

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday March 24, 2015
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Ms. Kaye Massie, President; Mr. Tommy Thombs, Secretary;
Dr. Lane Johnson, Financial Officer; Mrs. Peggy VanBuskirk; Mr. Herb Gerhardt
Ms. Sandy Robertson, Superintendent/Clerk

GUESTS IN ATTENDANCE:

Katie Ladner, Nutrition Certifier, WIC Nutrition Program

APPROVAL OF AGENDA ITEMS:

Additional item added: New Business item E. Questions on Health Report
Motion made and seconded to approve the agenda as amended.
Agenda approved unanimously.

APPROVAL OF MINUTES OF FEBRUARY 24, 2014:

Motion made and seconded to approve the minutes of 2/24/15.
Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Katie Ladner, WIC Nutrition Program

Katie has been with WIC (women, infants and children) for 23 years. She gave an overview of the program both nationally and locally. Her office is located in the Harrison Belfair Clinic. Generally, the WIC office is open Tuesday thru Friday. Hours and days vary depending on the needs of her clients.

Katie is receptive to the idea of doing a community outreach presentation in conjunction with MCPHD2.

Katie has a "wish-list":

- 1.) Modify the content and location of the vending machines in the waiting room
- 2.) TV with a looping health message in the area where her clients generally wait.
- 3.) Have "WIC" added to the monument sign (the one near the road).

CORRESPONDENCE:

1. Letter from County Treasurer regarding Timber Tax
2. Copy of NM Chamber membership book
3. EMS council meeting items sent out by Tommy
4. Peggy sent out "Mason County Public Health and Human Services, Monthly Activity Report for Feb 2015"

SUPERINTENDENT REPORT

1. No response has been received from the EMS Council in regards to our previously sent letter on our desire to continue with the Council but not at ALS rate.
2. Met with Meg Becker and Lori Patterson on March 10. (monthly meetings are being reinstated)
General intro session between Sandy, Meg and Lori
Still going thru a lot of transition.
On going discussion with possible new MD.

3. Spoke with Leon Smith in regards to new badges. Over 3000 badges need to be made. We will get ours as soon as he can.
4. Lee Swoboda suggested that sandy@mcphd2.org be the catch all account instead of mcphd2@mcphd2.org. Sandy gave the OK to make the change.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

The next meeting will be in late spring, either May or June.

UPCOMING COMMISSIONER MEETINGS:

NM Chamber of Commerce (3/25), County Commissioner Meeting (3/31), MTA Community Center Ribbon Cutting (4/1), Sheriff's Breakfast meeting (4/2), Port of Allyn (4/6), NM Chamber After Hours (4/9), CAC meeting (4/13), NM Regional Fire Authority meeting (4/14), Belfair Water (4/14), NM School Board meeting (4/14), NM Regional Fire Authority at Station 81 (4/21), NM Chamber of Commerce (4/22), NM Community Voice (4/27) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

- Peggy attended a CHIP (County health improvement plan) meeting. The report noted under "Correspondence" was discussed at the meeting. Another meeting is scheduled on March 26, 2015.
- Peggy attended BOH meeting (Lane also attended)
 - Discussed Mason County's ranking.
 - Discussed Pertussis & Measles outbreak in Kitsap County.
 - Mason General's Hospital Week is May 11 thru May 15. They will be having health events all week.
 - Did proclamation for Mason County Public Health Week and Month. It now goes to the County Commissioners.

COMMITTEE REPORTS:

NONE

OLD BUSINESS:

- a. Letter sent to EMS Council
Letter was sent to EMS Council expressing MCPHD2's desire to remain on the Council but not at ALS rate. As noted under Superintendent Report, no response has been received as of March 24, 2015.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
The next meeting is set for Tuesday April 28, 2015 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of February 28, 2015 was \$572,870.09
Vouchers 1504-001 thru 1504-011 in the amount of \$4,902.50 were approved unanimously and signed.
*****RE: State Annual Report. Herb had a question on the wording and what items were included in two sections of the report. Sandy answered his question to his satisfaction.
Motion made and seconded to authorize Sandy to submit the Annual Report to the State.
Motion passed unanimously.
- c. General Community Outreach discussion
General discussion on getting back into doing Outreach Programs.
Suggestions:
 - 1.) Have any upcoming programs on the same day of the month/ same location.
 - 2.) Touch base with Mason General on previous Alzheimer support group discussion.
 - 3.) If working in conjunction with MG, maybe have the programs in Allyn
 - 4.) Katie is willing to do a program.
- d. Superintendent Evaluation forms discussion
Several examples of evaluation and job description forms were given to the commissioner for review. Further discussion on evaluation forms and job description deferred until next month.

- e. Questions on Health Report (Mason County Public Health and Human Services—Monthly Activity report
A previous report mentioned that Public Health is doing behavioral studies and Kaye was wondering if they were doing them in the North Mason area. Peggy is not sure and is not aware of who is actually conducting the studies.
Sandy will contact Allie Perline (Community Health Education Specialist) to see if she would be willing to speak to the Commissioners at one of our upcoming meeting.
PUD3 will take-back batteries and light bulbs (i.e. Fluorescent, CFL)

EXECUTIVE SESSION:
None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Sandy will be out of town from March 30 until April 3
Tommy mentioned that Mason General has paid for rental space (both last years as well as this year) at NM Resource to allow him to do HealthCare sign-ups there. (A Letter of Thanks to MG will be drafted)
Kaye gave a list of ACA initial costs.
Peggy will be doing a race in CA.

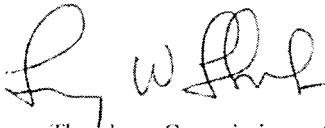
NEXT SCHEDULED MEETINGS

Tuesday, April 28, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:56 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: FEBRUARY 24, 2015 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:**
Katie Ladner WIC Nutrition Program
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Next meeting will be later in the spring...possibly in May
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Letter sent to EMS Council
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Tues April 28 @ 8am at the Belfair Campus
(Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. General Community Outreach discussion
 - d. Superintendent Evaluation forms discussion
15. **EXECUTIVE SESSION:**
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: April 28, 2015 7:00 PM Harrison Belfair Clinic Conference Room