

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcpHD2@mcpHD2.org](mailto:mcpHD2@mcpHD2.org) Web page: <http://mcpHD2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday January 27, 2015  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Ms. Kaye Massie, President; Mr. Tommy Thombs, Secretary;  
Dr. Lane Johnson, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Herb Gerhardt  
Ms. Sandy Robertson, Interim Superintendent/Clerk of the Board

**GUESTS IN ATTENDANCE:**

David Schultz, Harrison Medical Center President, Valarie McLeod

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the agenda.  
Agenda approved unanimously.

**APPROVAL OF MINUTES OF DECEMBER 23, 2014:**

Motion made and seconded to approve the minutes of 12/23/14.  
Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

David Schultz, Harrison Medical Center

Mr. Shultz gave the commissioners background information on himself. He talked about his role at Harrison and his goals and objectives. He spent time to listen to and answer questions from the commissioners.

**CORRESPONDENCE:**

1. Open Invitation for all commissioners to the NM Chamber of Commerce Annual Gala.
2. There has been an increase in mileage reimbursement effective January 1, 2015. The Federal rate is now 57.5 cents per mile.
3. Form letter from the County Treasurer inquiring if any districts have bank accounts other than through the Treasurer. MCPHD2 has none and Sandy has informed the County Treasurer.
4. EMS invoice. Sandy contacted Marcy Craig and informed her of the Boards decision to withdraw from the Council. She had not received that letter (there had been a recent change in email addresses) and Sandy resent the letter to her.
5. Records request was received today and the request was fulfilled today.

**SUPERINTENDENT REPORT**

1. Harrison Quarterly Financial review meeting was postponed again by Harrison. Tentatively set for Feb 12<sup>th</sup>.
2. Sandy is requesting the authorization to update her nametag and her and Kaye's nameplates. Request OK'd.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

The meeting was held on January 6, 2015 in Shelton. The meeting was attended by Scott Hilburn, Eric Moll, Kaye Massie, Peggy VanBuskirk and Sandra Robertson.

1. Talked about their efforts to be compliant with CMS (content management system). They have recently been awarded the designation as an ACO (Accountable Care Organization)
2. Talked about the request from NM Resource for room rental for when Tommy is in their office assisting people with Health insurance signups. PHD1 was receptive to the idea and asked Sandy to forward the information that MCPHD2 had received to Eric.
3. Talked about possible joint effort to start an Alzheimer Support Group. Sandy will forward Michael Bower's (Alzheimer Association) contact information to Eric.
4. A copy of Mason General's strategic plan was given to us.
5. General consensus was that the meeting was very productive.

**UPCOMING COMMISSIONER MEETINGS:**

NMSD School Board Special Meeting(1/29),Port of Allyn (2/2),Sheriff's Breakfast meeting (2/5), NMSD Theler Advisory Committee (2/5), NM Regional Fire Authority/CAC joint meeting (2/10), Belfair Water (2/10), NM Chamber After Hours (2/12), NM Regional Fire Authority at Station 81 (2/17), NM School Board Study session and Regular meeting (2/19), NM Community Voice (2/23) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

**COMMISSIONER REPORTS:**

Peggy attended;

**Mason Matters meeting**

- 1. Kim Klint is going to be taking a sabbatical from June to September.
- 2. Mason Matter members will be holding a retreat to work on priorities.

**Mason County Board of Health meeting**

- 1. Money has been provided to promote the Take Back Drug Boxes.
- 2. There was a presentation (a video) on Take Back Boxes. It was produced and presented by students. The presentation will be shown in the several local schools.
- 3. There have been several deaths in Mason County from Influenza.
- 4. Mike Olson was voted as the new Chair.

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

- a. S & S Security may be here to take new photos for new badges.  
Leon Smith, from S & S Security, took photos for new badges just prior to the beginning of tonight's meeting.

**NEW BUSINESS:**

- a. Harrison Management Meeting Attendees  
The next meeting is tentatively set for Feb 12<sup>th</sup>. No time set yet. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
Account balance as of December 31, 2014 was \$554,361.62  
Vouchers 1502-001 thru 1502-009 in the amount of \$4,083.46 were approved unanimously and signed. (There had been a January Auditing Agent voucher, #'s 1501-010 thru 1501-013 for \$249.82)
- c. Resolution to appoint Superintendent  
Resolution 2015-0001 to appoint Sandra Robertson as Superintendent was read. Motion was made and seconded to approve the resolution. Motion carried 4-1 (Tommy voted no, due to proposed salary) and was signed.
- d. Various forms for Mason County need updating and signatures.  
Updated County forms were signed by the commissioners .  
1. Junior Taxing District Info form. (commissioner list and their signatures)  
2. Auditing Agent Signatory authorization.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS**

Tommy forwarded "Grub" information to the commissioners and Kaye gave a copy to Dr. D.

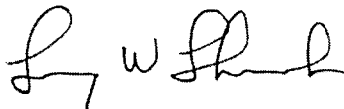
**NEXT SCHEDULED MEETINGS**

Tuesday, February 24, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:43 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 23, 2014 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**  
David Schultz Harrison Medical Center President
7. **CORRESPONDENCE:** (New since last meeting)
  - 1.
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report .....next meeting tentatively for Feb 12, 2015
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**  
Was held on January 6, 2015
10. **UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present. No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a. S & S Security may be here to take new photos for new badges. (They will be changing the side door keypad access panel to one that requires swiping a badge.)
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Will be held in Feb, 2015
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures (Sandy)
  - c. Resolution to appoint Superintendent
  - d. Various forms for Mason County need updating and signatures.
15. **EXECUTIVE SESSION:**  
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: February 24, 2015 7:00 PM Harrison Belfair Clinic Conference Room

*January- Annual Tickler file items*

- *New officers assume duties*
- *By-Laws proposed revisions reviewed by commission (if a committee was formed in Dec)*
- *4th quarter payroll taxes due by Jan 31st*
- *Quarterly Harrison Management Meeting on clinic performance.*

*February-Annual Tickler file items*

- *Submit proposed By-laws changes to attorney for review (if major changes considered)*
- *Prepare press release to announce Clinic Anniversary (April 2009 opening)*
- *Bi-Annual Community survey committee appointed, and begins forming survey (even years)*
- *Usually receive invoice from AWPHD this month (was received in Dec, 2014)*