

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday August 23, 2016  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*  
Dr. Lane Johnson; Mr. Herb Gerhardt (*Herb came from another meeting and arrived at 7:05pm*)  
Ms. Sandy Robertson, *Superintendent/Clerk*

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF JULY 26, 2016:**

Motion made and seconded to approve the meeting minutes of 7/26/16. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

Amber Albrecht had been scheduled to speak to the Board, but she was not able to attend.

**CORRESPONDENCE:**

1. There had been a few informational items that had been sent to both the commissioners and Superintendent.  
These consisted of;
  1. email from Beau Bakken: general information on NMRFA activities.
  2. RSVP request for the Sept 22 Opioid Forum in Shelton

**SUPERINTENDENT REPORT:**

1. Monthly meeting with Susan Perkins was on August 23.
  - a. Reviewed Financials. Copies had been emailed to commissioners.
  - b. Susan has purchased a nebulizer for the clinic and is looking into getting a digital x-ray unit.
2. 2nd monthly Support group for Caregivers of people with memory issues was held on August 16.  
Three people were in attendance. There was great dialogue between those who did attend.  
\*\*\*General discussion on marketing ideas for the Support Group. Sandy will check with the Alzheimer Association to see if they are OK with MCPHD2 placing ads in addition to the ones the Association runs.
3. Kaye and Sandy attended Dawna Woodruff's retirement open house at the Treasures office in Shelton.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

Meeting currently scheduled for Thursday September 22 @ 10 am in Shelton. Kaye, Peggy, and Sandy are slated to attend.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Sheriff's Breakfast meeting (9/1), Port of Allyn (9/7), NM Chamber After Hours (9/8), NMRFA CAC (9/12), NM Regional Fire Authority meeting Station 21 (9/13), Belfair Water (9/13), EMS Council meeting (9/15), NM School Board Regular meeting and a Study Session (9/15), NM Regional Fire Authority meeting at Station 81 (9/20), Opioid Forum (9/21), NM Community Voice (9/26), MC Board of Health meeting (9/27), NM Chamber of Commerce luncheon (9/28), Candidates Debate (9/29) are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Lane--- EMS meeting:**

1. Para-Medicine collaboration governing agreement discussion.
2. Dr. Hoffman is seeking a grant for the program.

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

- a. Continued discussion--Monthly Voucher and Expenses.  
General Consensus: Sandy will delay submitting a voucher to the county for payment until a date that would insure that 2 **regular** monthly vouchers will not be processed within a single month.
- b. Possible MS group discussion.  
Sandy will check with the MS association to see if they receive inquires/request for a support group in the Belfair area.

**NEW BUSINESS:**

- a. Harrison Quarterly Management Meeting  
The next meeting is set for **Monday** October 24, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
Previous account balance: \$694,806.39  
July Revenue: \$3,384.29  
July Expenses: \$6,345.51  
Account balance as of July 31, 2016 was \$691,845.17  
September Vouchers 1609-0001 thru 1609-0015 in the amount of \$8,315.95 were approved unanimously and signed.
- c. Lane would like to have the MCPHD2 logo placed on the sign that is near to Hwy 3.  
\*\*\*Motion made and seconded to have Sandy check with David Schultz to see if Harrison will allow the addition to the sign. If the answer is yes, MCPHD2 will pay for the changes to the sign.  
Motion passed unanimously.

**EXECUTIVE SESSION:**

None

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS**

Motion made and seconded to approve stipend and/or mileage for each Commissioner or Superintendent who attend the Opioid Forum on September 21. Motion approved unanimously.

**NEXT SCHEDULED MEETING**

Tuesday, September 27, 2016 at 7:00 PM in the Harrison Belfair Clinic Conference Room

**ADJOURN**

Meeting adjourned at 7:56pm

Respectfully submitted by,



Kaye Massie, Commissioner, Secretary

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday August 23, 2016  
Harrison Belfair Clinic Conference Room

**AGENDA**

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: JULY 26, 2016 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER: Amber Albrecht; possible MS support group discussion**  
*NOTE: Dr. Tom Hoffman is scheduled to speak at the September 27 meeting*
7. **CORRESPONDENCE:** (New since last meeting)
  - 1.
8. **SUPERINTENDENT REPORT:**
  - a. Monthly Harrison Report .....
  - b.
9. **JOINT HOSPITAL DISTRICT MEETING:**  
Scheduled on September 22, 2016 @ 10 am in Shelton. Kaye, Peggy and Sandy are slated to attend
10. **UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
  - a. Continued discussion---Monthly Voucher and Expenses
  - b.
14. **NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
Next meeting will be on Monday October 24, 2016 @ 8am at the Belfair Campus  
(Herb, Lane & Sandy are slated to attend)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
15. **EXECUTIVE SESSION:**  
None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: September 27, 2016 7:00 PM Harrison Belfair Clinic Conference Room