

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpkd2@mcpkd2.org Web page: <http://mcpkd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday February 24, 2015
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Ms. Kaye Massie, President; Mr. Tommy Thombs, Secretary;
Dr. Lane Johnson, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Herb Gerhardt
Ms. Sandy Robertson, Superintendent/Clerk

GUESTS IN ATTENDANCE:

Charlie Aleshire from Harrison Medical Center, Mary Swoboda, Jeromy Hicks

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the agenda.
Agenda approved unanimously.

APPROVAL OF MINUTES OF JANUARY 27, 2014:

Motion made and seconded to approve the minutes of 1/27/15.
Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Jeromy Hicks NMRFA

Jeromy spoke in regards to the EMS Council and asked the commissioners to reconsider their withdrawal from the Council. He did not speak to us as a representative of the EMS Council but as a member of the community and NMRFA. He explained the need of financial support for education and training of Paramedics and EMT personnel in the north end of Mason County. He spent time answering questions from the commissioners.

CORRESPONDENCE:

1. Kaye had received an email requesting her support for a possible change in legislation. Copy of email and proposed change was given to each commissioner.

SUPERINTENDENT REPORT

1. Harrison Quarterly Financial meeting was held on Feb 12th. Gave a general review of the meeting. General feeling of the meeting was positive.
2. Reviewed complaint against Harrison and the MCPHD2 response to the complaint.
3. Ongoing monthly meetings are scheduled with Belfair Clinic Primary & Urgent Care managers and MCPHD2 Superintendent for the 2nd Tuesday of each month. The first meeting is scheduled on March 10, 2015.
4. David Schultz did a walk through of the Belfair Clinic on Friday February 20th. The Superintendent met with him after the walk through. A female MD was interviewed on the same day. No decision on possibly hiring her had been made. He talked about several changes he would like to see happen here at the clinic.
5. The EMS Council had received our letter of withdrawal.
6. We had received a records request. A copy of the request and the reply was given to each commissioner.
7. Reminder : PDC (Public Disclosure Commission) forms need to be filed by April 15, 2015.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

The next meeting will be in late spring, either May or June.

UPCOMING COMMISSIONER MEETINGS:

NM Chamber of Commerce (2/25), NMSD Theler Advisory Committee (2/25), Port of Allyn (3/2), Sheriff's Breakfast meeting (3/5), NM Regional Fire Authority meeting (3/10), Belfair Water (3/10), NM Chamber After Hours (3/12), NM Regional Fire Authority at Station 81 (3/17), MTA Quarterly meeting (3/17), NM School Board meeting (3/19), NM Community Voice (3/23), MTA Ribbon Cutting for new community center in downtown Shelton are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

- Kaye attended NMSD Theler Advisory Committee meeting.
 1. She is pleased with the progress the committee is making.
- Sandy and Kaye attended a meeting at Port of Allyn in regards to the "Oyster House".
 1. Sandy found the history behind the building and the reasons the Port wants to preserve it interesting and informational.
- Tommy commented that he is having an increase in the numbers of people he is helping with AHC signups since the regular signup period ended.
- Herb talked about a request he had received from John Keates. John is looking for signatures on a letter of support for a trail along the Navy Railroad Tracks. A copy of the letter was available to sign if anyone wanted to.
- Herb commented on last night's NM Community Voice speaker.

COMMITTEE REPORTS:

None

OLD BUSINESS:

- a. Leon Smith needs to retake photos for new badges. He is planning to be here tonight.
Leon Smith, from S & S Security, took new photos for new badges, for commissioners and superintendent, just prior to the beginning of tonight's meeting.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
The next meeting is set for Tuesday April 28, 2015 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of January 31, 2015 was \$552,038.39
Vouchers 1503-001 thru 1503-009 in the amount of \$5,167.26 were approved unanimously and signed.
- c. Discussion of information provided by Jeromy Hicks
Jeromy's request to rejoin the EMS Council was discussed. One of the main concerns of the commissioners was the lack of financial oversight of the council.
- d. Discussion of Repository email account for MCPHD2
- e. Do we want to post our agenda's on website prior to monthly meetings?
Motion made and seconded to post the agenda to our website 1 week in advance of our Regular Monthly meeting. Motion carried 4-yes, 1-no (Herb)
- f. Review of existing "Annual Tickler File"

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

NEXT SCHEDULED MEETINGS

Tuesday, March 24, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:05 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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7 pm Tuesday February 24, 2015
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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JANUARY 27, 2015 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
Jeromy Hicks NMRFA to discuss EMS Council
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Reportmeeting was held on Feb 12, 2015
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Next meeting will be later in the spring ...possibly in May
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Leon Smith needs to retake photos for new badges. He is planning to be here tonight.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Tues April 28 @ 8am at the Belfair Campus
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Discussion of information provided by Jeromy Hicks....
 - d. Discussion of Repository email account for MCPHD2.
 - e. Do we want to post our agenda's on website prior to monthly meetings?
 - f. Review of existing "Annual Ticker File"
15. **EXECUTIVE SESSION:**
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: March 24, 2015 7:00 PM Harrison Belfair Clinic Conference Room

February-Annual Ticker file items

- *Submit proposed By-laws changes to attorney for review (if major changes considered)*
- *Prepare press release to announce Clinic Anniversary (April 2009 opening)*
- *Bi-Annual Community survey committee appointed, and begins forming survey (even years)*
- *Usually receive invoice from AWPHD this month (was received in Dec. 2014)*

March- Annual Ticker file items

- *Bi-Annual Community survey committee submits proposed survey for approval (even years)*
- *Consider approved By-laws changes for adoption*
- *Anniversary press release submitted to board for approve*
- *Quarterly Joint Hospital District meeting is held this monthly*