

**MASON COUNTY PUBLIC HOSPITAL DISTRICT #2**  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday June 27, 2017  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

**COMMISSIONERS;**

Dr. Lane Johnson, *President*; Mr. Herb Gerhardt, *Secretary*; Mr. Tommy Thombs, *Financial Officer*  
Ms. Kaye Massie; Mrs. Peggy VanBuskirk

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE:**

None

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF MAY 23, 2017**

Motion made and seconded to approve the meeting minutes of 5/23/2017. Minutes approved unanimously.

**GENERAL PUBLIC COMMENT PERIOD:**

None

**GUEST SPEAKERS:**

None

**CORRESPONDENCE:**

- 1) Attorney's review of EMS Collaboration Agreement...emailed to each commissioner for review
- 2) Copies of several Harrison Medical Center & Peninsula Community Health Services related articles, from the June issue of the Kitsap Business Journal, were copied and given to each commissioner.

**SUPERINTENDENT REPORT:**

1. Met with Susan Perkins
  - a) reviewed financial reports
  - b) Patient satisfaction scores are continuing to improve
  - d) Call center structure is being modified.
  - c) Phones are being updated.
2. Met with David Schultz on May 31st
  - a) 1st Biannual payment was made to Harrison
  - b) Gave him a brief overview of the commissioners talking points on the contract and long-term term goals for the District. Stressed that no final decisions have been made by the commissioners.
  - c) Expressed our continuing displeasure with the Facility Fee.
  - d) He is planning on attending our July meeting.
3. Our current lease with the HUB for the Caregiver Support Group room rental expires on June 30. Debra Jamerson (group facilitator) would like to continue the meeting. She was unable to attend tonight's meeting since she was out of town.  
\*\*\*\*\*Motion made and seconded to authorize the Superintendent to renew the contract with the HUB for 1 year as long as the rate remains at \$40 per hour. Motion carried unanimously.

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

The Thursday, June 22 meeting has been postponed. Peggy, Kaye and Sandy are slated to attend when it is rescheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Port of Allyn (7/3), Sheriff's Breakfast meeting (7/6), NMRFA CAC (7/10), Belfair Water (7/11), NM Regional Fire Authority meeting at Station 21 (7/11), NM Chamber After Hours (7/13), Allyn Days (7 14-16), NM Regional Fire Authority meeting Station 21 (7/18), NM School Board Regular meeting (7/20), EMS Council meeting (7/20), NM Community Voice (7/24), MC BOH (7/25), NM Chamber Luncheon (7/26) are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Peggy: Mason Matters**

1. Continuing to work on priorities.

**Herb:** He is wondering if a member of the Board should plan on attending the regular monthly meeting of Moving Mason Forward. He attended a class (Mental Health First Aid) sponsored by Moving Mason Forward. He is asking for a stipend and mileage for attending the class and for attending future meetings of Moving Mason Forward. Motion made and seconded to approve a stipend and mileage for attending Moving Mason forward meetings. Motion carried 3-2 Kaye and Lane voted No.

**Kaye:** Attended a meeting on vaping that was held at the NM High School. She was very disappointed in the presentation.

**Lane: EMS**

1. No action on the NM Community Medicine Agreement. Multiple agencies are still reviewing it prior to signing it.
2. Acute MI recovery rate in Mason County is 22%.
3. Continued discussion on training protocols.

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

- a. Review of NM Community Medicine agreement.  
Currently on hold.

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting  
**The next meeting is set for Monday July 24, 2017 @ 8am at the Belfair Campus.**  
**Lane, Herb, and Sandy are slated to attend.**
- b. Financial Report/Current Voucher Discussion/Approval/Signatures  
May 1 2017 account balance: \$872,575.55  
May Revenue: \$66,425.50  
May Expenses: \$5,195.24  
Account balance as of May 31, 2017 was \$933,805.81  
July 2017 Vouchers 1707-0001 thru 1707-0011 in the amount of \$5,161.29 were approved unanimously and signed.

**REVIEW OF HARRISON CONTRACT:**

- a. Review of the following parts of the current contract.
    1. General discussion on the long-term goals of the District.
      - a. MCPHD2 will be sponsoring the September Chamber of Commerce luncheon. During the meeting we will have a period of time to talk about the District---Past, Present & Future....
      - b. May elect to be a speaker at an upcoming Moving Mason Forward meeting after we do the initial presentation at the Chamber Luncheon.
- \*\*\*\*next month the review of long-term goals of the District will continue.

**EXECUTIVE SESSION:**

- a. Continuation from last month's meeting;  
Review Superintendent Performance: anticipated time 10 min.  
Regular meeting closed at 8:01 pm  
ES session opened at 8:01 pm:  
ES session closed at 8:11 pm  
Regular meeting opened at 8:12 pm  
\*\*\*\*\*No final action was taken during the ES

b. Superintendent annual review.

During the resumed regular meeting the results of the Superintendent review were announced. She was given a Satisfactory review and a copy of the review. Motion made and seconded to give a 2% raise to the Superintendent to be effective July 1, 2017. Motion carried unanimously. A resolution stating the pay increase will be prepared and presented to the Board at the July meeting.

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

General discussion of the health care related articles in each commissioner's packet.

**NEXT SCHEDULED MEETINGS:**

August 22, 2017 7:00 PM Harrison Belfair Clinic Conference Room

**CONCLUDE MEETING:**

Meeting concluded at 8:18 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary



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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday JUNE 27, 2017  
Harrison Belfair Clinic Conference Room

**AGENDA**

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder: our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: MAY 23, 2017 MEETING:**
- 5. GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
- 6. GUEST SPEAKERS:**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**  
Thursday, June 22 meeting postponed. Peggy, Kaye and Sandy are slated to attend when it is rescheduled.
- 10. UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
No MCPHD2 business is to be discussed between commissioners at these meetings.
- 11. COMMISSIONER REPORTS on meetings attended**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
  - a. Review of NM Community Medicine Agreement
- 14. NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
July meeting will be on July 24, 2017 @ 8 am (Herb, Lane & Sandy are slated to attend to both meetings)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
- 15. REVIEW OF HARRISON CONTRACT:**
  - a. Continuation of the reviewing long-term goals of the District.
- 16. EXECUTIVE SESSION:**
  - a. ES scheduled : continuation from last month's meeting; Review Superintendent performance : anticipated time 10 min.
  - b. Superintendent annual review to be discussed when regular session reconvenes.
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 18. CONCLUDE MEETING**

**NEXT REGULAR MEETING:** July 25, 2017 7:00 PM Harrison Belfair Clinic Conference Room