

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcpHD2@mcpHD2.org Web page: <http://mcpHD2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday April 28, 2015
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Ms. Kaye Massie, President; Mr. Tommy Thombs, Secretary;
Mrs. Peggy VanBuskirk; Mr. Herb Gerhardt
Ms. Sandy Robertson, Superintendent/Clerk
Dr. Lane Johnson, Financial Officer: excused absence

GUESTS IN ATTENDANCE:

Allie Perline: Community Health Education Specialist / Mason County Public Health and Human Services

APPROVAL OF AGENDA ITEMS:

Additional items: Old business b. LOA to PHDI & New Business c. MRSC's guidance regarding public agency business and text messages were added prior to tonight's meeting.
Motion made and seconded to approve the presented updated agenda .
Agenda approved unanimously.

APPROVAL OF MINUTES OF MARCH 24, 2014:

Motion made and seconded to approve the minutes of 3/24/15.
Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Allie Perline: Community Health Education Specialist / Mason County Public Health and Human Services
Allie gave us some of her background information and talked about her position with MC Public Health. She is new to the area and is becoming involved in many projects with Public Health. One of them is working with a new software program to help compile and allow ease of access to data. She gave a hand out on a CHIP report and gave additional information on the report. She is very excited to be meeting with different groups and finding ways to work collectively with them.

*****Herb brought up a need for an increase in access to mental health, low cost dental care, and teen-age suicide prevention in Mason County.

*****Talked about possible outreach collaboration in the future.

CORRESPONDENCE:

1. Email from Tommy with the items from MRSC
2. EMS council meeting items sent out by Tommy
3. Email from Fina Ormond (MC Auditor office) re: election sign-up week (info had been forwarded to commissioners)
4. Kaye was contacted by KMAS radio. They are wanting to do an on-air interview.
5. Letter from EMS council dated March 19, 2015
6. Letter from Liberty Mutual re: continuation of The Terrorism Risk Insurance Act
7. Request from Post Office to update PO Box Application. Kaye & Sandy have keys to the PO Box
8. Letter Sent to County Commissioners and EMS council to inform them of MCPHD2 desire to remain on the council and who our representatives are.

9. Form letter from Paige Hansen (MC Auditor's office) re: tips to remember when paying vendors.
10. Also from Paige Hansen a note talking about commissioners "attending a meeting via electronic means". Such attendance does not meet the law's requirement of "actual attendance" to receive meeting attendance compensation.

SUPERINTENDENT REPORT

1. Sandy met with Meg Becker on April 14 for their monthly meeting.
The information she provided was given to the commissioners.
They are in contract negotiations with a second physician.
Harrison is now a preferred provider for Regence Insurance.
There has been a change in the management structure. There is now one clinic manager (Meg) instead of separate primary and urgent care managers.
Meg and Sandy will continue to meet on the 2nd Tuesday of each Month.
2. Information on ABCD Dental program and Household Hazardous Waste Collection Facility are in the packets.
3. GO survey has been submitted
4. Our Annual report has been submitted to the State Auditor.
5. Discussed information provided during the quarterly meeting with Harrison.
 - Financial info
 - Patient volumes
 - Charity Care policy
 - Capital Acquisition list

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

The next meeting will be May 21, 2015 in Shelton at Mason General. Kaye, Peggy and Sandy are slated to attend.

UPCOMING COMMISSIONER MEETINGS:

McLendon's Pancake Breakfast (5/2), Port of Allyn (5/4), Sheriff's Breakfast meeting (5/7), Belfair Water (5/12), NM Regional Fire Authority meeting (5/12), NM Chamber After Hours (5/14), NM Community Voice (5/18) NM Regional Fire Authority at Station 81 (5/19), NM School Board meeting (5/21), are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

*****Additional items of note: Election Filing Week is May 11 - May 18, KMAS interview on May 14 (1 commissioner and superintendent), and Joint Meeting with PHD1 on May 21 (2 commissioners and superintendent)

COMMISSIONER REPORTS:

- Peggy attended a Mason Matters meeting.
Continued discussion on what direction they want Mason Matters to go.

COMMITTEE REPORTS:

NONE

OLD BUSINESS:

- a. Superintendent Evaluation forms discussion
General consensus is to keep the form simple. Electing to postpone further discussion until May meeting.
Will need to also review and possibly update Superintendent Job Description.
- b. Letter of Appreciation to PHD1
Letter of Appreciation presented to the Board for signatures. It will be presented to PHD1 during the May 21st meeting.

NEW BUSINESS:

- a. Harrison Management Meeting Attendees
Discussed under "Superintendent Report"
The next meeting is set for Tuesday July 28, 2015 @ 8am at the Belfair Campus: Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Account balance as of March 31, 2015 was \$626,409.52

Vouchers 1505-001 thru 1505-011 in the amount of \$4,968.38 were approved unanimously and signed.

****Herb is requesting a minor change in the formatting of one of the financial forms that the Superintendent provides the commissioners. Sandy agreed to the change.

c. MRSC's guidance regarding public agency business and text messages

Tommy had received information from MRSC with their recommendations on text messages. Text messages have not previously been used for MCPHD2 business communication by either the Superintendent or any commissioners. General consensus is to not use text messages for MCPHD2 business.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

None

NEXT SCHEDULED MEETINGS

Tuesday, May 26, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:47 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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AGENDA

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: MARCH 24, 2015 MEETINGS:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person. 15 min total)
- 6. GUEST SPEAKER:**
 - Allie Perline: Community Health Education Specialist / Mason County Public Health & Human Services
- 7. CORRESPONDENCE:** (New since last meeting)
 - 1.
- 8. SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
- 9. JOINT HOSPITAL DISTRICT MEETING:**
 - Next meeting will be later in the spring...possibly in May
- 10. UPCOMING COMMISSIONER MEETINGS**
 - Meeting schedules for next month where more than two commissioners may be present.
 - No MCPHD2 business is to be discussed between commissioners at these meetings.
- 11. COMMISSIONER REPORTS on meetings attended**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
 - a. Superintendent Evaluation forms discussion
 - b. Letter of Appreciation to PHD1
- 14. NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
 - (face to face meetings will be held in Jan, April, July and October of each year)
 - Next meeting will be on Tues April 28 @ 8am at the Belfair Campus
 - (Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. MRSC's guidance regarding public agency business and text messages
- 15. EXECUTIVE SESSION:**
 - None scheduled
- 16. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 17. ADJOURN**

NEXT REGULAR MEETING: May 26, 2015 7:00 PM Harrison Belfair Clinic Conference Room