

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday June 28, 2016  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*  
Dr. Lane Johnson; Mr. Herb Gerhardt  
Ms. Sandy Robertson, *Superintendent/Clerk*

**GUESTS IN ATTENDANCE:**

Jennifer Kreidler-Moss, Susan Perkins

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF MAY 24, 2016:**

Motion made and seconded to approve the meeting minutes of 5/24/16. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

Jennifer Kreidler-Moss; CEO Peninsula Community Health Services

Talked to the Board about what services Peninsula Community Health Service provides. They are in the process of opening a primary care, pharmacy and dental clinic in Belfair. (projected opening is between November 15, 2016 and January 15, 2017) The dental services will, at least initially, be provided only to PCHS primary care patients. Eventually, they would like to expand the Belfair clinic to provide some mental health services. They are currently in the process of applying for a grant and are asking if MCPHD2 would be willing to provide a letter of support.

\*\*\*\*\*Motion made and seconded to author a letter of support. Motion carried unanimously. Sandy will prepare, sign and send the letter to Jennifer.

**CORRESPONDENCE:**

1. We received our 2016 member sticker from NM Chamber of Commerce
2. WA State Department of Commerce is eliminating their GO survey---instead they will be gathering their required information from the Annual Reports that each government entity files with the State Auditor.
3. MC Treasurer sent a letter regarding Timber Tax Distribution.
4. MC Treasurer sent a letter regarding Refund of Property Taxes.
5. Letter from NMRFA that told about an incident where the new cardiac monitor was used.

**SUPERINTENDENT REPORT:**

1. Met with Susan Perkins and Gary Kriedberg for monthly meeting on June 24
  - a. Reviewed Financial reports from Harrison.
  - b. MA's are on the same schedule as their Dr's. 10 hours, 4 days a week.
  - c. Harrison currently has a mental health provider who visits Kitsap clinics one day a week. The goal is to have a second provider and add Belfair to the rotation.
2. Alzheimer Informational meetings are scheduled for June 29 & July 1. The Support Group for Caregivers of people with memory issues is scheduled to start on July 19<sup>th</sup> at 1pm. It will meet on the 3<sup>rd</sup> Tuesday of each week at the HUB Senior Center.
3. Sandy will have a "touching base" meeting with David Schultz on July 13.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting currently scheduled. When one is scheduled, Kaye, Peggy, and Sandy are slated to attend.

**UPCOMING MEETINGS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Community Outreach Program (6/29 & 7/1), Tahuya Day (7/2), Port of Allyn (7/6), Sheriff's Breakfast meeting (7/7), NM Regional Fire Authority meeting Station 21 (7/12), Belfair Water (7/12), NM Chamber After Hours (7/14), Allyn Days (7/15—7/17), NM Regional Fire Authority meeting at Station 81 (7/19), NM School Board

Regular meeting and a Study Session (7/21), NM Community Voice (7/25) Chamber of Commerce Belfair meeting (7/27), are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

\*\*\*\*\*Request was made to add the EMS and BOH meetings on monthly meeting list.

**COMMISSIONER REPORTS:**

**Peggy---Mason Matters meeting**

1. In the process of finalizing some documents.

**Herb & Kaye---**

1. Attended EDC meeting / workshop
2. Attended presentation at Belfair High School

**Lane --- EMS Council meeting**

1. Annual Picnic is scheduled for August 6, 2016.
2. Mass trauma drill was successful.
3. Talked about communication
4. Talked about the Community Para-medical trial

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. Harrison Quarterly Management Meeting

The next meeting is set for Tuesday July 26, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.

- b. Financial Report/Current Voucher Discussion/Approval/Signatures

Previous account balance: \$836,554.99

May Revenue: \$64,288.35

May Expenses: \$210,606.28

Account balance as of May 31, 2016 was \$690,237.06

\*\*\*\*\*Motion made and seconded to approve the \$40 per hour cost of room rental at the Hub--Faith in Action-- Senior Center for 2 informational meetings and a monthly (through the remainder of 2016) meeting of the Caregiver Support group for a total of \$640.. ... Motion carried 4 yes, 1 nay (Tommy)

July Vouchers 1607-0001 thru 1607-0012 in the amount of \$5,843.09 were approved unanimously and signed.

**EXECUTIVE SESSION:**

Regular meeting closed at 8:17 pm

ES session opened at 8:17 pm; anticipated time 10 min to discuss annual Superintendent performance review.

ES session closed at 8:31 pm

\*\*\*\*\*No final action was taken during the ES

Regular meeting opened at 8:31 pm

During the resumed regular meeting the results of the Superintendent review were announced. She was given a Satisfactory review and a copy of the review. Motion made and seconded to give a 2% raise to the Superintendent to be effective July 1, 2016. Motion carried unanimously.

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS**

Hopefully the Journal will give a better retraction of an incorrect letter to the editor that was published about Peggy.

**NEXT SCHEDULED MEETING**

Tuesday, July 26, 2016 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 8:43 pm

Respectfully submitted by,



Kaye Massie, Commissioner, Secretary

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**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MAY 24, 2016 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** Jennifer Kreidler-Moss, CEO Peninsula Community Health Services
7. **CORRESPONDENCE:** (New since last meeting)
  - 1.
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report .....
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**

Meeting schedules for next month where more than two commissioners may be present.  
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a.
  - b.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Next meeting will be on Tues July 26, 2016 @ 8am at the Belfair Campus  
(Herb, Lane & Sandy are slated to attend)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **EXECUTIVE SESSION:**

ES scheduled : continuation from last month's meeting; Review Superintendent performance :  
anticipated time 10 min.
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: July 26, 2016 7:00 PM Harrison Belfair Clinic Conference Room