

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday November 24, 2015
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Ms. Kaye Massie, *President*; Mr. Tommy Thombs, *Secretary*; Dr. Lane Johnson, *Financial Officer*
Mrs. Peggy VanBuskirk; Mr. Herb Gerhardt
Ms. Sandy Robertson, *Superintendent/Clerk*

GUESTS IN ATTENDANCE:

Laura Jull *Emergency Preparedness Coordinator Harrison Medical Center*
Kim Klint *Mason Matters*

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF OCTOBER 27, 2015:

Motion made and seconded to approve the meeting minutes of 10/27/15. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Laura Jull: Discussed the Emergency Preparedness program. She talked about the ongoing changes to the current program and how they are attempting to get the Ham Radio up and running.

Kim Klint: Gave some background information on Mason Matters and talked about the transition since she is retiring. She gave a handout that discussed MCPHD2 becoming a Sustaining Funding Partner of Mason Matters.

****Sandy will also forward the handout information to Rhonda Brown and David Schultz. It will also be a topic to discuss with PHD1 during our January 2016 meeting.

CORRESPONDENCE:

1. North Mason Resources---fundraiser letter
2. MC Auditor---Letter listing deadlines to place a bond or levy on ballot in 2016.
3. Employment Security Dept---Requesting Job & Wage info. (Sandy provided requested info)
4. SAO Survey is ready to be submitted. Tommy had no additions or corrections to the info Sandy provided him.

SUPERINTENDENT REPORT:

1. No reports from Harrison this month. They are currently reformatting the report.
2. Kelly Riley is still the interim manager. Susan Perkins will be here full time in January.
3. The new doctor Kelly Truesdale, DO, is seeing patients and she is doing school, sports and employment physicals, including DOT exams
4. Received a call from Justin Sivill. Harrison is looking into updating the monument signage.
5. All budget related items have been turned in to the different offices.
6. Sandy attended the Nov. 10, 2015 PHD1 Commissioners meeting.
7. The quarterly meeting with Harrison was on Nov. 3, 2015.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Next meeting is scheduled for 10am on Thursday, January 14, 2016 in Shelton. Kaye, Peggy and Sandy are slated to attend.

UPCOMING MEETINGS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Sheriff's Breakfast meeting (12/3), Port of Allyn (12/7), NM Regional Fire Authority meeting (12/8), Belfair Water (12/8), NM Chamber Holiday Party (12/10), CAC meeting (12/14??), NM Regional Fire Authority at Station 81 (12/15), NM School Board meeting (12/17) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy VanBuskirk: Board of Health meeting

1. Letters to corporate offices of Safeway and Wal-Mart re---stealing.
2. Commissioners are looking at a merger/reorganization.
3. Health Officer Report ---- Reminding people to get the flu shot.

Lane Johnson: EMS Council meeting

1. Pilot project discussed.
2. Reviewed their budget.

COMMITTEE REPORTS:

NONE

OLD BUSINESS:

a. ILA with NMRFA

The ILA has been signed by both Beau Bakken and Sandra Robertson.

b. Request for rate adjustment for Accountant

Sandy is requesting an Accountant retainer rate increase from \$120.00 to \$150.00 per month. Motion made and seconded to approve the increase effective January 1, 2016. Motion carried unanimously.

NEW BUSINESS:

a. Harrison Management Meeting Attendees

The next meeting is set for Tuesday January 26, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

*****RESOLUTION 2015-0005 2nd Biannual payment to Harrison was read aloud. Motion made and seconded to approve the resolution. Motion passed unanimously.

Previous account balance \$696,349.80

October Revenue \$89,726.45

October expenses (auditing agent voucher) \$151.30

Account balance as of October 31, 2015 was \$785,924.95

Vouchers 1512-0001 thru 1512-0015 in the amount of \$209,882.49 were approved unanimously and signed.

*****An additional request for 21 stipends (covering the November, 2014 to October 2015 time frame) from Tommy were discussed and approved. Sandy asked for and was granted permission to do an auditing agent voucher for the additional approved stipends.

***** There was additional discussion on the timeframe in which to turn in stipend requests. Motion made and seconded to require each commissioner turn in a stipend request no later than 3 months post the event in order to be authorized for payment. Payment can be held until the commissioner requests it. Motion approved unanimously.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Peggy talked to Van Johnson about his sign/poster in regards to the Drug Take Boxes. The poster directs people to the Sheriff's office (it is actually at the Fire Station 21 in NM) and it has no mention of MCPHD2 (we paid for the box)

NEXT SCHEDULED MEETING

Tuesday, December 22, 2015 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:01 pm

Respectfully submitted by,



Tommy Thombs, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: OCTOBER 27, 2015 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER(s):** Laura Jull:
Emergency Preparedness Coordinator Harrison Medical Center
Kim Klint:
Mason Matters
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Scheduled for Thursday, January 14, 2016 @ 10 am in Shelton. Kaye, Peggy & Sandy slated to attend.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. ILA with NMRFA (Sandy)
 - b. Request for rate adjustment for Accountant (Sandy)
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Tues January 26, 2016 @ 8am at the Belfair Campus
(Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c.
15. **EXECUTIVE SESSION:**
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: December 22, 2015 7:00 PM Harrison Belfair Clinic Conference Room