

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday January 24, 2017
Harrison Belfair Clinic Conference Room

Mission Statement

*To increase access to health care while promoting wellness through facilitation of good nutrition,
exercise, and healthy lifestyle choices*

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS;

Dr. Lane Johnson, *President*; Mr. Herb Gerhardt, *Secretary*; Ms. Kaye Massie; Mrs. Peggy VanBuskirk

EXCUSED ABSENCE: Mr. Tommy Thombs, *Financial Officer*

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously

APPROVAL OF MINUTES OF DECEMBER 27, 2016:

Motion made and seconded to approve the meeting minutes of 12/27/2016. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. Mason County Auditor--Letter verifying incumbent commissioners--their terms and next election, etc. The form that was attached to the letter was filled out by the Superintendent and mailed back to the Auditor per their request.
2. US Dept of Labor / Bureau of Labor Statistics----Letter with instructions on how to complete the 2016 survey. As per their request the Superintendent completed the survey online.
3. Faith in Action---Email regarding their tax exempt status.
4. Century Link---Letter detailing Area Code Overlay for Western WA.

SUPERINTENDENT REPORT:

1. Working with Lee Swoboda on changing how the Public request form on the website is available to the public...He is adding a CAPTCHA to the form.
2. Beginning to compile information for the 2016 Annual Report for the State Auditor. It is due May 30, 2017.
3. Interesting article in the Mason Journal by Jeanne Rehwaldt after our last meeting.
4. Let me know if there is any additional information to update on the roster.
5. W-4 are available if anyone needs to update theirs.
6. Latest estimate when PCHS will open in Belfair is March 13, 2017.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

*****Meeting was held on January 12, 2017. In attendance: Scott Hilburn: PHD1, Kaye, Peggy, Sandy: PHD2.

1. They are in the process of setting up a Suboxone Clinic. No opening date has been set.
2. Kaye asked if the Mason General urgent care clinics charge a facilities fee. Scott said that they do charge the fee.
3. Sue Barwick (MGH: Diabetic Coordinator) is retiring the end of January 2017.
4. PHD1 has a new Chief Clinic Manager. He started January 1, 2017. He was formally a manager for the Multicare clinics in Tacoma.

5. PHD2 gave an update on the Alzheimer support group, and anticipated opening date for the Peninsula Community Health Services, Belfair clinic (March 13, 2017).
6. PHD1 and PHD2 have not yet committed any funds to the EMS Council Community Based Paramedicine program.
7. Scott Hilburn has been appointed by the American Hospital Association to its Committee on Governance.

Next meeting is not currently scheduled. When it is scheduled, Kaye, Peggy, Sandy are slated to attend. Susan Perkins (Harrison Belfair Clinic Administrator) is also planning on attending.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Sheriff's Breakfast meeting (2/2), Port of Allyn (2/6), NM Chamber Annual Gala (2/11), NM Regional Fire Authority meeting Station 21 (2/14), Belfair Water (2/14), EMS Council meeting (2/16), NM School Board Regular meeting (2/16), NM Regional Fire Authority meeting at Station 21 (2/21), NM Chamber Lunch (2/22), NM Community Voice (2/27), are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Peggy: Board of Health

1. Meeting time has been changed to 3 pm instead of 3:30 pm.
2. Working on Opioid response and treatment options.
3. Working with Dr. Hoffman on EMS protocol for Narcan.
4. There have been three overdose cases in Shelton where Narcan has been used since July 2016.
5. Mason County has had 2 flu deaths, 2 cases of whooping cough, and multiple cases of Norwalk virus.
6. Discussed the Hirst Decision and water rights affecting Mason County.
7. A Tele-Care Crisis Outreach Site to assist law enforcement when they are responding to a Opioid crisis will be opening in Shelton. It is set to open March 1, 2017 and will be located Shelton Transit Center.

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

Quarterly Meeting was held on Monday January 23, 2017. In attendance: David Butcherite, Susan Perkins; Harrison/CHI...Herb, Lane and Sandy; MCPHD2.

1. Reviewed the Quarterly Reports provided by Harrison/CHI
2. Stressed need to reinvest any clinic profits back into the Belfair Clinic.
3. Reviewed the payer mix report.

The next meeting is set for Monday April 24, 2017 @ 8am at the Belfair Campus. Lane, Herb, and Sandy are slated to attend.

*****During the review of the meeting to the Board, a recommendation was made to begin a review of the current contract between MCPHD2 and Harrison/CHI. Starting in February and continuing in subsequent months, the Board will begin reviewing the contract.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

Previous account balance: \$859,704.97

December Revenue: \$17,748.14

December Expenses: \$208,402.72

Account balance as of December 31, 2016 was \$669,050.39

February 2017 Vouchers 1702-0001 thru 1702-0010 in the amount of \$5412.78 were approved unanimously and signed.

January Auditing Voucher 1701-0011 thru 1701-0014 will be ready for pick up tomorrow.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

1. Herb attended the Hawkins Middle School open house. During his conversation with the school district superintendent, he learned that the district does have a full time drug counselor for students.
2. Since Peggy had elected to provide funding to Deena Penhale for tuition to Tinkergarten from her personal scholarship program *****a motion was made and seconded to rescind the vote, from last month's meeting, to provide the tuition funding. Motion carried unanimously.
3. Herb attended a web-seminar on Public Records and Open Public Meetings Act thru MRSC.

NEXT SCHEDULED MEETINGS:

February 28, 2017 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING:

Meeting concluded at 7:52 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday JANUARY 24, 2017
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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: DECEMBER 27, 2016 MEETING:**
5. **GUEST SPEAKERS:**
6. **CORRESPONDENCE:** (New since last meeting)
7. **SUPERINTENDENT REPORT:**
8. **JOINT HOSPITAL DISTRICT MEETING:**
Next meeting is not currently scheduled. When it is scheduled, Peggy, Kaye and Sandy are slated to attend
9. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
No MCPHD2 business is to be discussed between commissioners at these meetings.
10. **COMMISSIONER REPORTS on meetings attended**
11. **COMMITTEE REPORTS:** (Existing)
12. **OLD BUSINESS:**
 - a.
13. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
January meeting is scheduled for January 23, 2017 (Herb, Lane & Sandy are slated to attend)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
14. **EXECUTIVE SESSION:**
None scheduled
15. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
16. **CONCLUDE MEETING**

NEXT REGULAR MEETING: February 28, 2017 7:00 PM Harrison Belfair Clinic Conference Room