

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2  
POB 1626, Belfair, WA 98528 (360-275-2517)  
E-mail: [mcphd2@mcphd2.org](mailto:mcphd2@mcphd2.org) Web page: <http://mcphd2.org>  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday October 24, 2017  
Harrison Belfair Clinic Conference Room

**Mission Statement**

*To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices*

**CALL TO ORDER:**

Meeting called to order at 7:00 pm

**MEMBERS IN ATTENDANCE:**

**COMMISSIONERS;**

Mr. Herb Gerhardt, *Interim President, Secretary*; Mr. Tommy Thombs, *Financial Officer*

Ms. Kaye Massie; Mrs. Peggy VanBuskirk

**SUPERINTENDENT/CLERK**

Ms. Sandra Robertson

**GUESTS IN ATTENDANCE:**

Patty Stone

**APPROVAL OF AGENDA ITEMS:**

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

**APPROVAL OF MINUTES OF SEPTEMBER 26, 2017**

Motion made and seconded to approve the meeting minutes of 9/26/2017. Minutes approved unanimously.

**GUEST SPEAKERS:**

None

**2018 BUDGET HEARING AND PUBLIC COMMENTS:**

Adjourned Regular Meeting at 7:03 pm, opened Budget Hearing at 7:03pm

No comments were received in regards to proposed 2018 budget

Adjourned Budget Hearing at 7:04pm, reopened Regular Meeting at 7:04pm

**CORRESPONDENCE:**

- 1) Budget related items from County Treasurer and County Assessor
- 2) Letter from Susan Perkins regarding Holiday Hours for the Clinic
- 3) Invite from Susan Perkins to attend a meeting between Carl Ehresman and the Clinic Staff
- 4) Draft agenda and Flyer for Opioid forum received from Beau Bakken

**SUPERINTENDENT REPORT:**

1. On October 18<sup>th</sup>, Herb, Tommy and Sandy met with Arla Shepard Bull for an interview for the Mason County Life. Copy of article is in the meeting packet.
2. Attended the WSHA & AWPMD annual meeting on October 12<sup>th</sup> in Seattle  
It was a good meeting but there is a lot of concern over potential healthcare changes.  
Got to meet our attorney (Don Black) face to face....
3. Met with Susan Perkins on October 18<sup>th</sup>.
  - a. reviewed September financial report
  - b. software upgrade (approx \$60,000.00) for the clinic X-ray unit has been approved and should be implemented around the first of 2018.
4. Sandy and Herb attended the October 18<sup>th</sup> Moving Mason Forward Collation meeting

**JOINT HOSPITAL DISTRICT 1 & 2 MEETING:**

No meeting is currently scheduled. The next meeting will probably be held in the Jan or Feb 2018. Peggy VanBuskirk, Kaye Massie, Sandy Robertson are slated to attend when one is scheduled.

**UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:**

Sheriff's Breakfast meeting (11/2), Port of Allyn (11/6), Chamber After Hours (11/9), NM Regional Fire Authority meeting at Station 21 (11/14), Belfair Water (11/14), Opioid Forum (11/15), NM School Board Regular meeting (11/16), EMS Council meeting (11/16), Moving Mason Forward Coalition meeting (11/16), NM Regional Fire Authority meeting Station 21 (11/21), NM Chamber meeting (11/22), NM Community Voice (11/27), MC BOH (11/28) are scheduled meetings where more than 2 board members may be in attendance.

**No MCPHD 2 business is to be discussed between commissioners at any of these meetings.**

**COMMISSIONER REPORTS:**

**Tommy: EMS Council Meeting**

1. 2 people have withdrawn from the next EMT class.

**Peggy: Mason Matters Meeting**

Nothing to report

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

- a. Budget discussion and possible adoption and signing of budget related paperwork.
  1. Motion made and seconded to approve the proposed 2018 budget. Motion carried 3 yes, 1 no (Kaye).
  2. Resolution 2017-0003 approving the 2018 Budget was read aloud. Motion made and seconded to approve the resolution. Motion passed 3 yes, 1 abstention and was signed by three commissioners.
  3. Ordinance / Resolution 2017-0004 was read aloud. Motion made and seconded to approve the ordinance / resolution. Motion passed unanimously and was signed by all commissioners.
  4. Levy Certification for 2018 was read aloud. Levy approved and was signed by Herb Gerhardt, Interim President.
  5. Budget form for Mason County Auditor was read aloud. Budget form approved and signed by all commissioners
- b. Review of Commissioner Applications received so far and possible selection of an applicant to fill the vacant Position 1.
  1. Carl Ehresman rescinded his application for commissioners and gave a vote of confidence for Patty Stone.
  2. Motion made a seconded to approve Patty Stone as commissioner to fill the vacant Position 1. Motion passed unanimously. Sandy will get the official form to allow Patty to be sworn in. Welcome Patty!!

