

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday July 26, 2016
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*
Mr. Herb Gerhardt
Ms. Sandy Robertson, *Superintendent/Clerk*
***Excused absence: Dr. Lane Johnson

GUESTS IN ATTENDANCE:

Carl Ehresman

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF JUNE 28, 2016:

Motion made and seconded to approve the meeting minutes of 6/28/16. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Carl Ehresman NMRFA

- 1.) Carl gave a brief update on the AED's. No change in usage since last update.
- 2.) Carl gave an update of the cardiac monitor that was purchased earlier in the year. They currently have 2 and are looking into obtaining one additional one. They have used the monitors on multiple occasions and have had very positive results from their usage compared to past results.
- 3.) Herb asked Carl for his thoughts on the proposed Community Para-Medicine program. Carl stressed that there are positive aspects to the program but there are still many unanswered questions with it.
- 4.) Carl did not have much information on the bike helmets that were purchased earlier this year. That is Jeromy Hicks program and he is currently on vacation.

CORRESPONDENCE:

1. MC Auditor; Re: Electronic vouchers now require addresses.
2. MC Treasurer; Re: Monthly revenue reports are now being emailed to each Junior taxing district.
3. MC Treasurer; Re: BOA account closure update and copy of change in returned item fee.
4. MC Public Health; Re: upcoming forum on Opiates.

SUPERINTENDENT REPORT:

1. Did not have a monthly meeting with Susan since the quarterly financial meeting was held this month. Monthly and Quarterly Financial reports were emailed to the commissioners.
 - a. Quarterly Financial meeting was attended this morning by Susan Perkins, David Butcherite, Tommy Thombs, Herb Gerhardt, and Sandra Robertson
 - b. Harrison had an JACO inspection today. (routine inspection)
 - c. Dr. Truesdale is continuing to take on new patients and Dr. D's patient load per day is being capped to allow him to have more time with each patient.
 - d. Dr. T. has same day appointments available and Dr. D. has same week appointments available.
 - e. The facilities fee is still an area of contention with all the clinics. Harrison is still looking into ways that it may be reduced or eliminated. A new Federal law has mandated that clinics that opened after the law took effect cannot charge the fee but those already in existence are still allowed to.
2. Met with David Schultz on July 13
 - a. He is very much in favor of Peninsula Community Health Services expansion to Belfair.

- b. Talked about the construction going on at the Silverdale campus. The parking garage is being built first and some preliminary ground prep work for the new addition has been started. They are in the process of finalizing all needed permits for the new addition. Due to changes in the permitting process there will be an approximate 6 month delay before work can begin on the new addition itself.
- c. Talked about some of the changes at the Bainbridge clinic.
- 3. Dementia / ALZ informational meetings were held on June 29 and July 1. A total of 18 people signed in, but there were additional attendees who chose not to sign in.
- 4. 1st monthly Support group for Caregivers of people with memory issues was held on July 19. Nine people were in attendance.
- 5. Tommy will check with Amber A. to see if she feels there is still a need for a MS support group in Belfair. If so MCPHD2 may elect to look into trying starting up another support group in Belfair.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting currently scheduled. When one is scheduled, Kaye, Peggy, and Sandy are slated to attend.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Port of Allyn (8/1), Sheriff's Breakfast meeting (8/4), EMS Council Annual Picnic (8/6), NM Regional Fire Authority meeting Station 21 (8/9), Belfair Water (8/9), NM Chamber After Hours (8/11), Taste of Hood Canal (8/13), NM Regional Fire Authority meeting at Station 81 (8/16), NM School Board Regular meeting and a Study Session (8/18), NM Community Voice (8/22), MC Commissioners meeting (8/30) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy---MC Board of Health

- 1. Discussed vaping in Mason County.
- 2. There was an update from Mason Matters.
- 3. Dr. Yu talked about Opioid usage and the upcoming forum in September.
- 4. In the process of making it mandatory to report overdose cases.
- 5. Due to a death, the Board has an open position.
- 6. David Windom (MC Community Services Director) talked about Public Health funding.

Herb--- Talked about the possible formation of a new Metropolitan Parks District. It will be coming up for a public vote in November.

COMMITTEE REPORTS:

None

OLD BUSINESS:

- a. None

NEW BUSINESS:

a. Harrison Quarterly Management Meeting

The next meeting is set for **Monday** October 24, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

Previous account balance: \$690,237.06

June Revenue: \$4,569.33

June Expenses: \$0.00 (the warrants for June's voucher were issued on May 31, 2016 and were included in May's expense amount)

Account balance as of June 30, 2016 was \$694,806.39

August Vouchers 1608-0001 thru 1608-0009 in the amount of \$4,932.51 were approved unanimously and signed.

An Auditing agent voucher was issued in July. Vouchers 1607-0013 to 1607-0017 for \$502.42

c. Monthly Voucher and Expenses Discussion

There have been a few occasions when the warrants from 2 separate monthly vouchers have been issued by the county within a one month period. [example: Warrants for both the May 2016 and June 2016 vouchers were issued in May (May 3rd and May 31st respectively) . May 2016 internal monthly expenditure report reflected the amounts of the warrants issued for both May and June. June's internal monthly expenditure report therefore did not show any expenditures.]

The Financial Reports from the County reflect the 2 month total expenditures on their monthly report to us since all the warrants were actually issued within the monthly time frame for the report.

Kaye has a concern that the District's internal reports do not list each month expenditures separately since we label our vouchers by the month. Sandy has been making notes on the internal reports explaining the expenditures.

There was some general discussion. Sandy felt the easiest way to resolve the issue is for her to delay submitting the voucher to the county for payment until a date that would insure that 2 regular monthly vouchers would not be processed within a single month.

****motion was made and seconded to have Sandy continue to do the internal financial reports in the manner that she has been. 2 yes, 2 no. Since the vote was tied, further discussion has been tabled until next month.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

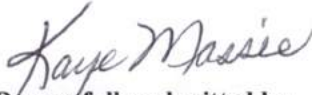
Kaye commented on an ad in the local Coffee News regarding the Drug Take Back Boxes

NEXT SCHEDULED MEETING

Tuesday, August 23, 2016 at 7:00 PM in the Harrison Belfair Clinic Conference Room

ADJOURN

Meeting adjourned at 8:35 pm



Respectfully submitted by,

Kaye Massie, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JUNE 28, 2016 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** Carl Ehresman NMRFA
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**

No meeting currently scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**

Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
 - b.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Monday October 24, 2016 @ 8am at the Belfair Campus
(Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Monthly Voucher and Expenses Discussion ----Kaye
15. **EXECUTIVE SESSION:**

None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: August 23, 2016 7:00 PM Harrison Belfair Clinic Conference Room