

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 25, 2016
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS:

Mr. Tommy Thombs, *President*; Ms. Kaye Massie, *Secretary*; Mrs. Peggy VanBuskirk, *Financial Officer*
Dr. Lane Johnson; Mr. Herb Gerhardt)

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved 4 yea, 1 nay (Herb)
*****Herb expressed his displeasure that a special meeting to be held on November 8, 2016
was called for in order to hold the Public Budget Hearing. The Budget Hearing was originally
slated to be held at tonight's meeting, but The Mason County Journal failed to run our notice for 2
consecutive weeks prior to tonight's meeting.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2016:

Motion made and seconded to approve the meeting minutes of 9/27/16. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. MC Treasurer: Letter regarding Refund Levy Total amount.
2. MC Assessor: Email with preliminary figures for 2017 levy.
3. Susan Perkins: Letter with slight changes to clinic holiday schedule.
4. Mason General: Invitation to upcoming Gala and Auction event.
5. Complaint from a patient against a staff member at the clinic and the follow through. There was a positive outcome for the person placing the complaint.
6. Kelly Riley: Clinic procedural change in the event of a major storm
7. Phone interview for an article by the Kitsap Sun on the new Peninsula Community Health Services clinic scheduled to open in Belfair in 2017.

SUPERINTENDENT REPORT:

1. Met with Susan Perkins to discuss the above-mentioned complaint the District had received. She contacted all parties involved and resolved the issue to everyone's satisfaction.
2. Attended Bars Roundtable presented by the State Auditor's office on October 4 at the Kitsap fairgrounds
 - a. It was a good informational meeting. The focus was the Auditor's office desire to receive feedback from the attendees on ways the Auditor's office can improve the services they provide.
3. Attended AWPHD and WSHA annual meetings on October 13 in Seattle.
 - a. The focus of the day's events was "Disparity of Heath Care".
 - b. Several very good speakers on the subject.
 - c. Sandy was very pleased that she had attended.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

Next meeting scheduled for Thursday January 12, 2017 @ 10 am in Shelton. Kaye, Peggy, Sandy are slated to attend. Susan Perkins (Harrison Belfair Clinic Administrator) is also planning on attending.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Sheriff's Breakfast meeting (11/3), Port of Allyn (11/7), NM Regional Fire Authority meeting Station 21 (11/8), Belfair Water (11/8), MCPHD2 special meeting (11/8), NM Chamber After Hours (11/10), NMRFA CAC (11/14), NM Regional Fire Authority meeting at Station 81 (11/15), EMS Council meeting (11/17), NM School Board Regular meeting (11/17), MC BOH (unsure of date), NM Chamber of Commerce luncheon (11/23), NM Community Voice (11/28), are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy, Kaye and Herb attended the Community Voice meeting on October 24. No district business was discussed.

Lane---- EMS meeting:

1. Para-Medicine Community program committee is applying for a grant from the Rural Health Network (a federal agency). The application deadline is Nov 26, 2016. The committee is approaching Mason General to see if they can use their grant writer. If the grant is received it would not negate the program seeking additional funding from entities previously contacted.

****motion made and seconded to allow Sandy to sign a letter of Support if one is requested by and if a sample letter is supplied from the Council. Lane expressed a desire to be the one to draft and sign the letter of support. After some discussion, the initial motion was unanimously approved.

2. They are looking at establishing a subcommittee of the Council instead of pursuing inter-local agreements with the various entities for the Para-Medicine program.

COMMITTEE REPORTS:

None

OLD BUSINESS:

- a. Budget discussion (public budget hearing will be held during a special meeting on November 8, 2016)
The proposed budget was reviewed and no additional changes were recommended.
- b. Mason Matters agreement discussion
The agreement was conditional agreed upon. Sandy will send it to the District's attorney for review. Sandy will reach out to Jeannie Rehwaldt and invite her to an upcoming meeting to further discuss the agreement.

