

MASON COUNTY PUBLIC HOSPITAL DISTRICT #2
POB 1626, Belfair, WA 98528 (360-275-2517)
E-mail: mcphd2@mcphd2.org Web page: <http://mcphd2.org>
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
7 pm Tuesday APRIL 24, 2018
Harrison Belfair Clinic Conference Room

Mission Statement

To increase access to health care while promoting wellness through facilitation of good nutrition, exercise, and healthy lifestyle choices

CALL TO ORDER:

Meeting called to order at 7:00 pm

MEMBERS IN ATTENDANCE:

COMMISSIONERS;

Mr. Herb Gerhardt, *President*; Mrs. Patty Stone, *Secretary*; Ms. Kaye Massie, *Financial Officer*

Mr. Tommy Thombs; Mrs. Peggy VanBuskirk

SUPERINTENDENT/CLERK

Ms. Sandra Robertson

GUESTS IN ATTENDANCE:

None

APPROVAL OF AGENDA ITEMS:

Motion made and seconded to approve the presented agenda. New Business item c. added to agenda. Amended Agenda approved unanimously.

APPROVAL OF MINUTES OF MARCH 27, 2018:

Motion made and seconded to approve the meeting minutes of 3/27/2018. Minutes approved unanimously.

GENERAL PUBLIC COMMENT PERIOD:

None

GUEST SPEAKERS:

None

CORRESPONDENCE:

1. Updated contract amendment received from Harrison.

SUPERINTENDENT REPORT:

1. Met with Susan Perkins on 4/19

a. Reviewed the March financial report.

b. The transition from ASAP to Ambulatory software models did not go quite as smoothly as had been anticipated.

JOINT HOSPITAL DISTRICT 1 & 2 MEETING:

No meeting is currently scheduled. Kaye, Peggy and Sandy are slated to attend when one is scheduled.

UPCOMING MEETINGS / EVENTS THAT (3 or more) COMMISSIONERS MAY BE ATTENDING:

Opioid Stakeholder meeting (5/2), Sheriff's Breakfast meeting (5/3), Port of Allyn (5/7), NM Regional Fire Authority meeting at Station 21 (5/8), Belfair Water (5/8), Chamber After Hours (5/10), NMRFA CAC (5/14), Regional Fire Authority meeting Station 21 (5/15), NM School Board Regular meeting (5/17), EMS Council meeting (5/17), Moving Mason Forward Coalition meeting (5/17), NM Community Voice (5/21), MC BOH (5/22), NM Chamber Luncheon (5/24), MC Commissioner (5/29) are scheduled meetings where more than 2 board members may be in attendance.

No MCPHD 2 business is to be discussed between commissioners at any of these meetings.

COMMISSIONER REPORTS:

Tommy: EMS Council Meeting (4/19)

1. Looking at possible cooperation between the EMS Council and Cascade Pacific Action Alliance in regards to the Community Para Medicine Program.

Herb and Sandy: Moving Mason Forward Coalition Meeting (4/19)

Speakers was: Jeannie Rehwaldt, WA Rural Pathway to Prosperity; Health Science Academy

Herb and Sandy: Harrison Quarterly meeting (4/23)

Herb: Attended an online webinar by MRSC on Legislative updates.

He was disappointed with the broad scope of the presentation.

Herb: Attended NM Prevention Coalition meeting

He found it interesting. It is geared toward the students and parents.

COMMITTEE REPORTS:

No active committees at this time

OLD BUSINESS:

a. PCHS contract.

Due to Jennifer Kreidler-Moss being out of town for awhile, the signing of the contract has been delayed. Sandra Robertson will be meeting with her on Wednesday April 25, 2018 to sign the contract.

NEW BUSINESS:

a. Harrison/CHI Quarterly Management Meeting

Meeting was held on Monday April 23 @ 8am. It was attended by David Butcherite, Susan Perkins, Herb Gerhardt and Sandra Robertson.

1. Reviewed the quarterly financial reports

Next meeting will be held on Monday July 23, 2018 @ 8am at the Belfair Campus.

Herb Gerhardt, Tommy Thombs and Sandra Robertson are slated to attend.

b. Financial Report/Current Voucher Discussion/Approval/Signatures

March 1, 2018 account balance: \$725,254.21

March Expenses: \$5,831.74

March Revenue: \$46,471.61

March 31, 2018 account balance: \$765,894.08

May 2018 Vouchers 1805-0001 thru 1805-0011 in the amount of \$5,258.09 were approved unanimously and signed.

