15th.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
The next meeting will be January 15. No time set yet. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of November 30, 2014 was \$746,175.13
Vouchers 1501-001 thru 1501-009 in the amount of \$4,739.35 were approved unanimously and signed. (There had been a December Auditing Agent voucher, #'s 1412-011 thru 1412-014 for \$863.19)
- c. Election of 2015 Officers
General consensus is to rotate the positions.
Motion made and seconded to elect Kaye as President, Tommy as Secretary (Public records officer), Lane as Financial Officer.
Motion carried unanimously.
- d. By-Law review committee appointed ???
General Consensus is to not form a committee at this time. Each commissioner is to review the by-laws and let Sandy know if they have any suggestions. They are also to let her know if they do not have any suggestions.
- e. S & S Security may be here to take new photos for new badges.
They were not able to be here tonight.
- f. Meeting new president of Harrison discussion
David Schultz will be touring the Belfair Clinic on Friday January 9, 2015 and the request had been made by Harrison to possibly have the Superintendent and Commissioners meet with him on that day. If three or more commissioners would be present, it would be considered an open public meeting. The general consensus is to ask David if he could attend one of our upcoming meetings instead. Sandy will contact Debbie.(his secretary) and explain to her why we are requesting he attend one of our meetings instead of meeting him on the Jan 9.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Dr. Volz had stopped by yesterday. He had gotten married on November 28, 2014. He looked good and seemed very happy.
Herb had talked with Rick Krueger about several countertops that are separating and outside panels that have discolored. He is planning to repair the items.

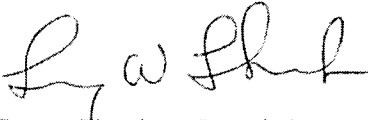
NEXT SCHEDULED MEETINGS

Tuesday, January 27, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:06 pm

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Tommy Thombs". The signature is written in a cursive style with a large initial "T" and "T".

Tommy Thombs. Commissioner, Secretary

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7 pm Tuesday December 23, 2014
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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: NOVEMBER 25, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
None scheduled
7. **CORRESPONDENCE:** (New since last meeting)
 - I.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Will be held in Jan, 2015
10. **COMMISSIONER MEETINGS / COMMISSIONER REPORTS**
Meeting schedules for next month where more than two commissioners will be present. No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a. Superintendent Search discussion and possible selection.
 - b. Letter to EMS Trauma Council
 - c. Any update on request to PHD1 to pay room rental for Founmy at NMR
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees (face to face meetings will be held in Jan, April, July and October of each year)
Will be held in Jan, 2015
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Sandy)
 - c. Election of 2015 Officers
 - d. By-Law review committee appointed????
 - e. S & S Security may be here to take new photos for new badges. (They will be changing the side door keypad access panel to one that requires swiping a badge.)
 - f. Meeting new president of Harrison discussion (Sandy)
14. **EXECUTIVE SESSION:**
?? Possible session to discuss the Superintendent position. Approximately 10 minutes??
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **ADJOURN**

NEXT REGULAR MEETING: January 27, 2015 7:00 PM Harrison Belfair Clinic Conference Room

December- Annual Tickler file items

- *Election of officers for the following year*
- *Report on MS meetings????*
- *By-Laws committee appointed, and begins annual review.????*
- *Harrison 2nd payment due by Dec 15th (was paid on 12/15/14)*
- *Quarterly Joint Hospital District meeting is held this month (will be held in Jan 2015)*

January- Annual Tickler file items

- *New officers assume duties*
- *By-Laws proposed revisions reviewed by commission (if a committee was formed in Dec)*
- *4th quarter payroll taxes due by Jan 31st*
- *Quarterly Harrison Management Meeting on clinic performance.*