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
The next meeting is set for **Monday** January 23, 2017 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.
 - 1. Quarterly meeting was held on Monday October 24, 2016. Herb, Lane, Susan Perkins, David Butcherite, and Sandy were in attendance.
 - a. Reviewed the financial reports.
 - b. Sounds like the facility fee is here to stay for the foreseeable future.
 - c. Lane asked the following question; "If the District no longer subsidized the Belfair Clinic would it close.?" David B. is not in a position to make that decision but gave some insight into some of the criteria that would be used to evaluate if the clinic remained open.
 - d. Port Orchard and Bainbridge urgent care clinics are cutting the hours they are open.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
Previous account balance: \$690,831.81
September Revenue: \$7,906.59
September Expenses: \$8,315.95
Account balance as of September 30, 2016 was \$690,422.45

November Vouchers 1611-0001 thru 1611-0009 in the amount of \$5,606.96 were approved unanimously and signed.

****An Auditing Agent voucher was issued in October. Vouchers 1610-0012 to 1610-0014 in the amount of \$143.78.

c. Discussion on Journal's failure to run budget hearing announcement for 2 consecutive weeks.

*****Motion made and seconded that the District will place a "public notice" instead of an announcement ad for all future legally required notices. Motion carried unanimously.

*****Motion made and seconded to have Sandy mail a letter, on official letterhead, to the Journal expressing the District's displeasure and asking them to not charge the District for any of the ads placed in regards to the public budget hearing announcements. Motion carried 4 yeah, 1 abstention (Lane).

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS

Tommy made a request of the Board to again allow him to claim stipends for his time as a HealthCare Navigator since open enrollment is set to open November 1, 2016.

*****Motion made and seconded to authorize a maximum of 1 stipend per week from November 1, 2016 thru January 31, 2017 for his time as a ACA Health Care Navigator. Motion carried 4 yeah, 1 abstention (Tommy)

North Mason Resource Center will need to contact Mason General to see if they will continue to subsidize the room rental amount as they have done in the past.

NEXT SCHEDULED MEETINGS

PUBLIC BUDGET HEARING WILL BE HELD DURING A SPECIAL MEETING ON:

November 8, 2016 7:00 PM Harrison Belfair Clinic Conference Room

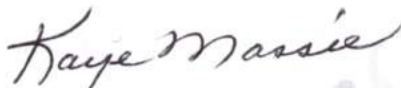
NEXT REGULAR MEETING:

November 22, 2016 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING

Meeting concluded at 8:13 pm

Respectfully submitted by,



Kaye Massie, Commissioner, Secretary

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday October 25, 2016
Harrison Belfair Clinic Conference Room

AGENDA

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: SEPTEMBER 27, 2016 MEETING:**
- 5. GUEST SPEAKER:**
- 6. CORRESPONDENCE:** (New since last meeting)
 - 1.
- 7. SUPERINTENDENT REPORT:**
 - a. Monthly Harrison Report
 - b.
- 8. JOINT HOSPITAL DISTRICT MEETING:**

Meeting scheduled for Thursday January 12, 2017 @ 10 am in Shelton. Peggy, Kaye and Sandy are slated to attend. Susan Perkins (Belfair Clinic Administrator) is also planning on attending.
- 9. UPCOMING COMMISSIONER MEETINGS**

Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
- 10. COMMISSIONER REPORTS on meetings attended**
- 11. COMMITTEE REPORTS:** (Existing)
- 12. OLD BUSINESS:**
 - a. Budget discussion (public budget hearing will held during a special meeting be on November 8, 2016)
 - b. Mason Matters Agreement discussion
- 13. NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
Next meeting will be in January 2017 (Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
- 14. EXECUTIVE SESSION:**

None scheduled
- 15. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 16. CONCLUDE MEETING**

PUBLIC BUDGET HEARING WILL BE HELD DURING A SPECIAL MEETING ON: November 8, 2016 7:00 PM
Harrison Belfair Clinic Conference Room

NEXT REGULAR MEETING: November 22, 2016 7:00 PM Harrison Belfair Clinic Conference Room