There was also April Auditing Agent vouchers 1804-0012 thru 1804-0014 in the amount of \$137.36.

c. Lee and Mary Swoboda (our web master) are leaving the area.

They are willing to continue as our web master even though they will no longer be local.

General consensus is to have them continue as our web master.

REVIEW OF HARRISON CONTRACT:

a. Continuation of reviewing long-term goals of the District.

1. A red-line and clean copy of the modified proposed amendment was forwarded to MCPHD2 on April 24, 2018 less than 2 hours prior to the April monthly Commissioner meeting. The Commissioners did a review of the modified proposed amendment. Due to not having time, prior to the meeting, to review the amendment, the commissioners are requesting additional time to fully review the revised amendment before approving it.

The Commissioner had a question: "If a patient is seen at the Belfair Clinic and the patient is transported to the Harrison Emergency Room on the same day, is the patient charged a facility fee at both the Belfair Clinic and the Emergency Room?" Sandra will propose the question to David Schultz.

Sandra had prepared a draft Letter of Intent to permit the Agreement to expire. She will modify the letter, Herb will sign it, and Sandra will hand deliver the letter to David Schultz prior to 5 pm on April 30, 2018. If the amendment is signed prior to April 30 2019 the intent of MCPHD2 is to allow the 5-year auto renewal of the contract. Motion made and seconded to allow Herb to sign the Letter of Intent. Motion approved unanimously.

The proposed revised amendment from Harrison will be forwarded to our attorney for his review.

EXECUTIVE SESSION:

None

GOOD OF THE ORDER / ANNOUNCEMENTS / MISCELLANEOUS ITEMS:

1. Next month will be an executive session for the Annual Superintendent Performance review. No final action will be taken during the ES or May meeting. Final action will take place during the open meeting in June.

2. We received a "Thank You" from the Belfair Clinic for the flowers that the commissioners and superintendent sent to them in celebration of their 9-year anniversary.

NEXT SCHEDULED MEETING:

May 22, 2018 7:00 PM Harrison Belfair Clinic Conference Room

CONCLUDE MEETING:

Meeting concluded at 8:35 pm

Respectfully submitted by,


Patty Stone, Commissioner, Secretary

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AGENDA

1. **CALL TO ORDER:** There will be interaction with the public during our meetings only when the Board President approves or requests input from an individual. Reminder.....our meetings are voice recorded.
2. **ROLL CALL AND RECORD OF GUEST ATTENDANCE:**
3. **APPROVAL OF AGENDA:**
4. **APPROVAL OF MINUTES: MARCH 27, 2018 MEETING:**
5. **GENERAL PUBLIC COMMENT PERIOD:** (5 Min Max/person, 15 min total)
6. **GUEST SPEAKERS:**
7. **CORRESPONDENCE:** (New since last meeting)
8. **SUPERINTENDENT REPORT:**
9. **JOINT HOSPITAL DISTRICT MEETING:**
No meeting is currently scheduled. Kaye, Peggy and Sandy are slated to attend when one is scheduled.
10. **UPCOMING COMMISSIONER MEETINGS**
Meeting schedules for next month where more than two commissioners may be present.
NO MCPHD2 business is to be discussed between commissioners at these meetings.
11. **COMMISSIONER REPORTS on meetings attended**
12. **COMMITTEE REPORTS:** (Existing)
13. **OLD BUSINESS:**
 - a. PCHS contract
14. **NEW BUSINESS:**
 - a. Harrison Management Meeting Attendees
(face to face meetings will be held in Jan, April, July and October of each year)
April meeting will be on April 23, 2018 @ 8 am (Herb, Tommy & Sandy are currently slated to attend to the meeting)
 - b. Financial Report/Current Voucher Discussion/Approval/Signatures
 - c.
15. **REVIEW OF HARRISON CONTRACT:**
 - a. Continuation of reviewing long-term goals of the District.
 - 1.
16. **EXECUTIVE SESSION:**
None scheduled
17. **GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS ITEMS**
18. **CONCLUDE MEETING**

NEXT REGULAR MEETING: May 22, 2018 7:00 PM Harrison Belfair Clinic Conference Room