**NEW BUSINESS:**

- a. Harrison/CHI Quarterly Management Meeting

**Meeting was held on Monday October 23, 2017 @ 8am at the Belfair Campus.**  
Susan Perkins, David Butcherite, Herb Gerhardt, Tommy Thombs, and Sandra Robertson attend.

  1. Reviewed financial reports.
  2. Informed them of the potential reduced reimbursement to Harrison if the proposed 2018 is approved.
  3. Stressed again the need to have 50% of profits rolled back into the clinic. (this resulted in the approval of the x-ray upgrade noted under the Superintendent report)
- b. Financial Report/Current Voucher Discussion/Approval/Signatures

September 1 2017 account balance: \$745,708.37  
September Expenses: \$8,376.80  
September Revenue: \$9,326.25  
September 30, 2017 account balance: \$746,657.82  
November 2017 Vouchers 1711-0001 thru 1711-0009 in the amount of \$5,412.24 were approved unanimously and signed.  
There had been an October Auditing Agent voucher 1710-0013---1710-0015 for \$135.97

- c. Discussion of Holiday Hours letter received from Susan Perkins.

Reduced hours will be in effect for Urgent Care Clinic for Thanksgiving and Christmas.

Motion made and seconded to allow the change in hours for Thanksgiving and Christmas 2017 only. This does not imply the Board's approval of the change and unless there is an official modification to the current contract, the Board requests no future modifications of the hours the Urgent Care clinic is open.

Motion carried unanimously.

\*\*\*\*side note: Suggestion was made to get our attorneys thoughts/suggestions/opinions on possible modifications to the current contract. Sandy will reach out to Don Black.

**REVIEW OF HARRISON CONTRACT:**

- a. Review of the following parts of the current contract.

1. A compilation of the surveys received during the Chamber Luncheon was reviewed and discussed.

Tommy mentioned that Home Health Nursing is often requested by people he sees in Tahuya.

**EXECUTIVE SESSION:**

NONE

**GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:**

None

**NEXT SCHEDULED MEETINGS:**

November, 2017 7:00 PM Harrison Belfair Clinic Conference Room

**CONCLUDE MEETING:**

Meeting concluded at 8:41 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
7 pm Tuesday OCTOBER 24, 2017  
Harrison Belfair Clinic Conference Room

**AGENDA**

- 1. CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual.  
Reminder..... our meetings are voice recorded.
- 2. ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES: SEPTEMBER 26, 2017 MEETING:**
- 5. GUEST SPEAKERS:**
- 6. 2018 BUDGET HEARING AND PUBLIC COMMENTS**
- 7. CORRESPONDENCE:** (New since last meeting)
- 8. SUPERINTENDENT REPORT:**
- 9. JOINT HOSPITAL DISTRICT MEETING:**  
No meeting is currently scheduled. Peggy, Kaye and Sandy are slated to attend when it is scheduled.
- 10. UPCOMING COMMISSIONER MEETINGS**  
Meeting schedules for next month where more than two commissioners may be present.  
**NO MCPHD2 business is to be discussed between commissioners at these meetings.**
- 11. COMMISSIONER REPORTS on meetings attended**
- 12. COMMITTEE REPORTS:** (Existing)
- 13. OLD BUSINESS:**
  - a. Budget Discussion and possible adoption and signing of budget related paperwork
  - b. Review of Commissioner Applications received so far and possible selection of an applicant to fill the vacant Position 1.
- 14. NEW BUSINESS:**
  - a. Harrison Management Meeting Attendees  
(face to face meetings will be held in Jan, April, July and October of each year)  
October meeting will be on October 23, 2017 @ 8 am (Herb, Tommy & Sandy are slated to attend to the meeting)
  - b. Financial Report/Current Voucher Discussion/Approval/Signatures
- 15. REVIEW OF HARRISON CONTRACT:**
  - a. Continuation of reviewing long-term goals of the District.
    1. Review of survey's received during the September 27 Chamber of Commerce luncheon.
- 16. EXECUTIVE SESSION:**  
None scheduled
- 17. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
- 18. CONCLUDE MEETING**

**NEXT REGULAR MEETING:** November 28, 2017 7:00 PM Harrison Belfair Clinic Conference Room