

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday December 26, 2017
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS;

Mr. Herb Gerhardt, *Interim President, Secretary*; Mr. Tommy Thombs, *Financial Officer*

Mrs. Peggy VanBuskirk; Mrs. Patty Stone

Excused absence : Ms. Kaye Massie

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. Agenda approved unanimously.

APPROVAL OF MINUTES OF NOVEMBER 28, 2017:

Motion made and seconded to approve the meeting minutes of 11/28/2017. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

Abigail Dominguiano was unable to attend tonight's meeting.

CORRESPONDENCE:

- 1) U.S. Census Bureau: 2017 Survey of Local Government Finances was completed and filed online.
- 2) U.S. Dept. of Labor: We are required to participate in the 2018 Survey of Occupational Injury and Illnesses.
- 3) MC Auditor: 2017 MCPHD2 election costs is \$4,999.46 and will automatically withdrawn by 12/29/2017.
- 4) MC Auditor: 11/2017 Election validation figures and resolution submission deadline dates.
- 5) MC Treasurer: Update on reduced staffing and service levels.
- 6) Employment Security Dept: Rate notice for 2018. Rate is the same as 2017.
- 7) L & I: Rate notice for 2018. Slight increase over 2017.
- 8) AWPHD: Invoice for 2018 Dues & "Year in review" letter.
- 9) IRS: 2018 Mileage rate will increase to \$0.545 from \$0.535 in 2017.

SUPERINTENDENT REPORT:

1. Met with Susan Perkins on 12/20
 - a. Reviewed November financial report.
 - b. The clinic will be installing a sharps container in the waiting room restroom.
 - c. Established patients have the right to request changing to another provider within the clinic. However the provider requested has the right to deny the request within certain policy guidelines.
2. Met with David Schultz on 12/13
 - a. Informed him of our new Commissioner...Patty Stone
 - b. The Family Practice Residency program is on track to start next fall. They have had many more applicants than they have spots for.
 - c. Mentioned Dana Rosenbach's vision for a school clinic program. He is interested to hear more details when they become available.
 - d. Silverdale Hospital expansion construction is on track.
 - e. Shared with him Arla Sheppard's article and the results of our Chamber Lunch survey.
 - f. Informed him that the subsidy payment in 2018 will be \$350,000.00
 - g. Informed him of the Commissioners continuing contract discussion.
3. Don Black will have his thoughts on the contract to me by mid January 2018.
4. The new Paid Sick Leave Law does not apply to the Superintendent.

5. Discussed the 12/18/17 Town Hall meeting that the Superintendent participated in on Orcas Island.
 - a. Sandy was invited to attend and participate, as one of 3 speakers, in a Town Hall meeting on Orcas Island. They are looking into establishing a public hospital district.
 - b. Herb spoke with one of the members of their formation committee (Art Lange) and gave him some background info on MCPHD2 as well as some suggestions to help their efforts.

JOINT HOSPITAL DISTRICT 1 & 2 /MEETING:

No meeting is currently scheduled. The next meeting will probably be held in the Jan or Feb 2018.
 May elect to have Patty attend in place of one of the regularly attending commissioners.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Port of Allyn (1/2/18), Sheriff's Breakfast meeting (1/4), NM Regional Fire Authority meeting at Station 21 (1/9), Belfair Water (1/9), Chamber After Hours (1/11), NM Regional Fire Authority meeting Station 21 (1/16), NM School Board Regular meeting (1/18), EMS Council meeting (1/18), Moving Mason Forward Coalition meeting (1/18), NM Community Voice (1/22), MC Board of Health (1/23), NM Chamber Luncheon (1/24), MC Commissioner meeting (1/30) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Herb and Sandy: Moving Mason Forward Coalition Meeting (12/21/17)

Speakers were:

Alicia Ferris, Clinical Director.... Community Youth Services. Talked about their Transitional Youth Housing program.

Lisa Franklin, LMHP Clinical Director..... Telecare Mason County Mobile Outreach Team

Peggy: Mason Matters Meeting

General discussion on the direction of the Program.

Tommy: EMS Council Meeting (12/21/17)

1. Falls are the #1 cause of trauma in Mason County.
2. Approximately 7% of medical providers, under the EMS Council umbrella, are behind in annual training.
3. Carl Ehresman was elected Council vice-chair for 2018.

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

- a. Harrison/CHI Quarterly Management Meeting
Meeting will be held on Monday January 22, 2018 @ 8am at the Belfair Campus.
 Herb Gerhardt, Tommy Thombs, and Sandra Robertson are slated to attend.
- b. Financial Report/Current Voucher Discussion/Approval/Signatures
 November 1, 2017 account balance: \$882,350.56
 November Expenses: \$5,412.24
 November Revenue: \$48,737.44
 November 30, 2017 account balance: \$925,675.76
 January 2018 Vouchers 1801-0001 thru 1801-0011 in the amount of \$6,275.32 were approved unanimously and signed.
 There was a December AA Voucher: vouchers 1712-0013 thru 1712-0015 in the amount of \$1,031.58.
- c. Election of Officers for 2018
 Motion made and seconded to nominate Herb as President. Motion to elect Herb as President carried unanimously.
 Motion made and seconded to nominate Patty as Secretary. Motion to elect Patty as Secretary carried unanimously.
 Motion made and seconded to nominate Kaye as Financial Officer. Motion to elect Kaye as Financial Officer carried unanimously.
- d. Appoint By-Law review committee??
 General consensus is that no committee is needed at this time.

REVIEW OF HARRISON CONTRACT:

- a. Continuation of reviewing long term goals of the District.
 1. Additional discussion tabled until the January meeting.

EXECUTIVE SESSION:

NONE

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

Herb reviewed a Medicare enrollment informational program that Cat Ross had talked several months ago.

MCPHD2 may elect to sponsor the program in the fall for North Mason area.

Herb had a question on one of the informational flyers for patients of CHI clinics. Sandy will talk to Susan.

NEXT SCHEDULED MEETINGS:

January 23, 2017 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING:

Meeting concluded at 8:21 pm

Respectfully submitted by,



Herb Gerhardt, Commissioner, Secretary

APPROVED MINUTES

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REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday DECEMBER 26, 2017
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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder.....our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: NOVEMBER 28, 2017 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:** Abigail Dominguiano: Dr. D's daughter
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled. Peggy, Kaye and Sandy are slated to attend when it is scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a.
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
January meeting will be on January 22, 2018 @ 8 am (Herb, Tommy & Sandy are slated to attend to the meeting)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c. Election of officers for 2018
 - d. Appoint By-Law review committee???
15. **REVIEW OF HARRISON CONTRACT:**
 - a. Continuation of reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
18. **CONCLUDE MEETING**

NEXT REGULAR MEETING: January 23, 2018 7:00 PM Harrison Belfair Clinic Conference Room