

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday September 27, 2016
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS:

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*
Dr. Lane Johnson; Mr. Herb Gerhardt)

SUPERINTENDENT/CLERK

Ms. Sandy Robertson

GUESTS IN ATTENDANCE:

Dr. Joe Hoffman, Jeromy Hicks

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF AUGUST 23, 2016:

Motion made and seconded to approve the meeting minutes of 8/23/16. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Dr. Joe Hoffman EMS Council Medical Program Director

Dr. Hoffman presented historical information on the proposed MC Community Para-Medicine Program. The proposed program is planning to start with Chronic Wound Care and will later expand into other areas. He talked about similar programs and the results they have had. They are not trying to replace any existing services but to help fill any gaps in service.

Dr. Hoffman is looking for funding for the program and he presented a proposed budget for the program. PHD1 has "loosely" agreed to provide some funding (PHD1 has not specified a dollar amount). Eventually the program would like to be able to receive grants, but data needs to be collected first.

Dr. Hoffman answered multiple questions from the Commissioners.

*****Motion made and seconded to provide funds for the program in proportion to the amount that PHD1 provides. MCPHD2 covers approximately 1/5 of the residents of Mason County.

The Para-Medicine program has not completed a final agreement (only drafts have been presented to PHD1 & 2). This motion will be null and void if the final agreement is not approved by MCPHD2's legal counsel.

Jeromy Hicks NMRFA

Jeromy thanked the Board for their continued partnership with NMRFA.

Jeromy gave a brief update on the AED program and the Bike Helmets.

AED program is still up and running and going well. The AED's have been updated with the new standards.

Most of the Bike Helmets have been distributed.

The Drug Drop box is being used and fills up quickly.

New Ameri-Core volunteers for NMRFA are Jessica and Maddie.

They will be assisting with Fall Prevention as well as the Para-Medicine program.

CORRESPONDENCE:

1. NM Coalition of Churches and Community: Newsletter and fundraiser information
2. AWPHD: Annual Meeting information and Voter Representative form

3. WSHA weekly email newsletter
4. NMRFA Fire Chief Bakken: email regarding Epi-pens
5. Lynn Longer—EDC Director: email regarding Leadership meetings
6. Donation request from North Mason Music Boosters. (Superintendent Robertson informed them that they do not meet the criteria for donations by MCPHD2)

SUPERINTENDENT REPORT:

1. Monthly meeting with Susan Perkins (Belfair Clinic Administrator) was on September 20.
 - a. The current x-ray unit will probably be getting a software upgrade.
 - b. Talked briefly about Dr's Clinic affiliation with CHI. (only certain parts of Dr's Clinic affiliated)
2. Update on ALZ, MS and Harrison inquiries
 - a. Linda Whiteside (Alzheimer Association) is not surprised by the low numbers. She stated it takes time to build up attendees and is asking us to be patient.
 - b. Spoke with Eric Robinson (MS Association) in regards to possibly starting up a new MS support group. He has not received requests from the North Mason area for a support group.
 - c. David Schultz (Harrison President) is OK with MCPHD2 investigating possible changes to the monument sign at the corner of Romance Hill and Hwy 3. ****General Consensus is to wait until the road widening project is completed to investigate possible changes.
3. Monthly Support group for Caregivers of people with memory issues was held on September 20. 5 people attended.
4. Arla Shepard wrote an article for the Mason Life paper on the Caregivers Support Group.
5. Sandy will be attending a BARS Roundtable Session on October 4 in Bremerton at the Fairgrounds.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Meeting was held on Thursday September 22 @ 10 am in Shelton. Kaye, Peggy, Sandy and Scott Hilburn attended.

1. Gave an update on the ALZ Caregiver support group
2. Discussed PCHS expansion into the Belfair Area.
3. Briefly talked about the Para-Medicine program
4. Talked about the Health Science Academy at Shelton High School.
5. PHD1 is investigating the possible consolidation of the clinics in Shelton.
6. Talked about the upcoming WSHA October meeting as well as the one held in Chelan in the spring.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Oyster Fest (10/ 1 & 2), Port of Allyn (10/3), Sheriff's Breakfast meeting (10/6), NM Regional Fire Authority meeting Station 21 (10/11), Belfair Water (10/11), NM Chamber After Hours (10/13), NM Regional Fire Authority meeting at Station 81 (10/18), EMS Council meeting (10/20), NM School Board Regular meeting (10/20), NM Community Voice (10/24), NM Chamber of Commerce luncheon (10/26), are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Herb, Peggy, Kaye, Lane and Sandy attended the Opioid Forum in Shelton on September 21.

Peggy--- MC Board of Health:

1. Dave Windom is looking at starting a Suicide Action Committee and is beginning some background data collection.
2. E-Coli in water system has been taken care of.
3. Due to a death, a Board member replacement is needed.
4. Talked about having School Board representation (elected official) on the BOH.

Peggy---Mason Matters:

1. Peggy did not stay for the entire meeting

Lane---- EMS meeting:

1. General discussion on the Para-Medicine program

COMMITTEE REPORTS:

None

OLD BUSINESS:

- a. Mason Matters agreement discussion
Rough draft of the agreement has been received from Mason Matters. Further discussion of the agreement has been deferred until next month.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
The next meeting is set for **Monday** October 24, 2016 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
*****Sandy made a request to have her WSHA registration fee reimbursed by the District. Motion made and seconded to approve the reimbursement. Motion passed unanimously.
Previous account balance: \$691,845.17
August Revenue: \$3,919.15
August Expenses: \$4,932.51
Account balance as of August 31, 2016 was \$690,831.81
October Vouchers 1610-0001 thru 1610-0011 in the amount of \$5,434.37 were approved unanimously and signed.
- c. 2017 Budget initial review
Proposed 2017 Budget was presented to the Board by the Superintendent. The commissioners discussed the proposed budget and the dollar amounts of several line items were modified.
- d. Opioid Forum held on September 21, 2016
General discussion of the Forum. During the first half of the Forum, information was presented to the audience. During the 2nd half, the audience was broken up into smaller discussion groups.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

MRSC recommends "concluding" instead of "adjourning" a meeting.

NEXT SCHEDULED MEETING

Tuesday, October 25, 2016 at 7:00 PM in the Harrison Belfair Clinic Conference Room

CONCLUDE MEETING

Meeting concluded at 9:35 pm

Respectfully submitted by,



Kaye Massie, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: AUGUST 23, 2016 MEETINGS:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKER:** Dr. Joe Hoffman: EMS Council Medical Program Director
7. **CORRESPONDENCE:** (New since last meeting)
 - 1.
8. **SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b. update on ALZ, MS and Harrison inquiries
 - c.
9. **JOINT HOSPITAL DISTRICT MEETING:**

Review Sept 22 meeting
10. **UPCOMING COMMISSIONER MEETINGS**

Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. Mason Matters agreement discussion
 - b.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be on Monday October 24, 2016 @ 8am at the Belfair Campus
(Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. 2017 Budget initial review
 - d. Opioid Forum (Herb)
15. **EXECUTIVE SESSION:**

None scheduled
16. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
17. **ADJOURN**

NEXT REGULAR MEETING: October 25, 2016 7:00 PM Harrison Belfair Clinic Conference Room