

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday January 26, 2016
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*
Dr. Lane Johnson; Mr. Herb Gerhardt
Ms. Sandy Robertson, *Superintendent/Clerk*

GUESTS IN ATTENDANCE:

Debra Jamerson, Carl Ehresman

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF DECEMBER 22, 2015:

Motion made and seconded to approve the meeting minutes of 12/22/15. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Debra Jamerson: Director of Residence Care at "Haven in Allyn"

Debra gave us information on her background and Haven in Allyn. Debra is interested in being a facilitator for a Dementia Support group in Belfair. She is willing to work with the Alzheimer's Association to receive additional training. We will probably do a general public meeting/presentation on Dementia for the Belfair area prior to starting the support group. Sandy will be working with Debra, Linda Whiteside (from the Alzheimer's Association) to set up the class and support group.

Carl Ehresman: NMRFA...Update on monitors

A decision has been made on which cardiac monitor NMRFA is going with and some general reasons for the choice. Harrison Foundation is still looking to fund a large portion of the purchase, but has not set a final amount. MCPHD2 is still looking to provide funding for the purchase of one monitor. The final decision will come after the Foundation sets the amount they will be contributing.

CORRESPONDENCE:

1. Letter from L & I: 2016 tax rate notice....stayed the same as 2015
2. Letter from Employment Security Department: 2016 tax rate notice....decrease from 2015
3. Letter from MC Auditor: Election costs
4. Notice of change in mileage reimbursement rates...went from 57.5 cents to 54 cents per mile
5. Letter from L & I: 2016 Survey for Occupational Injuries and Illnesses
6. Letter from MC Treasurer: Updating bank accounts held by each entity
7. Letter from MC Assessor: Certified Rates & Levy amounts for 2016
8. Call from MC Assessor: Verifying MCPHD2 claim of a population of greater than 10,000.
9. Email from MC Treasurer: Columbia Bank has been selected as the new bank to accept tax deposits.

SUPERINTENDENT REPORT:

1. Met with Gary Kriedberg and Susan Perkins on Friday January 15, 2016.
 - a. Reviewed monthly reports from Harrison Belfair Clinic
 - b. Increase in visits for Flu and Strep Throat
2. Talked about several articles in The Mason County Journal.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

There was a meeting with PHD1 on January 14th. Attending were Scott Hilburn, Peggy, Kaye and Sandy along with guest: Trudy Hendricks from Alpine Way.

1. Trudy gave us information on her background and Alpine Way. She does a dementia support group at Alpine Way. At this point in time, PHD1 will probably be referring people to her support group.
2. Talked briefly about the Committee for Recreational Opportunities for Mason County.
3. Talked briefly about the changes taking place with Mason Matters.
4. Mentioned NM Resource room rental for Tommy. Cat needs to contact Eric Moll.
5. Mentioned to Scott that we now have a second primary care Doctor at the Belfair Clinic.

Next meeting will be likely be in April 2016 in Shelton. Kaye, Peggy and Sandy are slated to attend.

UPCOMING MEETINGS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Port of Allyn (2/1), Sheriff's Breakfast meeting (2/4), NM Regional Fire Authority meeting Station 21 (2/9), Belfair Water (2/9), NM Chamber After Hours (2/11), NM Regional Fire Authority at Station 81 (2/16), NM School Board meeting (2/18), NM Community Voice (2/22) Chamber of Commerce meeting (2/24) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy--- Board of Health

1. Discussed what direction they want to go and possible policy changes that would have a positive impact on the health of Mason County

Tommy----EMS:

1. Starting a new EMT class in Shelton. (14 people are signed up)
2. Community Para-Medicine Program is compiling the statistics from the first month of operation.

COMMITTEE REPORTS:

By-Laws Committee (Herb, Lane and Sandy) met on January 13 at the Belfair Clinic. Recommended revisions discussed under New Business item "c".

OLD BUSINESS:

a. Mason Matters Request

Further discussion has been tabled until the February 23rd meeting.

NEW BUSINESS:

a. Harrison Management Meeting Attendees

The next meeting is set for Tuesday April 26, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

Previous account balance \$880,642.28

December Revenue \$4,137.94

December Expenses \$213,620.98

Account balance as of December 31, 2015 was \$671,159.24

February Vouchers 1602-0001 thru 1602-0009 in the amount of \$5,095.62 were approved unanimously and signed.

****There had been an Auditing Agent Voucher in January 2016. Vouchers 1601-0013 thru 1601-0016 totaling \$246.05.

c. Review proposed changes to By-Laws

Discussed proposed changes. Sandy will update the By-Laws (revision E) with the agreed upon changes and send them out for review prior to next month's meeting.

d. Public Records Officer discussion

Sandy volunteered to be the Public Records Officer. Motion made and seconded to appoint Sandra Robertson as MCPHD2 Public Records Officer. Motion passed 4 to 1. Herb voted no.

On January 28, 2016, Sandy is scheduled to attend an all day class on Public Records in Lakewood, WA.

e. Claims agent discussion, possibly sign draft resolution

Our previous claims agent was Wally Volz. Motion made and seconded to appoint Sandra Robertson as Claims Agent. Motion carried unanimously.

Resolution 2016-0001 appointing Sandra Robertson as MCPHD2 Claim Agent was read and 2 copies were signed.

The resolution will be registered with the County Auditor within 15 days.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Tommy: Requested a stipend for helping with the upcoming "Homeless Count" at the NM Resource Center on 1/28/16.

Motion made and seconded to approve the payment of a stipend. Motion carried 3-1-1. Tommy abstained, Herb voted "no". Motion carried.

Kaye : Going a trip to Israel.

NEXT SCHEDULED MEETING

Tuesday, February 23, 2016 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 9:21 pm

Respectfully submitted by,



Kaye Massie, Commissioner, Secretary

Approved Minutes

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday January 26, 2016
Harrison Belfair Clinic Conference Room

AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 22, 2015 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER(s):** ??? Carl Ehresman: update on monitors and AED's
Debra Jamerson: Director of Residence Care at Haven in Allyn.
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**
Next meeting will probably be in April. Kaye, Peggy & Sandy are slated to attend.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Mason Matters request
 - b.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Tues April 26, 2016 @ 8am at the Belfair Campus
(Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Review proposed changes to By-Laws
 - d. Public Records Officer discussion
 - e. Claims Agent discussion, possibly sign draft resolution
15. **EXECUTIVE SESSION:**
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: February 23, 2016 7:00 PM Harrison Belfair Clinic Conference Room